

Chairman Randy Vance called the Monday March 15, 2021 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Randy Brown, Bill M. Abernathy, Connie Hohn and Tom Rounds present. Pierre Mayor Steve Harding, Pierre City Commissioner Blake Barringer, Pierre City Commissioner Jamie Huizenga, City Administrator Kristi Honeywell, City Planner Sharon Pruess, County Manager Kevin Hipple, Director of Equalization Melissa Flottmeyer, Sheriff Darin Johnson, States Attorney Jessica LaMie, and Planning Director/ Building Official Eric Booth and were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**AGENDA:** Moved by Abernathy and seconded by Hohn to approve the agenda removing the Purple Heart County Proclamation. All voted aye. Motion passed.

**MINUTES:** Moved by Hohn and seconded by Abernathy to approve the minutes of the March 1, 2021 Commission meeting. All voted aye. Motion passed.

**SPECIAL BUSINESS: JOINT COMMISSION: PLAT OF DRY RUN TRACT 3R IN S1/2 NE & GOVT LOT 6 SEC 7 110-78:** Dan & Sandra Mostellar are requesting to plat two lots into one lot to address nonconforming structures and setbacks, and construct an additional accessory structure. Moved by Pierre Mayor Harding and seconded by Commissioner Rounds to approve Resolution 2021-4 and City of Pierre Resolution #2690 the plat of Tract 3R in S1/2 NE & Govt Lot 6 Sec 7 110-78. All voted aye. Motion passed.

**PUBLIC HEARING: TIME SET FOR 5:35 PM TO CONSIDER AMENDING ORDINANCE 1997-3:** The amendment will comply with SDCL 11-2-53 that an affirmative majority vote of the present and voting members is the threshold to approve a Conditional Use Permit. Moved by Rounds and seconded by Abernathy to approve Ordinance 2021-01 amending section 1-111 of Article 1 of Ordinance 1997-03 related to the Board of Adjustment voting requirements. All voted aye. Motion passed.

**PUBLIC HEARING: TIME SET FOR 5:40 PM TO CONSIDER A TRANSFER OF A MALT BEVERAGE LICENSE:** The Junction LLC is transferring their Retail (on-off) malt Beverage license to The Hilltop LLC at 19865 SD Hwy 83. Moved by Brown and seconded by Abernathy to approve the transfer of the Retail (on-off) Malt Beverage license for The Hilltop, LLC. All voted aye. Motion passed.

**CITY OF PIERRE IT UPDATE:** City Administrator Kristi Honeywell and IT Director Craig Waldron meet with the commission. Honeywell explained what Hughes County receives for IT services and the associated costs. Hohn recommended having a written agreement with the City of Pierre for services. Honeywell and Hipple will work on the agreement and bring it back to the commission.

**EAST RIVER ELECTRIC RIGHT OF WAY OCCUPANCY PERMIT:** Paul Letschhe representing East River Electric is requesting permission to occupy the county road right of way on Range Road. Moved by Rounds and seconded by Hohn to approve the East River Electric Right of Way Occupancy Agreement for lines to serve the new substation on the Northeast corner of Range Rd and SD Highway 1804, and an agreement to repair any damage caused to the road during construction. The County and East River will do an inventory of the road before the project begins. All voted aye. Motion passed.

**PLANNING & ZONNG:**

**SUBDIVISION REQUEST ALONG PERCH PLACE:** Guy & Belinda Kinsella would like to create two 20 acre parcels along Perch Place. Paul Letchy representing East River will work with Kinsellaø and the County to improve Perch Place Road to county standards in order to obtain an easement to install poles from Kinsellaø and create better access for East River Electric.

**BOTHWELL MULIT LOT COVENANT:** Darleen & Shane Bothwell would like to combine Lot F-1 & Lot F-2 into a single zoning lot. Moved by Hohn and seconded by Abernathy to approve the Restrictive Covenant to be filed in the Register of Deeds office and will legally combine the two lots into a single lot. All voted aye. Motion passed.

**PERSONNEL:** Moved by Hohn and seconded Rounds to approve hiring Tammy Frost, Deputy Auditor at Pay Grade 13 Step 1, \$17.94 per hour starting March 22, 2021. All voted aye. Motion passed.

Moved by Brown and seconded Hohn to approve hiring Chantel Lewis, Corrections officer at the Jail at Minimum Pay Grade 14, \$18.45 per hour starting March 17, 2021. All voted aye. Motion passed.

Moved by Abernathy and seconded by Brown to accept the resignation and retirement of Bryon Biwer, Corrections Officer for the Jail effective March 18, 2021 and authorize advertising for a replacement. All voted aye. Motion passed.

Moved by Brown and seconded by Hohn to accept the resignation and retirement of Misty Biwer, Corrections Officer for JSC effective March 23, 2021 and authorize adverting for a replacement. All voted aye. Motion passed.

Moved by Abernathy and seconded Brown to approve the resignation of Briar Eisenbraun, Corrections Officer at the Jail as of March 13, 2021. Eisenbraun will not receive sick leave pay since he did not complete a two weeksønotice. All voted aye. Motion passed.

**ADD PROPERTY TO TAX ROLLS:** Moved by Hohn and seconded by Abernathy to approve adding the property at 20368 295<sup>th</sup> Ave; NE SW & N1/2 SE SW Sec 8 111-78 for LJC Acres LLC for a structure valued at \$250,015 for the tax year 2020 payable in 2021. All voted aye. Motion passed.

**DELIQUENT TAX AGREEMENT:** Moved by Rounds and seconded by Brown to approve the Delinquent Tax agreement with Charles Trent for R#4225; Leepers & Moshers Addition Block 1 Lots 1 thru 12 to the City of Blunt for \$200.00 per month beginning the 16<sup>th</sup> of April 2021. All voted aye. Motion passed.

**BOARD OF EQUALIZATION:** The Board of Equalization will meet April 27, 2021 3:00 to 5:00 pm

**CLAIMS:** Moved by Abernathy and seconded by Brown to approve the following verified claims. All voted aye. Motion passed.

A-OX WELDING 35.71 RENTALS, ALL PRO GARAGE 504.73 INV 2416, 2417 REPAIRS, ANDERSON DENTAL 447.30 INMATE DENTIST, AT & T MOBILITY 1048.07 PHONES & WIFI,

AVERA MEDICAL ASSOC CLINIC 2040.00 FEB 2021 MEDICAL CONTRACT, BARTLETT & WEST 6225.00 INV 00730079466 ENGINEERS, BROSZ ENGINEERING 7690.00 INV P23956, 23961 ENGINEERING, BUREAU OF ADMINISTRATION 181.09 TL102003, TL102056, BUREAU OF ADMINISTRATION 106.50 DP102211 ACCESS, BUTLER MACHINERY CO 693995.76 REPAIRS / SUPPLIES 2 NEW BLADE, CAPITAL AREA COUNSELING 1566.96 MI X5 QMHP EVALS, CAPITAL AREA COUNSELING 6257.00 MOBILE CRISIS RESPONSE, CAPITAL JOURNAL 951.73 PUBLISHING, CENTURY BUSINESS PRODUCTS INC 502.76 CONTRACTS / SUPPLIES, CENTURLINK 188.92 PHONE, CENTURLINK 800.27 PHONE, CHARM TEX 1040.90 INV 0243250 SUPPLIES, CLEARFLY 384.66 INV 337997, COLE PAPERS INC 2023.07 SUPPLIES, COMM TECH INC 1511.75 SUPPLIES, CWD INVESTIGATIONS 394.05 PI - R. LONGCROW, DEPARTMENT OF CORRECTIONS 977.76 C18D1100 LAUNDRY, DEPT OF HEALTH 175.00 BAC / UA TEST, DEPT OF REVENUE 5.86 SALES & USE TAX, DEYO, JENNIFER 19.16 ARM CHAIR PADS, DISABLED AMERICAN VETERANS 200.00 TRANSPORTATION, DONS SINCLAIR 68.40 FUEL & CAR WASHES, DRIVERS LICENSE GUIDE 31.95 INV 783424 DL GUIDE PASSPORTS, ELECTION SYSTEMS & SOFTWARE 94.80 INV 1181523 MAINT FEE, ELECTRICAL ENGINEERING & EQUIP 1244.79 INV912816,912815,912817,912836, EQUIPMENT BLADES 2668.40 INV 22480 CUTTING BLADES, FIRST ADVANTAGE BACKGROUND SRV 182.04 ACCT 015148, INV 5533922102, FISCHER LAW OFFICE PROF LLC 4271.75 COURT APPOINTED ATTORNEY, FLOYDS TRUCK CENTER 1727.78 REPAIRS / FILTERS, FRIMAN OIL & GAS CO INC 2513.15 HEATING OIL, G & R CONTROLS INC 9.91 INV 121041 TAX, GOLDEN WEST TECHNOLOGIES 950.00 INV 379695 BACKUP, GROSSENBURG IMPLEMENT 673.22 SUPPLIES, GUARDIAN RFID 3529.80 INV 6099 PRINTTRACK MAINT, GUNDERSON PALMER NELSON & 3597.45 COURT APPOINTED ATTORNEY, HOGENS HARDWARE HANK 9.16 SUPPLIES, INGRAM PEST SERVICE 60.00 INV 39022 SERVICE, INMANS WATER TECHNOLOGIES 452.21 SUPPLIES/SERVICE, JC OFFICE SUPPLIES 347.64 ACCT 8124 SUPPLIES, JOHN HOFFMAN ELECTRIC 177.25 INV 8584 SIREN, KATHRYN CRANBROOK PSYD ABPP 5000.00 COURT ORDERED EVAL, MARK KATTERHAGEN 12.00 MI - D.J., KONRAD LAW PROF LLC 3994.33 COURT APPOINTED ATTORNEY, RENAE S KRUSE 244.10 MI - A.B., N.O., LUCILLE M LEWNO 155.00 MI - D.J., LINCOLN COUNTY 764.01 MI X4 REIMBURSE SHERIFF FEES, DARCY LOCKWOOD 12.00 MI - D.J., BRENDA LOUNSBURY 1200.00 BAC, MAY ADAM GERDES & THOMPSON 6106.40 COURT APPOINTED ATTORNEY, MEDICAL WASTE TRANSPORT INC 223.67 INV 78570 CONTRACT, MENARDS 11.98 ACCT 33210280, MENARDS 164.64 ACCT 33210252, MID DAKOTA RURAL WATER SYSTEM 150.00 SUPPLIES, MIDCO 540.00 UTILITIES, MINNEHAHA CO JAIL 778.72 INV 2366 TRANSPORT, MONTANA DAKOTA UTILITIES 2964.83 UTILITIES, MORENO BACHAND HRUSKA & 3333.00 INV 936 CONTRACT, MURPHY LAW OFFICE PC 1044.52 COURT APPOINTED ATTORNEY, NORTHERN TRUCK EQUIP 457.87 SF1033934,1033968 SUPPLY, NYSTROM BROTHERS INC 215.86 DOE 12128 OVERPAY, OLSON PLUMBING 337.16 INV 12588 MAINTENANCE, PAINT STORE 120.00 INV 221373 MAINTENANCE, PANKRATZ LAW PROF LLC 9250.00 PUBLIC DEFENDER CONTRACT, JESSICA PAULSEN 182.00 COURT REPORTING, PENNINGTON COUNTY JAIL 1008.17 FEB 2021 TRANSPORT, PIERRE CITY 6802.25 UTILITIES, PIERRE CITY 10117.31 MED DIRECT/ 911 SURCHARGE, PRODUCTIVITY PLUS ACCT 612.32 REPAIRS, QUALIFIED PRESORT SRV LLC 3547.62 INV 513321 SORT/MAIL, RIVER CITIES TRANSIT 2916.66 MONTHLY ALLOCATION MARCH, ROBINS WATER CONDITIONING INC 10.00 SUPPLIES, ROWE LAW & MEDIATION CTR 106.70 COURT APPOINTED ATTORNEY, RUNNINGS SUPPLY 25.77 ACCT 2610424, SCHREIBER LAW FIRM PROF LLC 2641.94 COURT APPOINTED

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**MARCH 15, 2021**

ATTORNEY, JOAN BOOS SCHUELLER 1510.50 COURT APPOINTED ATTORNEY, SD  
ACHIEVE 60.00 INV 38430 MI - FEB, SERVALL UNIFORM & LINEN CO 275.77 SERVICES,  
SHANES PHARMACY 1630.16 ACCT 526 INMATE MEDICATION, DAVID W SIEBRASSE  
10768.60 PUBLIC DEFENDER CONTRACT, SUMMIT FOOD SERVICES 12057.86 INMATE  
MEALS, TAYLOR, DONITA 120.00 UNIFORM, K THOMPSON LAW PROF LLC 14315.05  
PUBLIC DEFENDER CONTRACT, TMA STORES 47.46 INV 72828 OIL CHANGE, VIAN, ALEX  
693.25 REIMBURSEMENT, W W TIRE 1122.55 ACCT 3964, MONA WEIGER 440.80 COURT  
REPORTING, WESTERN STATES FIRE CO 235.00 INV WSF338684 SERVICE, YANKTON CO  
SHERIFF 50.00 MI - SERVE PAPERS, YANKTON COUNTY 305.70 MI - X3.

**GOOD FRIDAY:** Commissioners granted County employees 8 hours of administrative pay for Good Friday.

**PUBLIC COMMENT:** None

**EXECUTIVE SESSION:** Moved by Hohn and seconded by Rounds to go into executive session per SDCL 1-25-2 (3) for to consult with counsel. All voted aye. Motion passed. Chairman Vance declared the Commission out of Executive Session.

Moved by Brown and seconded by Rounds to adjourn the meeting until **5:30 PM on Monday April 5, 2021**. All voted aye. Motion passed.

ATTEST:

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Randy Vance, Chairman  
Hughes County Commission

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Jane Naylor, Finance Officer  
Hughes County, South Dakota