

Chairman Roger Inman called the Monday March 4, 2019 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Norm Weaver, Randy Vance, Connie Hohn and Bill M. Abernathy. County Manager Kevin Hipple, Planning and Zoning Director Eric Booth, and Sheriff Darin Johnson were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Vance to approve the agenda, adding contract discussion per SDCL 1-25-2(4) to the executive session. All voted aye. Motion passed.

MINUTES: Moved by Vance and seconded by Weaver to approve the minutes of the February 19, Commission meeting. All voted aye. Motion passed.

PUBLIC COMMENT: Neal Konda, a resident at Spring Creek, spoke opposing the sale of the Cow Spring Creek Sanitary System. He is asking the commission to wait until a sanitary district could be formed.

Steve and Deanna Prater also voiced concerns about selling the system. Travis Dovre and Kathleen Schuh were also present for the discussion.

ADVERTISE FOR BIDS FOR THE GREY GOOSE ROAD PAVING PROJECT: Moved by Weaver and seconded by Abernathy to approve advertising for the Grey Goose milling and paving project due back April 4, 2019. All voted aye. Motion passed.

HIGHWAY DEPT BIDS: The following bids were received and opened on February 20, 2019 at 11:00 AM.

CULVERTS: Bids were received from Central Culvert Supply of Pierre and TrueNorth Steel of Huron. Central Culvert's bid is an average of 12.5 percent below True North's bid for culvert sections and 14.6 percent for flared ends. Moved by Abernathy and seconded by Hohn to accept the bid from Central Culvert. All voted aye. Motion passed.

MAG WATER: One bid was received from Z&S Dust Control of Rapid City for \$0.94 per gallon. Moved by Abernathy and seconded by Vance to accept the bid of \$0.94 per gallon from Z&S Dust Control. All voted aye. Motion passed.

AGGREGATE: One bid was received form Morris, Inc. for \$12.85 per ton. Moved by Weaver and seconded by Hohn to accept the bid from Morris, Inc. for \$12.85 per ton. All voted aye. Motion passed.

FUEL: One bid was received from Don's Sinclair for supplying gas and diesel fuel to the Highway Department. Moved by Weaver and seconded by Vance to accept the bid from Don's Sinclair for \$0.1965 profit, taxes and other fees for bulk fuel, \$0.2590 profit, taxes and other fees for full transport loads of diesel fuel and \$.482 for unleaded ethanol gasoline. All voted aye. Motion passed.

PERSONNEL: Moved by Hohn and seconded by Weaver to approve hiring Rose Gravatt as legal administrative assistant for the States Attorney's office at Pay Grade 13 Step 1 \$16.91 per hour starting March 25, 2019. All voted aye. Motion passed.

2018 ANNUAL FINANCIAL REPORT: Finance Officer Jane Naylor reviewed the 2018 Annual Financial Report.

ADVERTISE FOR BIDS FOR SALE OF COW/SPRING CREEK SANITARY SYSTEM: Moved by Weaver and seconded by Vance to approve advertising for sealed bids for the sale of the Cow/Spring Creek Sanitary System due May 22, 2019 10:00 am. After discussion Weaver moved a substitute motion to postpone until the next meeting, seconded by Vance. All voted aye. Motion passed and consideration was postponed until the next meeting.

Commissioners will hold an informational session with an opportunity to ask questions at the next meeting on March 18, 2019 from 4:30-5:30 pm. .

ADVERTISE FOR BID FOR COURTHOUSE HEAT UPGRADE: Moved by Weaver and seconded by Hohn to approve advertising for bids for the heating upgrade of the Hughes County Courthouse with bids due March 28, 2019 at 2:00 pm. All voted aye. Motion passed.

SALARY SCHEDULE MODIFICATIONS: Moved by Weaver and seconded by Hohn approve the modifications to the salary schedule. Removing Nurse/WIC Administrative Assistant, removing Extension Administrative Assistant, removing Senior Corrections Officer to Corrections Officer in Pay Grade 14, removing Administrative Sergeant (Corrections), adding Jail Court Officer to Pay Grade 14, changing Corrections Corporal to Corrections Sergeant, changing Field Sergeant to Chief Deputy Sheriff, adding PREA Coordinator/Deputy Jail Administrator to Pay Grade 17 and adding Assistant Highway Superintendent to Pay Grade 17. All voted aye. Motion passed. Commissioner Weaver suggested having a wage range for the elected officials added to the salary schedule.

CLAIMS: Moved by Abernathy and seconded Vance by to approve the following claims. All voted aye. Motion passed.

AMERICAN MEDICAL RESPONSE 4050.00 INV 227348 CONTRACT, AT & T MOBILITY 18.92 CELL PHONES, AT & T MOBILITY 940.51 CELL PHONES, AVERA MCKENNAN HOSPITAL 75.50 RM.HJC INMATE D.A.T.S., AVERA MEDICAL ASSOC CLINIC 4335.00 NURSES CONTRACT DEC & JAN, AVERA ST MARYS HOSPITAL 149.10 ACCT SYBS3445 INMATE, AVERA ST MARYS HOSPITAL 597.55 ACCT SYBT0951 CRISIS ROOM, BEAR STOPS, RENEE 40.00 WITNESS, BOTTOM LINE WELDING 718.00 REPAIRS INV 11205, BUREAU OF ADMINISTRATION 929.85 SERVICES, CAPITAL AREA REFUSE 519.25 GARBAGE ACCT 3077, CBM MANAGED SERVICES 6304.76 INV 141681 MEALS, CDW GOVERNMENT INC 67.91 INV QZC8178 SUPPLIES, CENTURY BUSINESS PRODUCTS INC 69.28 INV 460802 CONTRACT, CENTURYLINK 57.90 PHONE 223-2109, CENTURYLINK 167.03 PHONE, CHANDLERS 25.00 INV I050993 SIDE MIRROR/PICKUP, CITIBUSINESS CARD 13.83 SUPPLIES, COLE PAPERS INC 1928.75 SUPPLIES, COMM TECH INC 799.99 INV 3549 COMPUTER, COOK IMPLEMENT 2281.35 REPAIRS COOK FEB, COOKS CORRECTIONAL 178.66 INV N588592 SUPPLIES, DAKOTA SUPPLY GROUP 24.40 INV E543598 MAINTENANCE, DEPARTMENT OF

CORRECTIONS 2714.11 C18D9385, 9384 SERVICES, DEPT OF HEALTH 2200.00 BAC, DEPT OF PUBLIC SAFETY 2322.00 N1491248SR TELETYPE, DIAMOND DRUGS INC 209.48 IN000899287 MEDICATIONS, EDDIES TRUCK SALES INC 355.95 R202008965:01 REPAIRS, FOX & YOUNGBERG PC 392.64 MI X2 - LH, DP, FRIMAN OIL & GAS CO INC 1012.50 INV 26311 FUEL/PROPANE, GROSSENBURG IMPLEMENT 362.64 FEB2001357 REPAIRS, H & H REPAIR 156.74 INV 39698 REPAIRS, HAMMOND, ROXANNE 1326.60 TRAVEL, HEARTLAND PAPER CO 442.20 INV 561449-0 PAPER, JC OFFICE SUPPLIES 198.06 8124-24350 SUPPLIES, JOHNNYS TOWING 75.00 INV 19840 SERVICES, KETEL THORSTENSON LLP 2662.50 SANITARY SYSTEM EVAL, KIMBALL MIDWEST 353.81 INV 6953469 SUPPLIES, KREISERS LLC 440.20 INV 15787403, 15851476 SUPPLY, LYLE SIGNS INC 561.37 INV 1113315, 1127545 SIGNS, MENARDS 218.12 ACCT 33210252, MENARDS 25.92 ACCT 33210280, MENARDS 515.91 ACCT 33210258, MIDCO 290.60 UTILITIES, MIDWEST CONSTRUCTION 170.40 INV 2019.01.29 EXPO TRANSFORM, MONTANA DAKOTA UTILITIES 3487.31 UTILITIES, NACVSO 100.00 MEMBERSHIP DUES X2, NORTHERN TRUCK EQUIP 771.38 INV 030180 REPAIRS, NORTHWESTERN ENERGY 470.65 UTILITIES, JESSICA PAULSEN 197.60 COURT REPORTING, DARLIS D PERRY 1680.00 BAC, PETERSEN, DUGAN 460.49 TRAVEL W&P CONFERENCE, PIERRE CITY 360.00 MED DIRECTOR JANUARY, PIERRE CITY 6787.41 UTILITIES, PIERRE CITY 16112.43 911 SURCHARGE, PUBLIC HEALTH LAB 40.00 CORONER EXPENSES, SAY WHAT DESIGNS 24.00 INV 7761 UNIFORMS, SD ASSOC OF CODE ENFORCEMENT 50.00 TRAINING CONF REG E. BOOTH, SDACC 3503.00 2019 DUES / 2019 MEMBERSHIP, SDACC 450.00 SPRING WORKSHOP REGISTRATION, SDACO 1716.54 2019 DUES, SDVSOA 200.00 MEMBERSHIP DUES, SNOW WHEEL SYSTEM 1129.00 SUPPLIES INV 8254, STEWART, LYLE 292.88 TRAVEL W&P CONFERENCE, TESSIERS INC 620.28 TES036364 HEATING SYSTEM, THOMSOM REUTERS WEST PAYMENT 8.56 ACCT 1000222211-0010, VENTURE COMMUNICATIONS 99.66 PHONES, WALMART COMMUNITY 488.77 SUPPLIES, WALMART COMMUNITY 159.62 SUPPLIES, WALMART COMMUNITY 39.00 SUPPLIES, WEST PLAINS ENGINEERING INC 800.00 INV BR18002-001006 ASSESSMENT, WHEELHOUSE PLUMBING 174.45 INV 2285 EXPO.

The following salaries and benefits were paid by department in the month of February 2019:

Commissioners-24,329.87, Auditor-16,414.21, Treasurer-18,665.88, States Attorney-28,281.46, Govt Buildings-9,459.74, Equalization-10,565.10, Register of Deeds-10,928.93, Veterans Service-7,393.79, Sheriff-37,708.04, Jail-179,367.98, Coroner-545.48, Juvenile Services-54,620.00, Planning & Zoning-5,871.28, Road & Bridge-73,239.18, Emergency Management-12,999.40. Total payroll \$490,390.34.

Auditor's Account with the Treasurer February 28, 2019: Cash on hand-3,335.17, Checks in the Treasurer's possession less than three days-80,932.52, Cash items-31.50, Demand deposits: BankWest-26,682.65, American State Bank-5,001,503.81, Bad Checks Outstanding-1,528.89, Investments-2,575,000.00. Total Cash Assets-\$7,689,014.54.

Register of Deeds Fees Collected in February 2019: Recording Fees-4,000.00, Transfer Fees-3,908.00, Copy Fees-509.00, Credit Card Fees-110.00, and Vitals-2,570.00. Total \$11,097.00.

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

MARCH 4, 2019

EXECUTIVE SESSION: Moved by Abernathy and seconded by Vance to go into executive session per SDCL 1-25-2 (3) and HIPPA to discuss indigent claims and SDCL 1-25-2(4) for contract discussion. All voted aye. Motion passed. Chairman Inman declared the Commission out of Executive Session.

INDIGENT CLAIMS: Moved by Weaver and seconded by Abernathy to deny claim #20190221-01 from Avera St Mary's Hospital for B.B. dated 01/12/2019 in the amount of \$1,664.54. All voted aye. Motion passed.

Moved by Vance and seconded by Abernathy to adjourn the meeting until **Monday March 19, 2018 at 5:30 PM.** All voted aye. Motion passed.

ATTEST:

Norm Weaver, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota