

Chairman Randy Vance called the Monday, February 3, 2020 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Norm Weaver, Roger Inman, Bill Abernathy and Connie Hohn. County Manager Kevin Hipple, Planning Director/ Building Official Eric Booth, Sheriff Darin Johnson, and States Attorney Roxanne Hammond were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Weaver and seconded by Inman to approve the minutes of the January 21, 2020 Commission meeting. All voted aye. Motion passed.

AUDIT REPORT: Toby Qualm, Auditor with Department of Legislative Audit reviewed audit findings for the 2017 and 2018 financial reports.

STATES ATTORNEY CONTRACT: No action taken.

JUVENILE SERVICE AGREEMENTS: Moved by Abernathy and seconded by Weaver to approve and authorize the Chairman to sign a contract with Brule, Gregory, Jackson, Lyman, Mellette, Potter and Tripp Counties for using the Hughes County Juvenile Services Center at the rate of \$295 per day. All voted aye. Motion passed.

JAIL AGREEMENTS: Moved by Abernathy and seconded by Weaver to approve and authorize the Chairman to sign a contract with Tripp, Sully, Stanley, Potter, Jones, Haakon and Dewey Counties for using the Hughes County Jail at the rate of \$80 per day. All voted aye. Motion passed.

PERSONNEL: Moved by Abernathy and seconded by Weaver to approve the resignation of Mitchel Meyers, Correctional Officer for the Jail on February 4, 2020, and authorize advertising for a replacement. All voted aye. Motion passed.

Moved by Hohn and seconded by Weaver to approve hiring Paul Decker, Correctional Officer for the Juvenile Center Services Pay Grade 14 Step 1 \$18.81 starting February 12, 2020 All voted aye. Motion passed.

PLANNING & ZONING AND BUILDING PERMITS 2019 ANNUAL REPORT: Planning Director and Building Official Eric Booth gave a report.

INVESTMENTS: Moved by Abernathy and seconded by Hohn to approve renewing a \$500,000 CD at First Dakota National Bank for 24 months at 1.70%. All voted aye. Motion passed.

COW SPRING CREEK SANITARY SYSTEM RFP: Engineering Proposals were reviewed for engineering services for the sewage lagoons at Spring Creek. Proposals were submitted from Bartlett and West, Brosz Engineering, and Clark Engineering. Moved by Weaver and seconded

by Inman to postpone consideration of the proposals pending further clarifications. All voted aye. Motion passed.

VOLUNTEER BOARD APPOINTMENT: Moved by Weaver and seconded by Hohn to approve Mark Smith to serve as alternate on the board of adjustment. All voted aye. Motion passed.

COURTHOUSE PICKUP PURCHASE: Moved by Abernathy and seconded by Hohn to approve the purchase of a 2010 Ford F250 XLT Extended Cab Long Box ¾ ton 4x4 Pickup form Fine Line Auto for \$19,950 to be used as the courthouse. The 1999 GMC Pickup at the courthouse will continue to be used for snow removal this winter. All voted aye. Motion passed.

CLAIMS: Moved by Hohn and seconded by Abernathy to approve the following claims. All voted aye. Motion passed.

3D SPECIALTIES 800.57 INV 213582 PARTS FOR SIGNS, ALLIED PLUMBING & HEATING 25580.00 APP # 9 FINAL PAY/UPGRADES, AMERICAN MEDICAL RESPONSE 4050.00 INV 239859 CONTRACT, ANDERSON NILL & ASSOC INC 1132.59 INV 6783 BILLING & SUPPLIES, AT & T MOBILITY 1027.83 PHONES & WIFI, AVERA MCKENNAN HOSPITAL 7754.08 MI HOLDS, AVERA MEDICAL ASSOC CLINIC 2040.00 DEC 2019 CONTRACT, AVERA ST MARYS HOSPITAL 4546.29 CRISIS ROOM, AXON ENTERPRISES 437.08 INV SI-1636476 SUPPLIES, BLACK STRAP INC 4237.09 INV 26019-0, 25848-0 ROAD SALT, BOB BARKER CO INC 1146.74 UT1000521946, 522370 SUPPLIES, BOYD CONZEMIUS AGENCY 375.00 CHAIRS & DESK, BROSZ ENGINEERING 1580.00 P22973,P22960,P23010 ENGINEER, BUREAU OF ADMINISTRATION 924.55 POSTAGE, CAPITAL AREA REFUSE 524.25 ACCT 3077, CAPITAL I INDUSTRIES 49500.00 INV 12505 SNOW PLOWS, CAPITAL JOURNAL 65.94 ACCT 404287 PUBLISHING, CENTURY BUSINESS PRODUCTS INC 517.30 SUPPLIES, CENTURLINK 227.85 PHONES, CITIBUSINESS CARD 1077.23 SUPPLIES, COLE PAPERS INC 2053.52 INV 9629242, 9626872 SUPPLIES, COMM TECH INC 9283.38 SUPPLIES, CONCORDANCE 452.60 INV 17754853 SUPPLIES, COOKS CORRECTIONAL 36.41 INV N634663 SUPPLIES, DEAN A SCHAEFER COURT REPORTER 138.00 INV 072058J MI COURT REPORTING, DEN HERDER LAW OFFICE 125.25 MI - D.H., DEPARTMENT OF CORRECTIONS 4205.24 UTILITIES & LAUNDRY, DEPT OF REVENUE 1.00 VEHICLE TAGS / SHERIFF DEPT, DEPARTMENT OF TRANSPORTATION 135.06 INMATE MATRESS TRANSPORT, EATON, BRYON 1265.96 INV 576076, 576078 HVAC REPAIR, FASTENAL COMPANY 7.23 INV SDPIE80391 MAINTENANCE, FINE LINE AUTO 19950.00 2010 FORD F250 PICKUP, FINES, ROB 242.58 TRAINING / TRAVEL, GATEWAY MOTORS 63.59 INV 35652 REPAIRS, INGRAM PEST SERVICE 201.90 INV 36178, 36172 SERVICES, INTOXIMETERS 1250.00 INV 648651 24/7 FUND, JC OFFICE SUPPLIES 2163.46 SUPPLIES, MARK KATTERHAGEN 15.00 MI - D.H., LANGUAGE LINE SRV 22.53 INV 4722257 SERVICES, LUCILLE M LEWNO 166.50 MI - D.H., DARCY LOCKWOOD 15.00 MI - D.H., MENARDS 352.25 ACCT 33210252, MENARDS 95.74 ACCT 33210258 SUPPLIES, MIDCO 255.60 UTILITIES, MIDWEST TIRE & MUFFLER 51.99 INV 64971, 64843 SUPPLIES, MINNEHAHA COUNTY 50.00 INV 1627 SHERIFF FEES, MONTANA DAKOTA UTILITIES 2988.41

UTILITIES, NESDCAP 5000.00 2020 REQUEST, NORTHWESTERN ENERGY 431.78
UTILITIES, OAHE GLASS INC 402.72 INV 7065 REPAIRS, OVERHEAD DOOR 135.81
REPAIRS INV 14276, JESSICA PAULSEN 8.00 COURT REPORTING, DARLIS D PERRY
1200.00 BAC DRAWS, PIERRE AREA REFERRAL SERVICE 10000.00 OPERATING
COSTS, PIERRE AREA REFERRAL SERVICE 10000.00 CAPITAL CAMPAIGN,
QUALIFIED PRESORT SRV 3921.40 INV 478945 TAX/MAIL, QUALITY QUICK PRINT
45.50 INV 332639 PAPER, RAPID CITY REGIONAL HOSPITAL 217.17 ACCT
H10001741354 K.F., REDWOOD TOXICOLOGY 454.92 INV 708858 SERVICES, ROBINS
WATER CONDITIONING INC 10.00 JSC SUPPLIES, RUNNINGS SUPPLY 834.83
SUPPLIES, SANFORD HEALTH PATHOLOGY 41.39 INV 19X00290M (VOICE),
SANFORD HEALTH 5024.39 INV 306540390 AUTOPSY, SD ATTORNEY GENERAL'S
OFFICE 221.00 24/7 PROGRAM, SD PUBLIC HEALTH LAB 50.00 24/7 FUND, SHANES
PHARMACY 6031.74 ACCT 526 INMATE MEDS, SUMMIT FOOD SERVICES 13538.16
INV 2000069101, 69633 MEALS, JASON W BERNETT 1060.00 REPAIRS 8 INVOICES,
ULINE SUPPLY 277.00 INV 115835656 SUPPLIES, VENTURE COMMUNICATIONS
203.52 DISPATCH SERVICES, WALMART COMMUNITY 98.82 SUPPLIES, WEED &
PEST CONFERENCE 330.00 PETERSEN / STEWART REGISTRATIO, MONA WEIGER
383.80 COURT REPORTING, WILL CLARK ELECTRIC 11699.64 INV 08654-4487
LIGHTING UPGRAD, YANKTON COUNTY 268.50 MI - S.S., D.H., ZANDER AUTO
PARTS 26.99 INV 145084016 REPAIRS.

PUBLIC COMMENT: None

The following salaries and benefits were paid by department in the month of January 2020:
Commissioners-\$24862.88, Auditor-\$17,598.32, Treasurer-\$21,989.51, States Attorney-
\$36,026.18, Govt Buildings-\$10,514.04, Equalization-\$11,260.19, Register of Deeds-
\$11,231.38, Veterans Service-\$7,969.63, Sheriff-\$34,248.69, Jail-\$212,079.84, Coroner-
\$672.81, Juvenile Services-\$59,984.71, Planning & Zoning-\$6,139.99 Road & Bridge-
\$67,516.19, Emergency Management-\$7,396.41. Total payroll \$528,490.77.

Auditor's Account with the Treasurer January 31, 2020: Cash on hand-\$8,065.57, Checks in the
Treasurer's possession less than three days-\$64,117.13, Cash items-\$.61, Demand deposits:
American State Bank-\$7,307,268.36, Bad Checks Outstanding-\$3,045.21, Investments-
\$2,575,000.00 Total Cash Assets-\$9,957,496.88.

Register of Deeds Fees Collected in January 2020: Recording Fees-\$6,820.00, Transfer Fees-
\$6,606.50, Copy Fees-\$775.75, Credit Card Fees-\$140.00, and Vitals-\$3,185.00. Total
\$17,529.25.

EXECUTIVE SESSION: Moved by Abernathy and seconded by Inman to go into executive
session per SDCL 1-25-2 (1) Personnel. All voted aye. Motion passed. Chairman Vance declared
the Commission out of Executive Session.

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

FEBRUARY 3, 2020

Moved by Weaver and seconded by Abernathy to approve moving Pat Steber, Building Maintenance Supervisor from Grade 15 Step 6 to Grade 15 Step 7 at \$23.56 per hour and to make that change retroactive to Sept 1, 2019. All voted aye. Motion passes

Moved by Inman and seconded by Weaver to adjourn the meeting until **Tuesday at 5:30 PM on February 18, 2020.** All voted aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota