

Chairman Roger Inman called the Monday September 19, 2016 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Jim Hardwick, Norm Weaver, Tom Tveit and Bill Abernathy present. County Manager Kevin Hipple, Sheriff Mike Leidholt, and Emergency Management Director Rob Fines were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Tveit to approve the agenda adding Charles Walker speaking for Disabled American Veterans to the agenda. All voted aye. Motion passed.

MINUTES: Moved by Weaver and seconded by Hardwick to approve the minutes of the September 6, 2016 Commission meeting and the September 14, 2016 Special Meeting. All voted aye. Motion passed.

SPECIAL BUSINESS: At the recent County Convention, Mary Scott, Senior Deputy Treasurer and Deb Pease, Corrections Officer at the Jail received a certificate of recognition for 25 years of service to Hughes County and Mike Meyers, Highway Superintendent received a certificate of recognition for 40 years of service to Hughes County. Congratulations and a huge Thank You to Mary, Deb and Mike for their many years of service to Hughes County.

HAZMAT PLAN AGREEMENT: Emergency Management Director Rob Fines updated the commission on the work of the Hazardous Materials Plan. A training exercise will be held October 13th based on the plan. This plan will cover both Hughes and Stanley County. Each commissioner was offered a chance to review the plan and make suggestions before the final draft is sent to the State OEM Office in the near future.

Emergency Management Director Rob Fines updated the commission on the work on the 5 year Mitigation Plan which will be sent into FEMA this month. With this plan in place Hughes County will qualify for FEMA funding, when funds are available. The plan will cover both Hughes and Stanley County.

DISABLED AMERICAN VETERANS: Charles Walker representing DAV thanked the commissioners for their support of Disabled American Veterans and their DAV van program, which serves over 1,400 veterans.

STEP INCREASES: Moved by Tveit and seconded by Abernathy to approve the step increases **For July-**Karryn Agneau, Jail Corrections Officer, Step 14 Grade 5 - \$18.63 per hour; Daniel Eilers, Jail Corrections Officer, Grade 14 Step 6 - \$19.09 per hour; Vicki Spaid, Juvenile Detention Correctional Officer, Grade 14 Step 7 - \$19.57 per hour. **August-** Christopher Gross, Deputy Sheriff, Grade 16 Step 2 – \$20.17 per hour; Kyler Bolin, Jail Corrections Officer, Grade 14 Step 2 - \$17.30 per hour; Kylie Stoddard, Highway, Grade 13 Step 6 - \$17.68 per hour. **September-** Patrick Crane, Jail Corrections Officer, Grade 14 Step 4 - \$18.17 per hour; Susan Stahl, Jail Corrections Officer, Grade 14 Step 2 – \$17.30 per hour. All voted aye. Motion passed.

BUDGET SUPPLEMENT: Moved by Abernathy and seconded by Weaver to supplement the Sheriff's uniform budget \$6,735.00 for a grant from the Department of Justice - Federal Marshalls for vests, pouches, holsters and misc. All voted aye. Motion passed.

BUDGET: The Commission discussed other possible budget changes. Moved by Tveit and seconded by Abernathy to reduce the Treasurers budget by \$50,000 removing the new hire position. All voted aye. Motion passed.

Moved by Tveit and seconded by Abernathy to approve Resolution 2016-13 with the previously approved changes (correct the Juvenile Shelter by reducing \$62,300, reduce the River Cities Transit budget from \$37,500 to \$35,000, remove Library funding budget from \$5,000 to \$0, reduce the Road & Bridge General transfer from \$700,000 to \$650,000, increase the Rural Fire General Budget transfer from \$30,000 to \$80,000, reduce the Sheriff's budget from \$856,860 to \$781,400 removing the new deputy position, reduce Equalization budget from \$194,050 to \$145,150 removing the new appraiser position, increasing the Planning & Zoning budget from \$88,700 to \$108,800 to allow adding more duties to the position and as a certified appraiser, changing the federal prisoner per day fee from \$4.00 to \$2.00 to the Government Building Improvement fund and \$2.00 to remain in the general fund, transferring \$50,000 from Cow Spring Creek Sanitary System to the general budget, increasing the Rural Fire budget from \$123,500 to \$173,500 for new equipment at the Degrey Rural Fire, reduce the Treasurers budget by \$50,000)to the Provisional Budget. All voted aye. Motion passed.

RESOLUTION NO. 2016 –13

ADOPTION OF ANNUAL BUDGET FOR HUGHES COUNTY, SOUTH DAKOTA

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR HUGHES COUNTY, South Dakota and all its institutions and agencies for the calendar year beginning January 1, 2017 and ending December 31, 2017 and the same is hereby approved and adopted by the Board of County Commissioners of Hughes County, South Dakota, this ____ day of September, 2016. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the county finance officer, Hughes County, South Dakota. The accompanying taxes are levied by Hughes County for the year January 1, 2017 through December 31, 2017.

<u>COUNTY TAX LEVIES</u>		Tax Levy in:
	Dollars	\$'s/1000
<u>WITHIN LIMITED LEVY:</u>		
General County Purposes (10-12-9)	\$4,642,402	2.993

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

SEPTEMBER 19, 2016

OUTSIDE LIMITED LEVY:

Courthouse, Jail, etc., Bldg. (7-25-1)	\$193,942	.125
Fire Fighting (34-31-3)	\$86,825	.130
UNLIMITED LEVY – SUB TOTAL	\$280,767	.281
TOTAL TAXES LEVIED BY COUNTY	\$4,923,169	3.529

2016 LIASON APPOINTMENTS: Moved by Abernathy seconded by Weaver to approve the revised list of liason appointments. All voted aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Weaver to approve the following verified claims. per SDCL 1-25-2(1) for Personnel. All voted aye. Motion passed.

A-OX WELDING 18.66 INV 00172345 SUPPLIES, ADAMSKI LAW OFFICE 8697.00 PUBLIC DEFENDER, ALL AROUND GRAPHIX 300.00 INV 61290 SUPPLIES, AMERICAN MEDICAL RESPONSE 4050.00 INV 197207 SERVICES, ANDERSON DENTAL 365.00 ACCT 43090 INMATE DENTAL, ANIMAL CLINIC OF PIERRE 51.00 INV 101395 SERVICE, ARCHITECTURAL ROOFING & 877.79 INV 21124 REPAIRS, AVERA MCKENNAN HOSPITAL 74.25 ACCT RM.HCJ INMATE MEDICAL, AVERA MEDICAL GROUP 2295.00 CONTRACT AUG 2016, BLUNT REPAIR 555.00 INV 11149 TIRE REPAIRS, BOB BARKER CO INC 1420.67 SUPPLIES, BRIGGS TRUCKING 561.23 CLEAN CULVERTS INV 2834, BROSZ ENGINEERING 3540.00 INV 18924, 18925 ENGINEERING, BURCHILL, JESSICA 20.00 WITNESS, BUREAU OF ADMINISTRATION 107.89 TL708004, TL708057 PHONE, CAPITAL AREA COUNSELING 7102.00 MCR JUNE & AUG 2016, CAPITAL JOURNAL 744.45 PUBLISHING / ADVERTISING, CAPS TRAIL SERVICE 150.08 FUEL & TIRE REPAIR, CBM MANAGED SERVICES 11929.20 INV 05696, 05318 FOOD, CDW GOVERNMENT INC 267.54 SUPPLIES FCR1244, CENTURY BUSINESS PRODUCTS INC 330.31 SUPPLIES, CENTURYLINK 792.00 PHONE, CENTURYLINK 114.92 PHONE, COLE PAPERS INC 1247.01 SUPPLIES, COMM TECH INC 1617.94 SUPPLIES, COPPERSMITH, ANDREW 20.00 WITNESS, DEPARTMENT OF CORRECTIONS 711.45 C18D7110, DEPT OF REVENUE 706.00 BAC & CDS, DIAMOND MOWERS 721.82 INV 0115536- IN REPAIRS, DMI 13969.60 INV C29365, W16745 REPAIRS, ENVIROTECH WASTE SERVICE 46.81 EXPO GARBAGE, EQUIPMENT BLADES 2500.00 INV 11914 CUTTING EDGES, FARNAMS GENUINE PARTS 290.29 ACCT 22045 SUPPLIES & REPAIRS, FASTENAL COMPANY 65.27 SUPPLIES ACCT SDPIE0161, FLYWAY ACRES ROAD DIST 100.00 AUGUST TAXES, FRESH START CONVENIENCE STORES 10.00 INV 1323891 CAR WASH, GILKERSON, CALEB 20.00 WITNESS, GLOBAL SECURITY GLAZING 823.04 INV 57321 REPAIRS, GOLDEN WEST TECH 365.00 INV 308177 BACK UP, GRAHAM TIRE 774.44 TIRES ACCT 1700195, GREAT PLAINS PSYCHOLOGICAL 3365.00 ACCT 11787 B.S., HOFFMAN OIL 1537.68 FUEL INV 60777, INGRAM PEST SERVICE 80.00 INV 28281 SERVICES, INMANS WATER TECHNOLOGIES 1348.65 WATER, JC OFFICE SUPPLIES 364.82 SUPPLIES, JOHNNY'S TOWING 75.00 INV 15934 CASE#16-1588 SERVICE, KCH LAW 142.51 MI - M.B., KREISERS LLC 272.01 SUPPLIES, LAWSON PRODUCTS INC 173.49 SUPPLIES ACCT 10147642, LEWIS & CLARK BHS 480.00 MI QMHP EVALS X3, LINCOLN COUNTY 583.08 MI - X8, LYLE SIGNS INC 363.58 SIGNS INV 311176, MATTHEW BENDER & CO INC 479.02 SUPPLIES, MAY ADAM

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

SEPTEMBER 19, 2016

GERDES & THOMPSON 1131.60 CT APPT R.L., MENARDS 145.87 SUPPLIES, MEYER, MIKE 109.00 TRAVEL REIMBURSEMENT, MID DAKOTA RURAL WATER SYSTEM 3681.50 UTILITIES, MIDCO 225.00 UTILITIES, MIDWEST COOP 73.76 CHEMICALS ACCT 101193, NEVES UNIFORM INC 6819.61 SUPPLIES, OLINGER LAW FIRM 4166.67 SUPP PUBLIC DEFENDER, OLSON PLUMBING 84.34 INV 3352 REPAIRS, PENNINGTON CO JAIL 1754.85 AUG 2016 PRISONER TRANSPORT, PERRY, DARLIS 1860.00 BAC, PHEASANTLAND INDUSTRIES 126.81 INV 105975 CLOTHING, PIERRE CITY 9094.24 UTILITIES, POWER PLAN 465.73 INV P80834 REPAIRS, PRODUCTIVITY PLUS ACCOUNT 1439.32 REPAPIRS, RABER CIVIL TOWNSHIP TRES. 956.95 MV / SPECIAL HWY 14%, RELX INC 390.00 SUBSCRIPTION, DOUG RIPLEY 1708.08 CONTRACT WORK, RIVER CITIES TRANSIT 2916.66 MONTHLY ALLOCATION, ROBINS WATER CONDITIONING INC 433.80 UTILITIES, ROCKMOUNT RESEARCH & ALLOYS 1790.12 REPAIRS INV 1220319, SALBERG, AARON 285.20 CT APPT T.W., SCHREIBER LAW FIRM 8522.80 PUBLIC DEFENDER, SCHUELLER LAW PROF 985.34 CT APPT C.W.T., SD ACHIEVE 60.00 MI - INV 30712, SD ATTORNEY GENERAL'S OFFICE 1066.00 STATE 24/7 PARTICIPATION FEE, SDACO 534.00 ROD M & P TECHNOLOGY FUND, SERVALL UNIFORM & LINEN CO 389.05 RUGS & COVERALLS, SHAMROCK ROAD DISTRICT 134.32 AUGUST TAXES, SIEBRASSE LAW OFFICE 1828.47 CT APPT S.B., IVC - B.K., SIEMBACH, BEN 20.00 WITNESS, SOUTH DAKOTA ONE CALL 8.96 SD16-2714, SUMMIT SAFETY LLC 67.99 INV 114198A COAT, TIESZEN LAW OFFICE 1024.34 CT APPT A.H., TODD LAW OFFICE 3475.00 INV 121 CONTRACT, VENTURE COMMUNICATIONS 93.68 PHONE, WARD, RANDY 20.00 WITNESS, MONA WEIGER 79.80 COURT REPORTING, YANKTON COUNTY 88.65 MI - T.O., Z & S DUST CONTROL 8018.01 MAG WATER INV 26017,

Moved by Abernathy and seconded by Weaver to adjourn the meeting until **Monday, October 3, 2016.**
All voted aye. Motion passed.

ATTEST:

Roger Inman, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota