

Chairman Randy Vance called the Monday November 5, 2020 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Norm Weaver, Roger Inman, Bill M. Abernathy and Connie Hohn was present via phone. County Manager Kevin Hipple, Planning/Building Official Eric Booth, States Attorney Jessica LaMie, and Sheriff Darin Johnson were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded Inman to approve the agenda. All voted aye by roll call vote. Motion passed.

MINUTES: Moved by Inman and seconded by Weaver to approve the minutes of the October 19, 2020 Commission meeting. All voted aye by roll call vote. Motion passed.

OLD BUSINESS:

WINDSOR PLACE MAILBOXES: Dean VanDeWiele, representing the SD DOT was present to give options for the placement of the mailboxes. Moved by Inman and seconded by Abernathy to approve Exhibit A & C and place all the mailboxes on the south side of Windsor with a bump out on the east side and no bump out on the west side. Commissioners Inman, Hohn, Abernathy and Vance voted aye and Commissioner Weaver voted nay. Motion passed.

NEW BUSINESS:

COW CREEK/SPRING CREEK SANITARY SYSTEM: No action taken.

NEW BUILDING DISCUSSION: Loren Schaefer will be contacted to submit a proposal.

PERSONNEL: Moved by Inman and seconded by Abernathy to hire Greg Whisenant, Correctional Officer for the Jail, Pay Grade 14 Step Min \$17.91 per hour beginning November 11, 2020. All voted aye by roll call vote. Motion passed.

Moved by Abernathy and seconded by Weaver to hire Delbert Stands, Correctional Officer at JSC, Pay Grade 14 Step Min \$17.91 per hour beginning Nov 11, 2020. All voted aye by roll call vote. Motion passed.

Moved by Hohn and seconded by Weaver to authorize advertising for a Deputy States Attorney. All voted aye by roll call vote. Motion passed.

PICTOMETRY AERIAL IMAGERY CONTRACT: No action taken.

COVID INCENTIVE DISCUSSION: Moved by Weaver and seconded by Abernathy to give all full time county employees a \$1,000 incentive pay and \$500 for part time employees, excluding the commissioners. Current employees with less than 6 months of service, will receive their incentive pay after completing 6 months service and. This pay is in appreciation for their work during a difficult time. All voted aye by roll call vote. Motion passed.

EMERGENCY MANAGEMENT PAYROLL REIMBURSEMENT: Moved by Hohn and seconded by Abernathy to submit Emergency Management Payroll to the LEMPG fund instead of the Covid Recovery Fund. All voted aye by roll call vote. Motion passed.

STEP INCREASES: Moved by Weaver and seconded by Hohn to approve the following Step increases for July, August, and September 2020. **July:** Jeff Konst, Jail Building Maintenance to Pay Grade 15 Step 6 \$22.98; Troy Meyer, Highway Maintenance Worker to Pay Grade 14 Step 7 \$21.81.

August: Warren Wilson, Highway Maintenance Worker to Pay Grade 14 Step 7 \$21.81; Ron Nelson, PREA/Deputy Jail Administrator to Pay Grade 17 Step 4 \$25.51; Kyler Bolin, Jail Correction Officer to Pay Grade 14 Step 6 \$21.28. **September:** Audrea Fischer, Jail Sergeant to Pay Grade 15 Step 7 \$23.56; Kylie Stoddard, Deputy Auditor to Pay Grade 14 Step 7 \$21.81; Briar Eisenbraun, Jail Correction Officer to Pay Grade 14 Step 1 \$18.81; Greg Hansmann, JSC Correction Officer to Pay Grade 14 Step 4 \$20.25; Shelly Stanley, Highway Administrative Assistant to Pay Grade 13 Step 3 \$18.30; Shadow Garber, Jail Correction Officer to Pay Grade 14 Step 1 \$18.81. All voted aye by roll call vote. Motion passed.

CANVASS: The Commission canvassed the votes cast in Hughes County at the November 3, 2020 General Election. A total of 8,871 ballots were counted on election night.

CLAIMS: Moved by Abernathy and seconded Inman by to approve the following claims. All voted aye by roll call vote. Motion passed.

3D SPECIALTIES 460.99 INV 217023 SUPPLIES, ADVANCED AUTO PARTS 79.18 OIL & FILTERS, AERO INDUSTRIES 227.71 REPAIRS INV 813137, ALL AROUND GRAPHIX 418.67 INV 70468, 70438, 71113, 71075, AMERICAN MEDICAL RESPONSE 4050.00 INV 246941 CONTRACT, APPLIED INDUSTRIAL TECH 507.08 ACCT 1341910 REPAIRS, ASHLEY, LANCE 43.00 24/7 REFUND, AT & T MOBILITY 1369.81 CELL & WIFI, AUTOMATIC BUILDING CONTROLS 247.31 INV 226179 SMOKE DETECTOR, AVERA MEDICAL ASSOC CLINIC 101.00 DRUG & ALCOHOL TESTING, AVERA ST MARYS HOSPITAL 284.22 SY0001902387, AVERA ST MARYS HOSPITAL 2076.31 SY0001905358, AVERA ST MARYS HOSPITAL 760.25 ACCT SY00190938 S.S.E. / MI, AVERA ST MARYS HOSPITAL 434.88 INMATE HOSPITAL, BARTLETT & WEST 18675.00 INV 00730077563 SPRING CREEK, BECCA VANCE 233.89 ELECTION WORKER, BIERSCHBACH EQUIP 2939.71 INV 01 728066 EQUIP, BLAINE LIVERMONT 65.85 ELECTION WORKER, BLUNT COMMUNITY CENTER 100.00 ELECTION RENT, BOB SCHNEIDER 74.25 ELECTION WORKER, BOBBIE HUCK 223.89 ELECTION WORKER, BOOTH, ERIC 36.71 SUPPLIES, BREE OATMAN 223.89 ELECTION WORKER, BROSZ ENGINEERING 6057.50 INV P23502,501,500 SURVEY, BUREAU OF ADMINISTRATION 4803.27 POSTAGE & ACCESS, BUTLER MACHINERY CO 2764.47 REPAIRS, CAPITAL AREA REFUSE 519.25 ACCT 3077, CAPS TRAIL SERVICE 281.81 FUEL, FILTERS, OIL, SUPPLIES, CAROL CRAIN 197.55 ELECTION WORKER, CARRIE TROTT 197.55 ELECTION WORKER, CENTRAL CULVERT 138.00 CULVERTS INV 949, CENTURY BUSINESS PRODUCTS INC 588.60 SUPPLIES, CENTURLINK 237.66 PHONE, CHAR NICKOLAS 65.85 ELECTION WORKER, CHOLIK SIGN CO 96.00 INV 10944, 10903 DECALS, CNA SURETY DIRECT BILL 50.00 N. RIIS SURETY BOND, COLE PAPERS INC 3485.83 SUPPLIES, COMM TECH INC 3804.36 SUPPLIES, CONCORDANCE 898.41 SUPPLIES, CORINNE JACKSON 223.89 ELECTION WORKER, DAWSON LEWIS 223.89 ELECTION WORKER, DEPARTMENT OF CORRECTIONS 1119.31 C18D1032 UTILITIES, DEPARTMENT OF TRANSPORTATION 1148.19 S00115952

FUEL, DIAMOND MOWERS 6490.16 BLADES, DIANN KLEINSAUSSER 223.89 ELECTION WORKER, DISABLED AMERICAN VETERANS 200.00 TRANSPORTATION, DOLORES IRVINE 197.55 ELECTION WORKER, DOUG DECKER 223.89 ELECTION WORKER, DS SOLUTIONS 175.00 INV 12659 TEST DECK, ELECTION SYSTEMS & SOFTWARE 277.48 SUPPLIES, ELTON BLEMASTER 223.89 ELECTION WORKER, ELVIRA NACHTIGAL 65.85 ELECTION WORKER, FAITH LUTHERAN CHURCH 100.00 ELECTION RENT, FARNAMS GENUINE PARTS 586.88 REPAIRS #90, FERDING ELECTRIC 1305.91 INV 200742 LIGHT REPAIR, FLOYDS TRUCK CENTER 250.46 REPAIRS, FT PIERRE CHAMBER 1000.00 INV 643 EXPO CLEANING, GALLS 253.59 INV 016663735 SUPPLIES, GRAHAM TIRE 40.66 TIRE REPAIR, GROSSENBURG IMPLEMENT 1540.91 REPAIRS, GUNDERSON PALMER NELSON & 186.38 STATEMENT 103724, H & H REPAIR 328.51 REPAIRS, HICKEY FUNERAL HOME 960.00 GREY OWL, HOFFMAN OIL 1334.84 INV 67453 FUEL, INGRAM PEST SERVICE 60.00 INV 38541 EXPO, INMANS WATER TECHNOLOGIES 55.00 ACCT 60715 RENTAL, ISBURG HOFMEISTER FUNERAL 2000.00 CARE OF POOR C.N., JANICE KRULL 339.92 ELECTION WORKER, JC OFFICE SUPPLIES 725.86 SUPPLIES, JEANNE RIIS 223.89 ELECTION WORKER, JENELLE BUSSE 223.89 ELECTION WORKER, JERRE WILLIS 223.89 ELECTION WORKER, JOHNNY'S TOWNING 125.75 INV 22044 REPAIRS, JONES, TAYLER 20.00 WITNESS, JORGENSON, CLIFF 300.00 LAWN / WEED CONTROL, KAREN WATTIER 65.85 ELECTION WORKER, KATE VANDEL 223.89 ELECTION WORKER, KATHY HARTLEY 223.89 ELECTION WORKER, KATHY VILLA 223.89 ELECTION WORKER, MARK KATTERHAGEN 6.00 MI - C.W., KAY KREIDER 65.85 ELECTION WORKER, KIMBALL MIDWEST 295.23 SUPPLIES, KRIS SCHNEIDER 74.24 ELECTION WORKER, LAKOTA CONTRACTING INC 1047.30 INV 3920 UNIFORMS, LAMIE, JESSICA 40.47 SUPPLIES, LAURA MEHLHAFF 223.89 ELECTION WORKER, LAURIE SCHULTZ 65.85 ELECTION WORKER, LAWSON PRODUCTS INC 1505.65 SUPPLIES, LB413164 236.66 INV 200812-SF-02445, LEONARD CHICK 223.89 ELECTION WORKER, LUCILLE M LEWNO 112.25 MI - C.W., LINCOLN COUNTY 539.25 MI - X4 / FEES, EVALS & BOAR, LINDA CLAIR 223.89 ELECTION WORKER, LINDA THORSON 65.85 ELECTION WORKER, DARCY LOCKWOOD 6.00 MI - C.W., LOIS FULLER 260.23 ELECTION WORKER, LYLE SIGNS INC 1392.87 SIGNS INV 1857773, 1890497, LYNN BIXLER 74.25 ELECTION WORKER, M & R SIGNS INC 181.05 INV 276677 SIGNS, MARCY FIFIELD 223.89 ELECTION WORKER, MARY SCOTT 260.23 ELECTION WORKER, MATTHEW BENDER & CO INC 205.30 VA BENEFITS MANUAL, MAXINE TESSIER 65.85 ELECTION WORKER, MEDICAL WASTE TRANSPORT INC 227.27 INV 77169 MEDICAL CONTRACT, MEDICINE CREEK 321.02 FUEL, MELANIE BAUER 288.03 ELECTION WORKER, MELLETTE CO SHERIFF 220.00 INV 10 COURTESY HOLD, MENARDS 334.14 ACCT 33210252, MENARDS 11.16 ACCT 33210258, MENARDS 113.97 ACCT 33210280, MID DAKOTA RURAL WATER SYSTEM 124.00 UTILITIES, MIDCO 240.00 UTILITIES, MIDWEST OIL 1332.00 INV 10006459 SUPPLIES, MONTANA DAKOTA UTILITIES 623.94 UTILITIES, NDAA 95.00 INV 300011354 DUES, NEW LIFE ASSEMBLY CHURCH 100.00 ELECTION RENT, NORTHWESTERN ENERGY 291.46 UTILITIES, OAHE ELECTRIC COOP INC 825.19 UTILITIES, OAHE GLASS INC 1314.57 INV 07892 SHIELDS, OLSON PLUMBING 134.76 INV 11874 REPAIRS, PHEASANTLAND INDUSTRIES 124.18 CLOTHING, PHYLLIS PERKOVICH 223.89 ELECTION WORKER, PIERRE CITY 4500.00 MOSQUITO CONTROL, PIERRE CITY 38.97 UTILITIES, PIERRE CITY 360.00 MED DIRECTOR - SEPT, PIZZA RANCH 240.00 FOOD FOR SEARCH PARTY, RAYMOND OR LYNNE HUNSLEY 205.83 COMMERCIAL REFUND, CURTIS C REES III 88.00 INV 6419

REPAIR, RELX INC DBA LEXIS NEXIS 249.00 SUBSCRIPTION, RILEY NAYLOR 43.14 ELECTION WORKER, ROBINS WATER CONDITIONING INC 102.00 SUPPLIES, ROXIE THELEN 65.85 ELECTION WORKER, RUNNINGS SUPPLY 410.93 ACCT 2610423, SDACC 3503.00 2021 DUES, SDACO 1716.54 2021 DUES, SDML WORKERS COMP 134189.00 INV 19182 RENEWAL, SERVALL UNIFORM & LINEN CO 859.32 ACCT 402350, SHARON METZINGER 207.55 ELECTION WORKER, SHARON WINCKLER 276.57 ELECTION WORKER, SHARPE RENTALS 205.00 INV 6537, 6590, 6625 RENT, SHELBY FRAME 92.19 ELECTION WORKER, SHIRLEY LIVERMONT 65.85 ELECTION WORKER, SMALL ENGINE HOUSE 77.01 INV 38351 SUPPLIES, SUE BOURK 131.70 ELECTION WORKER, SULLY CO REG OF DEEDS 4.00 COPIES PLANNING & ZONING, SUMMIT FOOD SERVICES 13920.24 INV 94542, 93965 MEALS, SUMMIT SAFETY LLC 110.77 ORDER 301546A, 300616A, JASON W BERNETT 650.00 WINDOWS, SUSAN SHEPPICK 223.89 ELECTION WORKER, TESSIERS INC 5111.51 REPAIRS, TIME CLOCK PLUS 3.00 INV 55257 LICENSE COVERAGE, TITAN MACHINERY 71.98 REPAIRS, TITZE ELECTRIC INC 450.00 INV 24241 EXPO FIRE ALARM, VAN DIEST SUPPLY CO 387.12 CHEMICALS, VENTURE COMMUNICATIONS 190.44 PHONES, WALMART COMMUNITY 252.19 WALMART, WALMART COMMUNITY 49.72 SUPPLIES, WALMART COMMUNITY 143.06 SUPPLIES, MONA WEIGER 326.80 COURT REPORTING, YANKTON CO SHERIFF 100.00 MI - C.D., C.W., ZANDER AUTO PARTS 38.03 SUPPLIES.

PUBLIC COMMENT: None

The following salaries and benefits were paid by department in the month of October 2020:

Commissioners-\$24,698.14, Auditor-\$17,031.31, Treasurer-\$19,044.78, States Attorney-\$39,576.88, Govt Buildings-\$9,855.81, Equalization-\$11,210.62, Register of Deeds-\$10,200.33, Veterans Service-\$7,361.07, Sheriff-\$41,401.04, Jail-\$185,642.69, Coroner-\$134.56, Juvenile Services-\$48,269.41, Weed & Pest-\$2,616.41; Planning & Zoning-\$6,264.73, Road & Bridge-\$66,424.26, Emergency Management-\$12,892.10. Total payroll \$502,624.14.

Auditor's Account with the Treasurer October 31, 2020: Cash on hand-\$5,131.98, Checks in the Treasurer's possession less than three days-\$777,248.51 Cash items-\$64.61, Demand deposits: American State Bank-\$12,171,424.34, Bad Checks Outstanding-\$1,185.99, and Investments-\$2,575,000.00. Total Cash Assets-\$15,530,055.43.

Register of Deeds Fees Collected in October 2020: Recording Fees-\$10,234.00, Transfer Fees-\$8,233.00, Copy Fees-\$433.00, Credit Card Fees-\$200.00, and Vitals-\$3,500.00. Total \$22,600.00.

EXECUTIVE SESSION: Moved by Abernathy and seconded by Inman to go into executive session to discuss Care of the Poor per SDCL 1-25-2(3) & HIPPA and Personnel SDCL 1-25-2. All voted aye by roll call vote. Motion passed.

Chairman Vance declared the board to be out of executive session.

INDIGENT CLAIMS: Moved by Abernathy and seconded by Inman to deny claim #20200504-02 from Avera Heart Hospital for M.B.S. dated 3/03/2020 in the amount of \$3,109.54. All voted aye by roll call vote. Motion passed.

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

NOVEMBER 5, 2020

Moved by Abernathy and seconded by Inman to deny claim #20201013-01 from Avera St Mary's Hospital for K.N. dated 8/25/2020 in the amount of \$1,040.62. All voted aye by roll call vote. Motion passed.

Moved by Abernathy and seconded by Hohn to adjourn the meeting until **Monday at 5:30 PM on November 16, 2020.** All voted aye by roll call vote. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota