

Chairman Norm Weaver called the Thursday, June 7, 2018 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Jim Hardwick, Roger Inman, Tom Tveit, and Bill M. Abernathy present. County Manager Kevin Hipple, Sheriff Mike Leidholt, Emergency Manager Rob Fines, Planning and Zoning Director Eric Booth and Assistant States Attorney Randy Seiler were also present. The meeting began with the Pledge of Allegiance.

**AGENDA:** Moved by Abernathy and seconded Tveit to approve the agenda. All voted aye. Motion passed.

**MINUTES:** Moved by Hardwick and seconded by to approve the minutes of the May 21, 2018 Commission meeting. All voted aye. Motion passed.

**PUBLIC COMMENT:** No public comment.

**FIRST CONSIDERATION: PLAT OF LOT 1 MYRIL'S ADDITION IN SW LESS E1/2 NE NW SW SEC 3 110-78:** Cindy Arch is requesting to plat approximately 2.036 acres for a home on the family farm. Planning and Zoning Director Eric Booth presented the proposed plat. Moved by Abernathy and seconded by Inman to consider the plat at the June 18, 2018 meeting.

**PERSONNEL:** Moved by Inman and seconded by Abernathy to approve transferring Lee Weber from a Sheriff Deputy to Emergency Management Specialist Pay Grade 16 Step 3 \$21.72 per hour starting August 1, 2018. All voted aye. Motion passed.

Moved by Inman and seconded by Abernathy to authorize the sheriff to advertise for a deputy. All voted aye. Motion passed.

Moved by Tveit and seconded by Hardwick to accept the resignation of Bryan Harty, Correctional Corporal Officer for the Jail effective June 21, 2018 and to hire for the sergeant position internally but authorize advertising for replacement for a correction officer. All voted aye. Motion passed.

**SECONDARY PUBLIC DEFENDER – MISDEMEANOR CONTRACT:** Assistant States Attorney Randy Seiler recommends the Commission approve a contract with May Adam Law firm to provide the second misdemeanor contract for public defender services. Moved by Tveit and seconded by Abernathy to approve and authorize the chairman to sign the contract. All voted aye. Motion passed.

**DELIQUENT TAX AGREEMENT:** Moved by Abernathy and seconded by Hardwick to approve the Delinquent Property Tax agreement with Roberta Hammersley for \$2,066.48 in overdue taxes on Lot 2 Block 2 Harmony Hills Addition at 104 Norbeck Drive paying \$400.00 per month. All voted aye. Motion passed.

**CANVASS VOTES:** County Manager Hipple explained the vote totals, including the six (6) provisional ballots counted prior to the meeting. Moved by Hardwick and seconded by Inman to approve the canvass. All voted aye. Motion passed.

**SURPLUS PROPERTY:** Moved by Inman and seconded by Tveit to set the value for three parcels: Lot 4 of Lots 2-4 in SW SW Sec 23 110-77 approximately 1.26 acres; Park Addition Block 27 Lots E & D & vacated alley adjacent and the S1/2 of vacated Ruth Avenue adjacent and the E1/2 of vacated McKinley Ave adjoining in the City of Pierre; Smith's Addition Block 27 East 70th of Lots 13 & 14 to the city of Blunt at \$1 each and to offer for sealed bids again. All voted aye. Motion passed.

**SUBDIVISION ROAD MAINTENANCE FEE ORDINANCE:** County Manager Hipple presented an ordinance for Subdivision Road Maintenance Fees. Commissioner Tveit indicated this is a fairness issue and wanted input from county residences on the ordinance and process. Move by Tveit and seconded by Hardwick to set Monday, July 2, 2018 as a first reading and tentatively set Monday, July 16, 2018 for a public hearing. All voted aye. Motion passed.

**CLAIMS:** Moved by Inman and seconded by Tveit to approve the following claims. All voted aye. Motion passed.

A-OX WELDING 19.15 ACCT 08611 CYLINDER RENTAL, ALLEN JOCKHECK 210.97 ELECTION WORKER, AMERICAN MEDICAL RESPONSE 1739.60 INMATE INV 160052418, ANITA MARSO 186.15 ELECTION WORKER, AT & T MOBILITY 914.88 CELL PHONES, AVERA ST MARYS HOSPITAL 1445.37 INMATE MED SYBJ4512, BFS - PIERRE 97.70 SUPPLIES INV 855725, 855430, BOICES PLUMBING LLC 137.76 INV 1591 EXPO SPRINKLERS, MARCIA R BREVIK 232.65 MI - J.K.P., BROSZ ENGINEERING 1165.00 INV 20387 SURVEYING, BRUNMEIER, ROB 43.28 INV 156684 REPAIRS/REFLECT CLO, BUREAU OF ADMINISTRATION 64.77 SERVICES, CAPITAL AREA REFUSE 537.00 ACCT 3077, CAPITAL JOURNAL 332.00 ACCT 621, CAROL CRAIN 223.38 ELECTION WORKER, CBM MANAGED SERVICES 18372.92 MEALS INV 121828,126789,127183, CECELIA JOHNSON 227.96 ELECTION WORKER, CENTURY BUSINESS PRODUCTS INC 1278.11 SERVICES / SUPPLIES, CENTURLINK 52.97 PHONE, CHARLENE REED 210.97 ELECTION WORKER, CHARLYN NICKOLAS 210.97 ELECTION WORKER, COLE PAPERS INC 4268.48 SUPPLIES, COMM TECH INC 969.98 INV 691, 649, CONNIE PALMER 210.97 ELECTION WORKER, DEB HYDE 271.37 ELECTION WORKER, DENNIS JAMES 210.97 ELECTION WORKER, DEPT OF REVENUE 30.00 SPRING CREEK WATER TEST, DIANN KLEINSSASSER 173.74 ELECTION WORKER, DONS SINCLAIR 2164.37 OIL CHANGE AND FUEL, ELECTION SYSTEMS & SOFTWARE 248.04 INV 1047004 SUPPLIES, FAITH LUTHERAN CHURCH 100.00 ELECTION RENT, FARNAMS GENUINE PARTS 63.35 REPAIRS ACCT 22045, FT PIERRE CITY 752.94 EXPO UTILITIES, GAYE GRANVILLE 210.97 ELECTION WORKER, GERALDINE RAY 49.64 ELECTION WORKER, GOLDEN WEST TECHNOLOGIES 475.00 INV 334650 BACK UP, GRAHAM TIRE 52.55 INV 1717113782 OIL CHANGE, HELENA 14511.40 INV 43124391 CHEMICALS, HIPPLE, KEVIN 887.94 REIMBURSEMENT FOR SUPPLIES, HOFFMAN OIL 1837.70 FUEL INV 62807, 62714, INGRAM PEST SERVICE 130.00 INV 31745 PEST CONTROL, INLAND TRUCK PARTS 124.90 REPAIRS ACCT 33427, INMANS WATER TECHNOLOGIES 75.15 ACCT 60715 WATER/SALT, JAEPAIR 2915.00 CHEMICALS INV 1194, JANICE HARDY 198.56 ELECTION WORKER, JANICE KRULL 252.88 ELECTION WORKER, JANICE LUCAS 210.97 ELECTION WORKER, JC OFFICE SUPPLIES 618.80 SUPPLIES, JEANNE RIIS 210.97 ELECTION WORKER, JEANNE UNKENHOLZ 210.97 ELECTION WORKER, JEN BUSSE 186.15 ELECTION WORKER, JERRE WILLIS 210.97 ELECTION WORKER, JOHN NICKOLAS 245.79 ELECTION WORKER, JOHNSON CONTROLS 1135.34 1-66244428359 SERVICE, JOHNSON, DARIN 136.18 TRAVEL,

JOYCE KOISTINEN 49.64 ELECTION WORKER, JOYCE TIPTON 224.41 ELECTION WORKER, JUDY HOSTLER 223.38 ELECTION WORKER, JUDY KIRKPATRICK 186.15 ELECTION WORKER, KAREN TEDROW 245.79 ELECTION WORKER, MARK KATTERHAGEN 30.00 MI - MG, RC, RC, LESLIE BROWN 247.93 ELECTION WORKER, LUCILLE M LEWNO 426.19 MI - RC, RC, MG, LIBERTY MUTUAL INSURANCE 100.00 NOTARY BONDS SARAH & JO, LINCOLN COUNTY 1146.27 MI X 5 QMHP EVALS AND CT APPT, LINDA CLAIR 210.97 ELECTION WORKER, DARCY LOCKWOOD 30.00 MI - MG, RC, RC, LOIS FULLER 210.97 ELECTION WORKER, LOIS KNUDSON 198.56 ELECTION WORKER, LUTHERAN MEMORIAL CHURCH 100.00 ELECTION RENT, LYNELL ASHER 210.97 ELECTION WORKER, MARLENE UHRIG 198.56 ELECTION WORKER, MARY CARTER 210.97 ELECTION WORKER, MAXINE TESSIER 49.64 ELECTION WORKER, MEDICAL WASTE TRANSPORT INC 115.72 WASTE DISPOSAL INV 70200, MENARDS 108.87 ACCT 33210280, MID DAKOTA RURAL WATER SYSTEM 3628.00 UTILITIES, MIDCO 255.60 UTILITIES, MILLIE SALATHE 192.36 ELECTION WORKER, MONICK PIPE 468.24 SUPPLIES, MONTANA DAKOTA UTILITIES 1202.96 UTILITIES, MSAR 129.24 FLASHLIGHT, NATIONAL SHERIFFS ASSOC 1353.00 DUES, NAYLOR, JANE 19.78 ELECTION SUPPLIES, NEW LIFE ASSEMBLY CHURCH 100.00 ELECTION RENT, NORSE, JESSICA 20.00 WITNESS, NORTHWESTERN ENERGY 255.33 UTILITIES, OAHE ELECTRIC COOP INC 157.84 UTILITIES, PAM MIDDLETON 208.56 ELECTION WORKER, JESSICA PAULSEN 221.80 COURT REPORTING, PENNY GALINAT 186.15 ELECTION WORKER, DARLIS D PERRY 1020.00 BAC, PHEASANTLAND INDUSTRIES 307.11 INV 065162 PRINTING, PIERRE CITY 4889.00 RESCUE AGREE & MED DIR, PIERRE CITY 10388.46 UTILITIES, PILC REC CENTER 100.00 ELECTION RENT, PPA 25.36 REPAIRS, PRETTY WEASEL, DEVONA 20.00 WITNESS, PRISCILLA HOFER 166.37 ELECTION WORKER, PRORATE SERVICES 35.00 INV 205785 TESTING, PRYNTCOMM 206.50 INV 6604, 6679, REDWOOD TOXICOLOGY 129.00 INV 646245 DRUG TEST, REITA ETZKORN 220.92 ELECTION WORKER, RIPLEY, DOUG 129.83 SUPPLIES, ROBINS WATER CONDITIONING INC 124.80 SALT / WATER, ROSS HYDE 100.00 ELECTION WORKER, RUNNINGS SUPPLY 977.84 SUPPLIES, RUTH JOCKHECK 210.97 ELECTION WORKER, SCOTT GRANVILLE 258.20 ELECTION WORKER, SD BUILDERS OFFICIALS ASSOC 50.00 2018 MEMBERSHIP DUES, SECRETARY OF STATE 60.00 NOTARY APPLICATIONS, SHARON METZINGER 263.43 ELECTION WORKER, SHARPE RENTALS 325.00 INV 4226, 4198 RENTALS, STELLA FULGARO 210.97 ELECTION WORKER, TESSIERS INC 4631.68 INV TES029797 HEAT SYSTEM, TMA 258.05 INV 52385 REPAIRS / OIL CHANGE, W W TIRE 872.54 ACCT 3964 TIRE REPAIR, WALMART COMMUNITY 21.66 SUPPLIES, WALMART COMMUNITY 57.87 SUPPLIES, WALMART COMMUNITY 291.39 SUPPLIES, MONA WEIGER 110.00 COURT REPORTING, YANKTON CO SHERIFF 100.00 MI - RC, ZANDER AUTO PARTS 44.46 PARTS,

The Commission set budget hearings for Tuesday, July 17 at 8:00 am.

Chairman Weaver expresses his appreciation for all our County employees who go above and beyond to get the job done. He wants to recognize their cooperation and teamwork and can do attitude through all of our departments. While this was highlighted in the election process this week, it is evident on a daily basis across the County.

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**JUNE 7, 2018**

Moved by Abernathy and seconded by Hardwick to go into executive session to consult with counsel per SDCL 1-25-2 (3). All voted aye. Motion passes. Commissioner Weaver declared the Commission out of executive session.

The following salaries and benefits were paid by department in the month of May 2017: Commissioners-23,200.35, Auditor-15,804.56, Treasurer-20,095.63, States Attorney-31,308.21, Govt Buildings-11,087.69, Equalization-9,889.80, Register of Deeds-10,025.44, Veterans Service-7,120.72, Sheriff-40,993.45, Jail-158,368.06, Coroner-134.56, Juvenile Services-45,209.95, Planning & Zoning - \$5,448.80, Road & Bridge-61,130.88, Emergency Management-11,672.27. Total payroll \$451,490.37.

Auditor's Account with the Treasurer May 31, 2018: Cash on hand-3,506.31, Checks in the Treasurer's possession less than three days-45,033.57, Cash items-0.00, Demand deposits: BankWest-27,722.20, American State Bank-6,770,712.75, Bad Checks Outstanding-1,170.99, Investments-2,575,000.00. Total Cash Assets-\$9,423,145.82.

Register of Deeds Fees Collected in May 2018: Recording Fees-6,674.00, Transfer Fees-8,331.00, Copy Fees-755.75, Credit Card Fees-75.00, and Vitals-2,680.00. Total \$18,515.75.

Moved by Inman and seconded by Tveit to adjourn the meeting until **Monday at 5:30 PM on June 18, 2018.** All voted aye. Motion passed.

ATTEST:

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Norm Weaver, Chairman  
Hughes County Commission

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Jane Naylor, Finance Officer  
Hughes County, South Dakota