

Chairman Randy Vance called the Monday, May 17, 2021 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Brown, Connie Hohn, and Bill Abernathy present. County Manager Kevin Hipple, Sheriff Darin Johnson, States Attorney Jessica LaMie and Director of Planning and Zoning Eric Booth and were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Rounds to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Hohn and seconded by Brown to approve the minutes of the May 3, 2021 Commission meeting and May 10, 2021 Commission meeting. All voted aye. Motion passed.

PUBLIC HEARING: PLAT OF LOTS 10R AND 24R AND PUD AMENDMENT FALCON RIDGE SUBDIVISION SEC 15 111-79: Time Set for 5:30. Ryan & Ann Noyes appeared. Moved by Rounds and seconded by Abernathy to approve Resolution 2021-9 the Plat of Lots 10R and 24R a replat of Lots 10, 23 & 24 Falcon Ridge Subdivision in the N1/2 SE NE Sec 15 111-79 and amend the PUD. All voted aye. Motion passed.

PUBLIC HEARING: PLAT OF LOT 4AB AND PUD ADMENDMENT ROBINSON ACRES SEC 29 112-80 Time Set for 5:35 pm. Alan Peterson appeared. Moved by Rounds and seconded by Brown to approve Resolution 2021-8 the plat of Lot 4AB of Robinson Acres Sec 29 112-80 and amend the PUD document. All voted aye. Motion passed.

BRIDGE DESIGN AND GEOTECH PROPOSALS: Derek McTighe, Brosz Engineering appeared to explain the proposal for engineering services for the replacement of Structure 33-410-024 on 321st Ave over Medicine Creek. McTighe recommended having the engineering completed to increase the chance of obtaining a BIG Fund grant to complete the replacement. Moved by Hohn and seconded by Rounds to approve and authorize the chairman to sign the agreement not to exceed \$87,500. All voted aye. Motion passed.

Moved by Hohn and seconded by Rounds to approve the agreement with the State of South Dakota to provide geo tech services for \$2,200 for the bridge project. All voted aye. Motion passed.

LIEN RELEASE REQUEST: Katie Mitchell-Boe appeared to request a partial lien release for her brother Vincent Mitchell. The lien is for \$6,318.41 on the property in Blunt, Smith's Addition, Block 12, and Lots 22 through 24. Mitchell's neighbor, Therese Kruger, built a storage building years ago which crossed her property line onto Mitchell's property. Kruger is planning to sell her house and needs to clean up the title to the property. Mitchell is willing to sell Lot 22, to Kruger so that she will then own the property her storage building is built upon. Mitchell is requesting you release the lien on Lot 22 only, leaving the lien in place on Lots 23 and 24. In exchange, Mitchell will use the proceeds of the sale of Lot 22 to make a payment against his lien.

Moved by Brown and seconded by Abernathy to approve a partial lien release, filed once the county receives the check for the lot to apply to the lien. All voted aye. Motion passed.

PLANNING & ZONING: MCCONNELL MULTI COVENANT: Mark McConnell appeared. Moved by Rounds and seconded by Abernathy to approve the covenant combining Lots 26 to Lot 27

Beck's Residential in Sec 4 112-80 into a single lot to make the future accessory structure compliant with zoning regulations. All voted aye. Motion passed.

PROPERTY TAX ABATEMENTS: Moved by Hohn and seconded by Abernathy to approve refunding \$693.36 for 2018 payable in 2019 taxes; \$935.36 for 2019 payable in 2020 taxes and \$464.73 for 2020 payable in 2021 taxes and abating \$464.73 for the second half of 2020 payable in 2021 taxes for Charles Claussen Jr at 126 Linnell St; Nystrom's Second Addition Block 3 Lots 3 in NW Sec 4 112-80. Mr. Claussen qualified for a property tax exemption on January 2018. All voted aye. Motion passed.

Moved by Hohn and seconded by Abernathy to approve refunding \$740.90 of the 2020 payable in 2021 taxes and abating \$1,363.17 for the second half of the 2020 payable in 2021 taxes for Melissa Gross at 2016 Coyote St; Cactus Heights Addition Block 11 Lot 12 to the City of Pierre. All voted aye. Motion passed.

EQUALIZATION VANGUARD SOFTWARE USER FEES: Moved by Brown and seconded by Rounds to approve and authorize the chairman to sign the proposal from Vanguard Software LLC for License Fees of \$3,800.00 and Service Fees of \$1,750 to provide an additional user for the Vanguard Software. All voted aye. Motion passed.

DELIQUENT TAX AGREEMENT: Moved by Hohn and seconded by Abernathy to approve the Delinquent Tax agreement with Luke Schuetzle for Schuetzle Company Productions, LLC; R#8096; First Railway Addition Block 7 Lots 1 thru 4 to the City of Pierre for \$1,345.00 per month beginning the 21st day of May 2021. All voted aye. Motion passed.

PERSONNEL: Moved by Abernathy and seconded by Brown to approve appointing Patrick Callahan as Vice Sheriff starting on May 18, 2021 and Sheriff on July 1 or after Sheriff Johnson retires at an annual salary of \$65,000. All voted aye. Motion passed.

Moved by Abernathy and seconded by Brown to approve the resignation of Rob Brunmeier as Highway Superintendent as of May 6, 2021 paying out his sick leave and authorize advertising for a replacement. All voted aye. Motion passed.

Moved by Brown and seconded by Rounds to approve appointing Trent Arbach as Interim Highway Superintendent as of May 6, 2021 and giving him a monthly bonus of \$470 for the additional duties. All voted aye. Motion passed.

Moved by Brown and seconded by Abernathy to approve paying Mike Meyer at \$50.00 an hour as a consultant to the Highway Department to assist with the transition to a new Highway Superintendent. All voted aye. Motion passed.

Moved by Hohn and seconded by Brown to approve hiring Kristi Schmidt, Deputy Register of Deeds, at Grade 13 Step 1 \$17.94 per hour beginning June 1, 2021. All voted aye. Motion passed.

Moved by Rounds and seconded by Brown to approve donating sick leave to an employee at the courthouse who is having medical issues. All voted aye. Motion passed.

Moved by Abernathy and seconded by Brown to approve the termination of James Bowlin as Corrections Officer for the Jail and authorize advertise for a replacement. All voted aye. Motion passed.

Moved by Hohn and seconded by Brown to approve the resignation of Paula Tronvold, Corrections Officer for the Jail as of June 5, 2021 and authorize advertising for a replacement. All voted aye. Motion passed.

Moved by Rounds and seconded by Brown to authorize donating sick leave for an employee at the Jail. All voted aye. Motion passed.

COURT APPOINTED ATTORNEY DISCUSSION: States Attorney Jessica LaMie discussed the Court Appointed Attorney budget with the commission. No action taken.

RCPE RAILROAD GRANT SUPPORT: Moved by Brown and seconded by Abernathy to approve supporting the RAISE application being made by South Dakota Department of Transportation to complete the upgrades of the Rapid City, Pierre & Eastern Railroad main line between Fort Pierre and Rapid City, South Dakota. All voted aye. Motion passed.

MALT BEVERAGE LICENSE RENEWALS: Moved by Abernathy and seconded by Rounds to approve and authorize the chairman to sign the following renewal applications for RB malt beverage license: McCarty Investments for the Grey Goose Store – 28886 Merry Rd; The Hilltop, Inc. – 19865 US Hwy 83, Terry Etkorn for Etkorn Goose Camp – 21444 Catfish Place; 1 Stop Truck Stop – 29265 E Hwy 14; Frost Enterprises – 28229 Spring Creek Pl; Dakota Sky RV Park LLC – 212 Landing Ave. All voted aye. Motion passed.

PAY INCREASES: Moved by Hohn and seconded by Rounds to approve the following Step increases for January- Brant Billings, Correction Officer, Jail, Pay Grade 14 Step 2 \$19.86 per hour; Kevin Donovan, Corrections Officer, Jail, Pay Grade 15 Step 1 \$20.92 per hour. February- Melissa Flottmeyer, Director of Equalization, Pay Grade 18 Step 6 \$62,023.09 annually; Sarah Burger, Legal Administrative Assistant, Pay Grade 13 Step 5 \$19.80 per hour. March- Ann Norden, Deputy Treasurer, Pay Grade 13 Step 1 \$17.94 per hour; Cindy Herber, Corrections Officer, Juvenile Services, Pay Grade 14 Step 1 \$19.37 per hour; Joseph Boxley, Highway Maintenance, Pay Grade 14 Step 2 \$19.37 per hour; Colby Jensen, Emergency Management Deputy, Pay Grade 16 Step 2 \$23.16 per hour. All voted aye. Motion passed.

BUDGET CASH TRANSFERS: Moved by Hohn and seconded by Brown to approve the budget cash transfers of \$45,000 from General Fund to the Emergency Management Fund; \$300,000 from General Fund to the Road & Bridge Fund; \$15,000 from General Fund to Rural Fire Fund; \$362,543.81 from General Fund to the Debt Service Fund (\$304,513.11 Principal; \$58,030.70 interest); \$52,609.93 from the Harrold TIF Fund with \$26,304.96 to the Road & Bridge Fund and \$26,304.97 to Harrold Terminal. All voted aye. Motion passed.

INVESTMENTS: Moved by Brown and seconded by Hohn to approve surrendering the CD at First Dakota National Bank for \$300,000 and placing it into our Money Market fund at American Bank & Trust. All voted aye. Motion passed.

SURPLUS PROPERTY: Moved by Abernathy and seconded by Brown to approve to surplus and offer for sale a 1993 Lawnmower, F710 John Deer Front mower serial number M048FMX030558; 1997 GMC 2500 4 wheel drive pickup truck, standard cab Serial Number 1GCGK24R6VZ216743; 1994 Dodge Transport Van Serial number 2B5WB35Z3RK174100. All voted aye. Motion passed.

CORONAVIRUS STATE AND FISCAL RECOVERY FUNDS AGREEMENT: Moved by Rounds and seconded by Hohn to approve and authorize the County Manager to sign the Coronavirus State and Fiscal Recovery Funds Agreement. All voted aye. Motion passed.

MISSOURI SHORES GRANT SUPPORT: Moved by Rounds and seconded by Brown to approve and authorize the County Manager to sign the letter of approval and support for the ongoing activities conducted by Missouri Shores Domestic Violence Center. All voted aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Hohn to approve the following verified claims: All voted aye. Motion passed.

316 SUPPLY & UPFITTING 803.90 EQUIPMENT, 3D SPECIALTIES 151.57 SIGN PARTS, A-OX WELDING 35.71 CYLINDER RENTAL, AMERICAN MEDICAL RESPONSE 8100.00 APRIL & MAY SUBSIDY BILLING, ANIMAL CLINIC OF PIERRE 60.00 ANIMAL CONTROL, AUTOMATIC BUILDING CONTROLS 240.00 ANNUAL MONITOR CONTRACT, AVERA MCKENNAN HOSPITAL 152.40 HOSPITAL/RM.HCJ, AVERA MEDICAL ASSOC CLINIC 1293.00 HOSPITAL, AVERA MEDICAL ASSOC CLINIC 82.00 ALCOHOL/DRUG SCREEN-INV#200028, AVERA ST MARYS HOSPITAL 1839.39 SY0001935237/HOSPITAL BILL, BOB BARKER CO INC 313.91 UNIFORMS/SUPPLIES, BOTTOM LINE WELDING 28.00 SUPPLIES, BROSZ ENGINEERING 11057.50 FACILITY & PROGRAM STUDY, BROSZ ENGINEERING 18405.00 ENGINEERING/DESIGN HUSTED BRID, BRYON EATON 204.35 MAINTENANCE, BUREAU OF ADMINISTRATION 214.45 PHONE BILL, BUTLER MACHINERY CO 1487.08 REPAIRS, CALVIN CHRISTIE 20.00 WITNESS FEE, CAMBRIA SUITES 81.00 CONFERENCE, CAPITAL AREA COUNSELING 6068.75 MI X9,MOBILE CRISIS RESPONSE, CAPITAL AREA COUNSELING 1615.68 MI X2 OMHP EVALS, CAPITAL JOURNAL 449.69 ADVERTISING, CDW GOVERNMENT INC 228.22 SUPPLIES, CENTURY BUSINESS PRODUCTS INC 278.68 SUPPLIES-#5666374/#566612, CENTURYLINK 1735.74 PHONES, COMM TECH INC 19.99 EQUIPMENT, DAKOTAH LODGE 375.00 CONFERENCE, DEPARTMENT OF CORRECTIONS 1019.98 UTILITIES, DEPARTMENT OF TRANSPORTATION 211.31 BRIDGE INSPECTIONS/INV#117872, DISABLED AMERICAN VETERANS 200.00 DAV VAN TRANSPORTATION, DONS SINCLAIR 33.95 FUEL/CAR WASHES, FARM AND PUBLISHERS, LTD 575.00 PLAT BOOKS, FISCHER LAW OFFICE PROF LLC 17290.43 CT APPT ATTY, FT PIERRE CITY 663.55 UTILITIES, GOLDEN WEST TECHNOLOGIES 950.00 OFFSITE BACKUP SERVICE, GRAHAM TIRE 337.14 GAS,OIL & REPAIRS, GROSSENBURG IMPLEMENT 63.39 REPAIRS, GUNDERSON PALMER NELSON & 3265.25 , GWORKS 484.50 GIS TECH SUPPORT, HOFFMAN OIL 3729.60 FUEL, HOGENS HARDWARE HANK 34.99 SUPPLIES, INGRAM PEST SERVICE 60.00 SERVICE, INLAND TRUCK PARTS 288.56 REPAIRS, INMANS WATER TECHNOLOGIES 422.00 WATER,SALT,COOLR RENTAL, JC OFFICE SUPPLIES 214.15 SUPPLIES-INV#31656,58458,58649, JENA GORDON 20.00 WITNESS FEE, JUSTIN QUILT 20.00 WITNESS FEE, KENNEDY PIER KNOFF & LOFTUS 287.10 MI X2, CT APPT-HS/TS, KERSTIN TRAVERSIE 20.00 WITNESS FEE, KEVIN HIPPLE 159.65 REIMBURSE FOR ZOOM, KIMBALL MIDWEST 418.54 SUPPLIES-INV#8681156, KONRAD LAW PROF LLC 598.20 CT APPT ATTY, LANGUAGE LINE SERVICES, INC 174.16 INTERPRETOR, LAWSON PRODUCTS INC 203.73

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

MAY 17, 2021

SUPPLIES-INV#4466, LEGACY PERFORMANCE PARTNERS 3750.00 PSYCHOLOGICAL EXAM, LEWIS & CLARK BHS 552.00 MI X3, OMHP EVALS, LEWIS & CLARK BHS 9375.00 HOSPITAL BILL, LINCOLN COUNTY 479.66 MI-JC EVALS & SHERIFF FEES, MARY HANSEN 20.00 WITNESS FEE, MAY ADAM GERDES & THOMPSON 1108.80 CT APPT ATTY, MEDICINE CREEK 73.00 FUEL, MENARDS 292.27 SUPPLIES, MENARDS 225.80 SUPPLIES, MENARDS 368.26 MAINTENANCE, MIDCO 300.00 PHONE, MIDWESTERN MECHANICAL 665.00 MAINTENANCE, MONTANA DAKOTA UTILITIES 249.27 UTILITIES, MURPHY LAW OFFICE PC 2575.52 CT APPT ATTY, OAHE ELECTRIC COOP INC 199.07 TOWER POWER, PANKRATZ LAW PROF LLC 9250.00 PUBLIC DEFENDER CONTRACT, JESSICA PAULSEN 63.20 TRANSCRIPT, PENNINGTON COUNTY JAIL 872.92 PRISONER TRANSPORT, PIERRE CITY 2500.31 UTILITIES, PRORATE SERVICES LLC 80.00 DRUG/ALCOHOL TEST MGMT, CURTIS C REES III 1935.50 EQUIPMENT, RENAE S. KRUSE 122.05 MI-NO, ROBINS WATER CONDITIONING INC 65.10 SUPPLIES, RUNNINGS SUPPLY 1979.93 SUPPLIES, SCHREIBER LAW FIRM PROF LLC 546.46 CT APPT ATTY, JOAN BOOS SCHUELLER 3584.70 CT APPT ATTY, SD ACHIEVE 60.00 MI X1, APRIL 2021, SERVALL UNIFORM & LINEN CO 1010.72 LINENS AND RUGS, DAVID W SIEBRASSE 9250.00 PUBLIC DEFENDER CONTRACT, SIOUX NATION 3940.40 SEED, SMALL ENGINE HOUSE 321.51 LAWN MOWER SUPPLIES, SUMMIT FOOD SERVICES 5919.88 MEALS, SUMMIT SAFETY 84.02 CLOTHING-INV#317346, THE PAINT STORE 110.00 MAINTENANCE, K THOMPSON LAW PROF LLC 9950.40 PUB DEF/CT APPT ATTY, W W TIRE 6683.00 TIRES/REPAIRS, WEGNER AUTO CO 228.00 REPAIRS, MONA WEIGER 1091.40 TRANSCRIPT, YANKTON COUNTY 105.20 MI-CM/STATES ATTY FEE, ZANDER AUTO PARTS 932.56 SUPPLIES.

PUBLIC COMMENT: No comment.

EXECUTIVE SESSION: Moved by Abernathy and seconded by Hohn to go into executive session to discuss Care of the poor per SDCL 1-25-2(3) HIPAA). All voted aye. Motion passed. Chairman Vance declared the board to be out of executive session.

Moved by Abernathy and seconded by Brown to adjourn the meeting until June 7, 2021 at 5:30 pm. All voted aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota