

Chairman Norm Weaver called the Monday, December 18, 2017 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Jim Hardwick, Roger Inman, Tom Tveit, and Bill M. Abernathy present. County Manager Kevin Hipple, Highway Superintendent Mike Meyer, Emergency Manager Rob Fines, States Attorney Wendy Kloepfner and Sheriff Mike Leidholt were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**AGENDA:** Moved by Abernathy and seconded by Inman to approve the agenda. All voted aye. Motion passed.

**MINUTES:** Moved by Tveit and seconded by Abernathy to approve the minutes of the December 4, 2017 Commission meeting. All voted aye. Motion passed.

### **OLD BUSINESS**

**BARON CONTRACT:** No action taken. Kloepfner will work with Baron to resolve issues in the contract.

### **NEW BUSINESS**

**FINAL CONSIDERATION: PRAIRIE SUBDIVISION PLAT OF LOT 6R and 7R IN THE NE SEC 31 112-77:** Petitioners Mike and Angela Roman are replatting two of their lots in order to meet setback distances for a new barn and to get all their buildings on one lot. Moved by Inman and seconded by Hardwick to approve the plat of Prairie Subdivision Lot 6R & 7R Resolution 2017-13. All voted aye. Motion passed.

**2018 BRIDGE IMPROVEMENT GRANT PROGRAM:** Derek McTige, Brosz Engineering and Mike Meyer, Highway Superintendent met with the commission. McTige recommended the commission increase their share of cost to increase their score for a BIG Grant. Moved by Hardwick and seconded by Tveit to approve and authorize the chairman to sign Resolution 2017-15 for Structure Number 33-440-102 a bridge on 324<sup>th</sup> Ave over Chapelle Creek replacing a 52øtwo Span Precast Concrete Bridge increasing the county match to 29%. All voted aye. Motion passed. Moved by Hardwick and seconded by Tveit to approve and authorize the chairman to sign Resolution 2017-14 for Structure Number 33-340-016 on 314<sup>th</sup> Ave over South Medicine Creek replacing a 76øThree Span Precast Concrete Bridge. Increasing the county match to 50%. All voted aye. Motion passed.

**HIGHWAY DEPARTMENT ADVERTISE FOR TRUCK/TRACTOR BID:** Moved by Inman and seconded by Abernathy to advertise for sealed bids for six 2018 Truck/Tractors with or without trade. Bids to be received by 10:00 am January 10, 2018. All voted aye. Motion passed.

**HIGHWAY DEPARTMENT PICKUP PURCHASE:** Moved by Inman and seconded by Abernathy to approve the purchase of a 2018 Dodge Ram, ¾ ton 4x4 Crew Cab Short Box Pickup from the State Contract #17149 for \$30,978.00 base plus options for the highway department. All voted aye. Motion passed.

**HARROLD RAILROAD CROSSING PROJECT:** Moved by Tveit and seconded by Abernathy to authorize the chairman to sign Resolution 2017-16 desiring the construction and improvement of the railroad crossing on 321<sup>st</sup> Avenue in Harrold - DOT#189802A. All voted aye. Motion passed.

**SURPLUS:** Moved by Inman and seconded by Hardwick to surplus a one way plow #24 and sell to the Town of Harrold for \$800.00. All voted aye. Motion passed.

**EXECUTIVE SESSION:** Moved by Abernathy and seconded by Tveit to go into executive session to discuss Contracts SDCL 1-25-2(3&4); Care of Poor per SDCL 1-25-2 (3) and HIPAA and Personnel SDCL 1-25-2(1). All voted aye. Motion passed. Chairman Weaver declared the commission out of executive session.

**CONTRACTS:** Moved by Abernathy and seconded by Inman to approve the agreement with Dan Todd for legal services as Deputy State's Attorney effective Jan 1, 2018 to Dec 31, 2018 not exceeding \$40,000. All voted aye. Motion passed.

Moved by Tveit and seconded by Inman to approve a contract as the Primary Representation of Indigents with Tara L. Adamski and Adamski Law Office, David Siebrasse, Siebrasse Law, and Kara Semmler, May Adam Law Office effective Jan 1, 2018 to Dec 31, 2018 for \$105,000 each annually. All voted aye. Motion passed.

Moved by Tveit and seconded by Abernathy to approve a contract as Representation of Indigents, Secondary Public Defender with Katie Hruska and Terra Fisher, May Adam Law Office effective Jan 1, 2018 to Dec 31, 2018 for \$25,000.00 annually. All voted aye. Motion passed.

**PERSONNEL:** Moved by Tveit and seconded by Abernathy to hire Jo Lepkowski, Victim/Witness Protection Assistant at starting January 16, 2018 at Grade 15 Step 3, \$20.12 per hour, with Michele Moreno to continue as the Victim/Witness Assistant until the end of January 2018. All voted aye. Motion passed.

Motion by Inman and seconded by Abernathy to approve hiring Jeff Konst, Jail Maintenance Worker starting Dec 19, 2017 at Grade 15 Entry Level \$17.88 per hour.

Motion by Abernathy and seconded by Tveit to approve hiring James Carpenter, Jim Halling, and Mike Thorson as part time deputies for courthouse security at \$25.00 per hour. All voted aye. Motion passed.

**CARE OF POOR:**

Moved by Abernathy and seconded by Tveit to deny Claim # 20170907-02 for T.K. from Avera St Mary's Hospital date of admission 08/01/2017 for \$9,384.33. All voted aye. Motion passed.

Moved by Abernathy and seconded by Tveit to deny Claim #20171002-01 for T.K. from Avera Heart Hospital date of admission 08/01/2017 to 08/03/2017 in the amount of \$9,490.21. All voted aye. Motion passed.

Moved by Abernathy and seconded by Tveit to deny Claim #20170907-01 for J.B. from Avera St Mary's Hospital date of admission 07/01/2017 in the amount of \$1,006.77. All voted aye. Motion passed.

Moved by Abernathy and seconded by Tveit to pay Claim #20170913-01 for J.B. from Avera McKennan Hospital date of admission 07/02/2017 to 07/11/2017 in the amount of \$15,805.01. All voted aye. Motion passed.

**FIRST READING: PLANNING AND BUILDING FEES CHANGE:** Moved by Tveit and seconded by Abernathy to have the final reading of the Planning and Building Fee Changes adding a fee to install the house sign on January 3, 2018. All voted aye. Motion passed.

**VETERINARY SERVICES AGREEMENT:** Moved by Inman and seconded by Abernathy to approve and authorize the chairman to sign the Veterinary agreement with Dr. Craig Howard. All voted aye. Motion passed.

**BPRO ELECTION SOFTWARE LICENSE AGREEMENT:** Moved by Hardwick and seconded by Abernathy to approve and authorize the chairman to sign the agreement with BPro to provide software for the 2018 elections at \$300 per epoll book per election. All voted aye. Motion passed.

**CONTINGENCY TRANSFERS:** Moved by Abernathy and seconded by Inman to approve the following Contingency Transfers: Judicial - \$9,940.88; Court Appointed Attorney \$37,737.02; Coroner \$2,811.11; and CDAP to Missouri Shores \$532.00, leaving a balance of \$113,497.53. All voted aye. Motion passed.

**BUDGET TRANSFER:** Moved by Inman and seconded by Abernathy to approve a budget transfer of \$24,320.84 from Harrold TIF to Road & Bridge and \$24,320.84 from Harrold TIF to pay Harrold Terminal. All voted aye. Motion passed.

**BUDGET TRANSFER COW/SPRING CREEK SANITARY SEWER SYSTEM CONTRACT:** Moved by Inman and seconded by Abernathy to approve a \$50,000 transfer from CSCSS to the General Budget. All voted aye. Motion passed.

**2018 MEETING CALENDAR:** The 2018 Meeting Calendar was reviewed.

**COW/SPRING CREEK SANITARY SEWER SYSTEM CONTRACT:** Commissioners verbally agreed to approve a 2% increase in contract compensation for Doug Ripley as supervisor of the Cow/Spring Creek Sanitary Sewer System, and will be officially approved at the January 2, 2018 meeting. All voted aye. Motion passed.

**CLAIMS:** Moved by Abernathy and seconded by Inman to approve the following verified claims. All voted aye. Motion passed.

A-OX WELDING 19.28 ACCT 08611 CYLINDER RENTAL, ABELS A-1 GARAGE DOORS 219.38 INV 575854 REPAIRS, TARA L ADAMSKI 10818.65 PUBLIC DEFENDER, ANIMAL CLINIC OF PIERRE 137.00 INV 11322 ANIMAL IMPOUNDS, AVERA MCKENNAN HOSPITAL 699.50 ACCT MK3778528 INVOL COMM, AVERA MEDICAL ASSOC CLINIC 101.00 DRUG TEST, AVERA MEDICAL ASSOC CLINIC 2295.00 NOV CONTRACT, AVERA ST MARYS HOSPITAL 1184.32 ACCT SYBC5480 CRISIS ROOM, BECK MOTORS 136.88 INV 643273 REPAIRS, BLACK STRAP 1755.00 INV 33044 SALT, BLUNT FIRE 2360.00 DEGREY FIRE STATION SUPPLIES, BLUNT RURAL FIRE DEPT 12702.62 TAXES / CAP OUTLAY, BOB BARKER CO INC 2192.46 INMATE SUPPLIES, BON HOMME SHERIFFS OFFICE 62.00 SERVICE OF PAPERS, MARCIA R BREVIK 241.93 MI - PPW, BUREAU OF ADMINISTRATION 295.82 TL811004, TL811056, BUTLER MACHINERY CO 147.20 REPAIRS ACCT C45841, CAPITAL JOURNAL 471.10 PUBLISHING, CAPS TRAIL SERVICE 134.49 FUEL, CBM MANAGED SERVICES 6167.76 INV 117990 MEALS, CENTURY BUSINESS PRODUCTS INC 385.60 INV 402611, 402432, 401921, CENTURYLINK

791.71 PHONE, CENTURYLINK 116.92 PHONE, CERTIFIED LABS 395.13 ACCT 430532 GREASE, COLE PAPERS INC 3735.93 SUPPLIES, COMMUNICATIONS CENTER 361.99 INV 004046, 004048, DAKOTA BUSINESS CENTER 102.21 INV IN320382 PAPER, DAKOTA PUMP & CONTROL 8668.38 INV 23701 SUPPLIES, DEPARTMENT OF CORRECTIONS 3502.11 C18D8237, 8243, 8256, DEPT OF REVENUE 1170.00 BAC & EXPERT WITNESS, DEPARTMENT OF TRANSPORTATION 173.75 S00100719 BRIDGE WORK, DEPARTMENT OF TRANSPORTATION 1838.24 S00100777 FUEL, DIAMOND MOWERS 305.36 REPAIRS ACCT 0010930, DISABLED AMERICAN VETERANS 200.00 TRANSPORTATION, EDDIES TRUCK SALES INC 39.78 HYDRAULIC FLUID, EDDIES TRUCK SALES INC 2428.19 ACCT 20538 SUPPLIES, EQUIPMENT BLADES 1624.14 INV 13241 CUTTING EDGES, FRESH START 35.08 ACCT 5296 CAR WASHES, FRIMAN OIL & GAS CO INC 954.14 PROPANE, GOLDEN WEST TECHNOLOGIES 475.00 INV 326378 BACK UP, HAMMOND, ROXY 102.10 TRAVEL, HARROLD RURAL FIRE DEPT 14934.32 TAXES & CAP OUTLAY, HARROLD TERMINAL 24320.84 TRANSFER, HOGENS HARDWARE HANK 23.36 SUPPLIES, INGRAM PEST SERVICE 80.00 INV 31066, INLAND TRUCK PARTS 18.68 ACCT 33427 REPAIRS, INMANS WATER TECHNOLOGIES 503.15 WATER / SALT, J PAUL CONSULTING 1077.60 INV 57501-2 POD PLAN, JACOBSEN HOME REPAIR LLC 46.25 COMMERCIAL REFUND, JC OFFICE SUPPLIES 1043.25 SUPPLIES, JOHNSON CONTROLS 8253.06 SERVICE, KENNEDY PIER KNOFF & LOFTUS 238.00 MI - MG, KING, LOLITA 20.00 WITNESS, KREISERS LLC 746.90 MEDICAL SUPPLIES, LEWIS & CLARK BHS 760.00 MI QMHP EVALS, LYLE SIGNS INC 50.89 SIGNS INV 000666004, MAY ADAM GERDES & THOMPSON 5715.30 CT APPT, MID DAKOTA RURAL WATER SYSTEM 3385.00 UTILITIES, MIDCO 225.00 INTERNET, MONTANA DAKOTA UTILITIES 493.75 UTILITIES, MORRIS INC 50.00 INV 603056 REPAIRS, OAHE ELECTRIC COOP INC 758.81 UTILITIES, OAHE HOCKEY 110.90 REIMBURSE SUPPLIES, OAHE INC 3000.00 ANNUAL CONTRIBUTION, OLINGER LAW FIRM 839.53 CT APPT, JESSICA PAULSEN 60.80 COURT REPORTING, PENNINGTON COUNTY JAIL 1809.30 PRISONER TRANSPORT NOV 2017, PHEASANTLAND INDUSTRIES 3825.00 INV 063048 TABLE, PIERRE CITY 2014.27 UTILITIES, PIERRE CITY 13.04 DUMP FEES STATE 22798, PIERRE RURAL FIRE DEPT 24848.30 TAXES / CAP OUTLAY, PRODUCTIVITY PLUS ACCT 643.62 REPAIRS, PRYNTCOMM 37.80 INV 5091, RELX INC 200.85 SUBSCRIPTION, REMITTANCE CENTER 21717.80 AUDIT, RIGHT TURN 1730.00 CPR TRAINING INV 1128A, DOUG RIPLEY 1759.39 CONTRACT WORK, RITER ROGERS WATTIER & 1118.60 CT APPT, RIVER CITIES TRANSIT 2916.66 MONTHLY ALLOCATION, ROBINS WATER CONDITIONING INC 10.00 WATER, RUNNINGS SUPPLY 626.93 SUPPLIES, SCHREIBER LAW FIRM PROF LLC 8348.00 PUBLIC DEFENDER, JOAN BOOS SCHUELLER 4412.14 CT APPT, SD ACHIEVE 60.00 MI - INV 33293, SERVALL UNIFORM & LINEN CO 486.16 RUGS / COVERALLS, SHANES PHARMACY 431.43 ACCT 526-0 INMATE MEDS, SMALL ENGINE HOUSE 35.47 SUPPLIES INV 29921, SOUTH DAKOTA ONE CALL 2.24 SD17-3877, JASON W BERNETT 87.00 INV 17819 REPAIRS, TIESZEN LAW OFFICE PROF LLC 2512.49 CT APPT, TODD LAW OFFICE PROF LLC 3735.00 INV 192, W W TIRE 1152.05 ACCT 3964 TIRE REPAIR, MONA WEIGER 110.20 COURT REPORTING, YANKTON CO SHERIFF 100.00 MI - PPW, GL, YANKTON COUNTY 118.75 MI - PPW, ZANDER AUTO PARTS 419.21 SUPPLIES & REPAIRS.

Moved by Abernathy and seconded by Inman to adjourn the meeting until **8:00 AM on Friday, December 29, 2017**, when the Commission will meet to pay bills. All voted aye. Motion passed.

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**DECEMBER 18, 2017**

ATTEST:

Norm Weaver, Chairman  
Hughes County Commission

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Jane Naylor, Finance Officer, Hughes County, South Dakota