

Chairman Randy Brown called the Monday March 7, 2022 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Vance, Bill M. Abernathy, and Connie Hohn present. County Manager Kevin Hipple, Highway Superintendent Trent Arbach, Planning Director/Building Official Eric Booth, Sheriff Patrick Callahan, and Emergency Manager Rob Fines were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted Aye. Motion passed.

CONFLICT OF INTERESTS: Commissioner Rounds declared he would have a conflict of interest with the verified claims. Commissioner Vance declared he would have a conflict of interest with the salary schedule.

MINUTES: Moved by Vance and seconded by Rounds to approve the minutes of the February 22, 2022 Commission meeting. All voted Aye. Motion passed.

OLD BUSINESS:

NEW BUSINESS:

HIGHWAY DEPT BIDS: The following bids were received and opened on March 01, 2022 at 11:00 AM.

CULVERTS: Bids were received from Central Culvert Supply of Pierre and TrueNorth Steel of Huron. Central Culvert's bid is an average of 8 percent below True North's bid for culvert sections and 31.7 percent for flared ends. Moved by Rounds and seconded by Abernathy to accept the bid from Central Culvert. All voted Aye. Motion passed.

MAG WATER: One bid was received from DustBusters Enterprises, Inc. of Evanston, WY for \$1.14 per gallon. Moved by Vance and seconded by Rounds to accept the bid of \$1.14 per gallon from DustBusters Enterprises, Inc. All voted Aye. Motion passed.

PURCHASE GRADER MOUNTED SOD MULCHER: The Hughes County Highway Department received two proposals. The first from Butler Machinery for a cost of \$43,433.73 with local service and support, and the second from DMC Wear Parts for a total of \$41,500.00 without local service and support. Moved by Rounds and seconded by Vance to approve the purchase from Butler Machinery at a total cost of \$43,433.73. All voted Aye. Motion passed.

PLANNING AND ZONING:

FIRST READING: REZONE SE1/4 SW1/4 TO PUD AND PLAT OF SCHROER-SWARTZ TRACT 1 SW1/4 ALL IN SEC 22 112-77: Schroer Family Farm LLC is requesting to rezone the 40 acre portion that is the SE ¼ SW1/4 Section 22 112-77, including Schroer-Schwartz Tract 1 to PUD with Ag B rules. Moved by Vance and seconded by Rounds to approve setting a public hearing for 5:30

pm March 21, 2022 for the final consideration of the plat and rezoning to PUD. All voted Aye. Motion passed.

FIRST READING: REZONE TO PUD AND PLAT OF ALLEMAN TRACTS 1-4 A SUBD OF THE NW1/4 SEC 10 112-80: June Hackett et al represented by Todd Schuetzle are requesting to rezone all 4 tracts to PUD with Ag B rules. Only allowing a residence on Tract 2. Moved by Rounds and seconded by Abernathy to approve setting a public hearing for 5:35 pm March 21, 2022 for the final consideration of the plat and rezoning to PUD. All voted Aye. Motion passed.

FIRST CONSIDERATION: PLAT OF LOTS 2 & 3 GEFFRE'S 1ST ADDITION, GOV'T LOT 6 & SW1/4 SE1/4 NE1/4 SEC 7 110-78: Karrie Geffre owns three parcels and wants to combine them into two parcels to help address an access issue. Karrie is looking at transferring the existing residence and just over two acres to her son. The remaining 26 acres including the existing horse barn/outbuilding would be retained by Karrie. The final consideration will be on March 15, 2022 at City Hall.

FIRST CONSIDERATION: PLAT OF LOT 29 SUNSET MEADOWS ADDITION IN THE N1/2 SE1/4 SEC 17 111-79: Bruce & Denise Telkamp want to subdivide a 9.51 acres parcel that they have purchased in order to build a new home off the west end of the parcel. They plan to subdivide the east end of the parcel into several lots in the future. The final consideration will be held on March 15, 2022 at City Hall.

JAIL FOOD SERVICE AGREEMENT: Moved by Hohn and seconded by Abernathy to approve the agreement with Dakota Foods and Hughes County for full meal service at the Hughes County Jail. All voted Aye. Motion passed.

JAIL COMMISSARY AGREEMENT: Moved by Rounds and seconded by Vance to approve the agreement with Summit Food Services and the Hughes County Sheriff's Office for commissary goods and services for the adult inmates at the Hughes County Jail. All voted Aye. Motion passed.

SALARY SCHEDULE: No action taken.

PERSONNEL: Moved by Hohn and seconded by Rounds to approve the resignation of Ann Norden Deputy Treasurer effective March 11, 2022, and allow the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve the hire of Ranae Hoffman as Chief Deputy Treasurer effective March 28, 2022 Pay Grade 14 Step Minimum. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve the hire of Susan Howard Deputy Treasurer effective March 09, 2022 Pay Grade 13 Step 5. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to approve the retirement of Dean Ritter Highway Maintenance Worker effective March 24, 2022, and allow the advertisement of the position for hire. All voted Aye. Motion passed.

Moved by Rounds and seconded by Vance to approve the hire of Bryan Sandness Corrections Officer at the Jail effective March 14, 2022 Pay Grade 16 Step Minimum \$22.17 per hour. All voted Aye. Motion passed.

VOLUNTEER BOARD APPOINTMENT: Moved by Hohn and seconded by Abernathy to approve the appointment of Brian Baus and Lyle Stewart as alternates to the Hughes County Board of Adjustment for a three year term to expire in 2025. All voted Aye. Motion passed.

CLAIMS: Moved by Hohn and seconded by Abernathy to approve the following claims. All voted Aye. Motion passed. 3E GENERATORS 850.00 917671-00,917672-00,917673-00, A-OX WELDING 37.57 TANK RENTAL 00262632, ADVANCED CORRECTIONAL HEALTH 39803.79 JAIL MED CONTRACT 115464, ALL AROUND GRAPHIX 67.50 JAIL UNIFORMS INV-76865, AMERICAN MEDICAL RESPONSE 4050.00 SUBSIDY BILLING FEB 264546, AT & T MOBILITY 1455.35 287283130494 PHONES, AVERA ST MARYS HOSPITAL 749.95 JAIL-HOSPITAL, AXON ENTERPRISES INC 579.20 INUS044083,INUS037828, BAADE, ANASTYN 20.00 WITNESS FEE, BAADE, NEVAEH 20.00 WITNESS FEE, BECK MOTORS 75.00 REPAIRS SO#360329, BECK, JANET 214.28 TRAVEL TO SF, BOB BARKER CO INC 2067.74 SERVICES, BOOTH, ERIC 87.51 REG FOR BUILDING OFFICAL CLASS, BUREAU OF ADMINISTRATION 51.46 MS201096, BUREAU OF ADMINISTRATION 53.56 TELEPHONE TL202059, BUREAU OF ADMINISTRATION 72.50 ACCESS DP201210, BUTLER MACHINERY CO 1363.29 REPAIRS CUST#C45841, CAPITAL ONE 66.04 SUPPLIES 1640405647, CAPITAL ONE 398.40 JAIL SUPPLY 1640420277, CENTURY BUSINESS PRODUCTS INC 1040.27 SERVICES, CENTURYLINK 359.39 SERVICES, CLEARFLY 382.82 SERVICES INV410852, COLE PAPERS INC 1386.60 SUPPLIES 10109402,10101976, COMM TECH INC 202.93 SERVICES 13390,13888, COOK IMPLEMENT 246.29 REPAIRS INV 5663, DAKOTA SUPPLY GROUP 215.81 SERVICES S101600917.001, DEPT OF PUBLIC SAFETY 2322.00 SD TELETYPE N1421998SR, DIAMOND DRUGS INC 4449.03 JAIL MEDS IN001203182, DONS SINCLAIR 15.00 SD GAS & OIL, DR. ADA POWELL 4000.00 SERVICES, DRG MEDIA GROUP 213.75 JAIL SUPPLY (JOB ADS), BRYON EATON 2878.24 SERVICES, FINES, ROB 174.00 DRONE EQUIPMENT, FIRST ADVANTAGE BACKGROUND 95.28 BACKGROUND CHECK 5533782202, FLOYDS TRUCK CENTER 491.54 REPAIRS 20538, GRAHAM TIRE 67.05 SERVICES 1717163165, INGRAM PEST SERVICE 60.00 SERVICES 41778, JC OFFICE SUPPLIES 599.07 SUPPLIES 34056,34100,34106, JC PRINTING 225.00 SUPPLIES 16421, LINCOLN COUNTY 2869.59 MENTAL ILLNESS FEES, MENARDS 93.66 SERVICES 22640, MENARDS 1880.99 SERVICES, MID DAKOTA RURAL WATER SYSTEM 149.00 WATER 267301, MIDCO 240.00 SERVICES 140339001, MILLER FUNERAL HOME 2000.00 COUNTY BURIAL, MINNEHAHA COUNTY 1070.74 SD PRISONER TRANSPORT, MONTANA DAKOTA UTILITIES 3314.93 SERVICES, OLSON PLUMBING 215.50 SERVICES 14315, ONE STAFF MEDICAL 2229.50 JAIL-MED CONTRACT 168013, OTIS ELEVATOR COMPANY 2289.60 SERVICES 100400695118, JESSICA PAULSEN 12.00 COURT REPORTING FEE, PETERSEN, ROY W 406.27 TRAVEL TO CONFERENCE, PIERRE AUTO PARTS 250.00 REPAIRS INV 625081, PIERRE CITY 3487.50 FIRESTATION 4 REPAIRS, PIERRE CITY 360.00 MEDICAL DIRECTOR FEB, ROBINS WATER CONDITIONING INC 201.10 SERVICES 45484,80101, RUNNINGS SUPPLY 1381.54 SUPPLIES, SD ATTORNEY GENERAL'S OFFICE 296.00 24/7 FEES, SERVALL UNIFORM & LINEN CO 107.39 JAIL REPAIRS 0598285, STERLING, MICHELLE 20.00 WITNESS FEES, SUMMIT FOOD SERVICES 9496.57 JAIL/JSC FOOD, TIMECLOCK PLUS LLC

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

MARCH 7, 2022

1353.38 HARDWARE SUPPORT & MAINT, TRITECH SOFTWARE SYSTEMS 360.00 SHERIFF SUPPLIES, TRUENORTH STEEL 316.76 SHOP SUPPLIES 37365, U LINE 298.05 JAIL OFFICE SUPPLY, 145495629, VENTURE COMMUNICATIONS 298.86 SERVICES, WW TIRE 25.35 REPAIRS 538+3, WHALLS GROUP 1500.00 JAIL JOB ADS 1625, YANKTON COUNTY 122.45 MENTAL ILLNESS, ZANDER AUTO PARTS 587.49 REPAIRS & SUPPLIES.

PUBLIC COMMENT: None

The following salaries and benefits were paid by department in the month of February 2022: Commissioners-\$27,983.30, Auditor-\$19,944.82, Treasurer-\$16377.13, States Attorney-\$40,693.39, Govt Buildings-\$7,333.64, Equalization-\$18,067.85, Register of Deeds-\$11,831.42, Veterans Service-\$8,912.83, Sheriff-\$57,476.37, Jail-\$225,729.82, Coroner-\$538.25, Juvenile Services-\$69,043.83, Planning & Zoning-\$6,853.66, Road & Bridge-\$76,248.24, Emergency Management-\$14,537.45 Total payroll \$601,572.00.

Auditor's Account with the Treasurer February 28, 2022: Cash on hand-\$5,595.06, Checks in the Treasurer's possession less than three days-\$76,430.07, Cash items-\$0.00, Demand deposits: American State Bank-\$9,804,688.90, Bad Checks Outstanding-\$1,170.99, First Dakota National Bank-\$700,000.00, and Investments-\$1,575,000.00. Total Cash Assets-\$12,162,885.02.

Register of Deeds Fees Collected in February 2022: Recording Fees-\$6,450.00, Transfer Fees-\$10,402.00, Copy Fees-\$458.00, Credit Card Fees-\$45.00, and Vitals-\$3,400.00. Total \$20,755.00.

EXECUTIVE SESSION: Moved by Rounds and seconded by Abernathy to go into executive session per SDCL 1-25-2 (1) Personnel and SDCL 1-25-2 (4) Contract Negotiation. All voted Aye. Motion passed. Chairman Brown declared the Commission out of Executive Session.

Moved by Abernathy and seconded by Hohn to give Finance Officer Thomas Oliva a 5 percent raise of \$3,090.00 effective April 01, 2022. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to adjourn the meeting until **Monday March 21, 2022 at 5:30 PM.** All voted Aye. Motion passed.

ATTEST:

Randy Brown, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota