

Chairman Norm Weaver called the Monday November 6, 2017 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Jim Hardwick, Roger Inman, Tom Tveit and Bill M. Abernathy present. County Manager Kevin Hipple, Emergency Manager Rob Fines, Highway Superintendent Mike Meyers, and Sheriff Mike Leidholt were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**AGENDA:** Moved by Abernathy and seconded by Tveit to approve the agenda. All voted aye. Motion passed.

**MINUTES:** Moved by Hardwick and seconded by Inman to approve the minutes of the October 16, 2017 Commission meeting. All voted aye. Motion passed.

**4H UPDATE:** Hillary Risner, Regional 4-H Youth Program Advisor updated the commissioners on the local and state-wide 4H program. Hughes and Stanley County have 210 participants and 47 adult leaders.

**HIGHWAY FUNCTIONAL CLASSIFICATION CHANGE:** Moved by Inman and seconded by Tveit to approve and authorize the chairman to sign Resolution 2017-11 South Dakota Department of Transportation Functional Classification changes. All voted aye. Motion passed.

**GRAVEL CRUSHING BIDS:** Bids were opened at 11:00 am on Wednesday, November 25, 2017. Two bids were received to crush and stockpile gravel; Morris, Inc. at \$2.35 per ton and Bob Bak Construction at \$3.43 per ton. Moved by Abernathy and seconded by Hardwick to accept the low bid from Morris, Inc. for \$2.35 per ton. Commissioner Tveit abstained from the vote. All voted aye. Motion passed.

**BARON WEATHER CONTRACT APPROVAL:** Moved by Tveit and seconded by Abernathy to approve and authorize the chairman to sign the agreement with Baron Weather for \$2,106.00 per year, pending the States Attorney review of the contract. All voted aye. Motion passed.

**ALERT SENSE CONTRACT DISCUSSION:** Emergency Manager Rob Fines presented the Alert Sense program for Hughes County and how it could be used to alert residents via text, email or phone. Moved by Abernathy and seconded by Tveit to approve and authorize the chairman to sign a memorandum of understanding agreement with the City of Pierre to share in the total cost of \$4,550 for the program, pending the States Attorney review. All voted aye. Motion passed.

**PERSONNEL:** Moved by Tveit and seconded by Abernathy to approve the resignation of Tim Gross, Correctional Officer at the Jail effective October 30, 2017 and authorize to advertise for a replacement. All voted aye. Motion passed.

Moved by Hardwick and seconded by Inman approve hiring Eric Booth, Planning and Zoning/ Building Official Step 1 Pay Grade 18 at \$49,183.84 starting October 30, 2017. All voted aye. Motion passed.

Nathan Dryden and George Jenkins will be added to the volunteer roster for the Pierre Rural Fire Department.

**FIRST CONSIDERATION: PLAT OF LOT 1 KRULL ADDITION IN NE SEC 30 111-79:**

Kotton and Devan Krull are requesting to plat Lot 1 Krull Addition in the NE Sec 30 111-79. November 14, 2017 is the date set for a Joint City County meeting for final approval of the plat.

**DELINQUENT TAX AGREEMENT:** Moved by Tveit and seconded by Abernathy to approve the delinquent tax agreement with Alice Wagner, Harmony Hills Addition Block 4 Lots 7-9 to the City of Pierre. Taxes owing are \$7,275.57 and requesting to make \$100.00 a month payments until she sells the property in summer of 2018. All voted aye. Motion passed.

**HEALTH INSURANCE:** Zach Clark from Clark Insurance reviewed health insurance plans for 2018. Moved by Tveit and seconded by Hardwick to approve the three plan option coverage with Wellmark Blue Cross/Blue Shield for 2018 and to set the maximum contribution per employee by Hughes County as \$820.44 per month. All voted aye. Motion passed.

**SALARY SCHEDULE:** Moved by Tveit and seconded by Hardwick to approve the 2018 salary schedule with a 2% cost of living increase, and an increase to the Sheriff salary of \$8,716 and the Finance Officer of \$2,000. All voted aye. Motion passed.

**ABATEMENT OF PROPERTY TAXES:** Moved by Tveit and seconded by Abernathy to approve the abatement of \$632.34 for Elliot & Mary Jane Nelson, 433 S Ree St, Pierre, SD 57501; Original Plat Block 13 N62.54 of Lots 15-18 to the City of Pierre. The home was assessed using the incorrect square footage. All voted aye. Motion passed.

**CLAIMS:** Moved by Abernathy and seconded by Hardwick to approve the following claims. All voted aye. Motion passed.

ADVANCED AUTO PARTS 239.96 ACCT 043760 SUPPLIES/REPAIRS, AMERICAN MEDICAL RESPONSE 4050.00 INV 210783 CONTRACT, ANDERSON NILL & ASSOC INC 1133.31 INV 36375 BILLING, ARBACH, BOB 74.46 BOOTS, AT & T MOBILITY 1753.10 CELL PHONES / AIR CARDS, AVERA MCKENNAN HOSPITAL 2098.50 INVOL HOLD, BARTLETT, HOLLY 20.00 WITNESS, BECK MOTORS 452.54 SO#312467, 312035 SERVICE, BOTTOM LINE WELDING 48.60 REPAIRS INV 9504, BROWN & SAENGER 206.70 PAPER INV 2226537-0, BUREAU OF ADMINISTRATION 812.48 SERVICES, CAPITAL AREA REFUSE 576.50 ACCT 3077 GARBAGE, CAPITAL AREA COUNSELING 7445.75 CONTRACT MCR, CBM MANAGED SERVICES 27238.77 MEALS, CDW GOVERNMENT INC 82.60 KMB4417 DVDS, CENTURY BUSINESS PRODUCTS INC 523.82 LEASE, CENTURYLINK 163.88 PHONE, CLERP 3632.08 CLERP, COLE PAPERS INC 255.64 INV 9360159, 9366486, COMMUNICATIONS CENTER 144.85 RADIO REPAIR, DAKOTA SUPPLY GROUP 1853.68 SUPPLIES, DEPARTMENT OF CORRECTIONS 599.91 C18D8161 TRUSTEE, DEPT OF REVENUE 97.12 SALES & USE TAX, DEPARTMENT OF TRANSPORTATION 1869.44 FUEL, BRIDGE WORK, DELIVERY, DONS SINCLAIR 22139.75 FUEL INV 65068, 65192, DAVID DUNN 2120.20 PO - M.B., FACTOR 360 120.00 INV 23144 WEBSITE, FOX & YOUNGBERG PC 390.64 MI - X2 I.F., J.H., GALLS 658.21 UNIFORMS, GRAHAM TIRE 860.00 INV 1717106198 TIRES, GROSSENBURG IMPLEMENT 580.96 REPAIRS ACCT 2001357, HIGH HAWK, LARIAH 20.00 WITNESS, INGRAM PEST SERVICE 130.00 INV 30826 PEST CONTROL, JC OFFICE SUPPLIES 20.77 2528 - 19375 SUPPLIES, MARK

KATTERHAGEN 49.50 MI - CG, AK, MG, AK, KENNEDY PIER KNOFF & LOFTUS 250.40 MI - ME, MEDICATION, LUCILLE M LEWNO 424.17 MI - MG, CG, AK, ROBERT T HENNRICH 246.00 INV 12744 REPAIRS, LINCOLN COUNTY 398.00 MI - X4 QMHP EVALS, DARCY LOCKWOOD 37.50 MI - MG, CG, LYLE SIGNS INC 50.89 #000633578 SIGNS, MARSHALL LAWN IRRIGATION 150.00 INV 3243, 3244 WINTERIZE, MATTHEW BENDER & CO INC 174.10 PUBLICATION, MEDICAL WASTE TRANSPORT INC 227.27 INV 66987 DISPOSAL, MEDICINE CREEK 1372.11 FUEL, MENARDS 195.72 SUPPLIES, MEYER, MIKE 374.20 TRAVEL, MEYER, TROY 87.23 BOOTS, MIDCO 255.60 INTERNET, MIDWESTERN MECHANICAL 665.00 INV 143324 SPRINKLERS, MONICK PIPE & SUPPLY 85.40 INV 0062349-00 SUPPLIES, MONTANA DAKOTA UTILITIES 619.21 UTILITIES, NEVES UNIFORM INC 1606.20 RP-040910, RP-040851 UNIFORMS, NORTHWESTERN ENERGY 166.13 UTILITIES, OAHE ELECTRIC COOP INC 146.41 UTILITIES, OFFICE DEPOT 76.44 SUPPLIES, OVERHEAD DOOR 273.09 INV 9098 REPAIR PARTS, JESSICA PAULSEN 334.20 COURT REPORTING, PHEASANTLAND INDUSTRIES 197.57 REFLECT CLOTHING ACCT 375, PIERRE CITY 45957.11 IT PERSONNEL, PIERRE CITY 636.30 MED DIR / FIRE STN UTIL, PIERRE CITY 7581.85 UTILITIES, PRORATE SERVICES LLC 35.00 DRUG TEST INV 202752, PRYNTCOMM 258.63 INV 4514 SUPPLIES, ROBINS WATER CONDITIONING INC 256.35 SALT / WATER, RUNNINGS SUPPLY 879.33 SUPPLIES, SAFETY BENEFITS INC 75.00 REGISTRATION / LATE FEE HIPPLE, SANFORD HEALTH 2981.40 INV 299828280 CLINIC SRV, SCOTTI, CHRISTOPHER 20.00 WITNESS, SDACC 3503.00 DUES, SDACO 1716.54 DUES, SDML WORKERS COMP FUND 89365.00 INV 16376 WORK COMP, SECURITY LOCK SERVICE 27.00 INV 7539, SERVICE EXPERTS 111.00 INV 134911 REPAIRS, SHORTBULL, TIM 20.00 WITNESS, SMALL ENGINE HOUSE 72.79 INV 29788 SERVICE, SOUTH DAKOTA ONE CALL 1.12 INV SD17-3167, SUMMIT SAFETY 202.20 ACCT 81680 SAFETY CLOTHING, JASON W BERNETT 540.00 GLASS REPAIRS, THOMSON REUTERS WEST PAYMENT 428.00 LAW BOOKS, TWENTY ENTERPRISES INC 758.70 GENERATOR REPAIR INV 33735, VARIDESK LLC 2550.00 INV #IVC-2-482599, VENTURE COMMUNICATIONS 95.34 PHONES, W W TIRE 1128.30 TIRES / SERVICE, WALMART COMMUNITY 80.93 SUPPLIES, WALMART COMMUNITY 305.23 SUPPLIES, WALMART COMMUNITY 35.96 SUPPLIES, WALMART COMMUNITY 424.02 SUPPLIES, MONA WEIGER 277.40 COURT REPORTING, WELLS FARGO BANK 370111.25 ACCT HUGHES2014, WESTERGREN, APRIL 20.00 WITNESS, WHEELHOUSE PLUMBING 451.85 INV 40937 EXPO REPAIR, YANKTON CO SHERIFF 50.00 MI - CG, YANKTON COUNTY 209.30 MI - AK, LL.

**EXECUTIVE SESSION:** Moved by Abernathy and seconded by Tveit to go into executive session to discuss Care of Poor per SDCL 1-25-2 (3) and HIPAA. All voted aye. Motion passed. Chairman Weaver declared the commission out of executive session.

**INDIGENT CLAIMS:** Moved by Inman and seconded by Abernathy to pay Claim #20170609-01 for N.R. from Avera St Mary's Hospital date of admission 04/26/2017 in the amount of \$2,607.79. All voted aye. Motion passed.

Moved by Inman and seconded by Abernathy to pay Claim #20170609-02 for N.R. from Avera St Mary's Hospital date of admission 05/03/2017 in the amount of \$657.10. All voted aye. Motion passed.

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**NOVEMBER 6, 2017**

Moved by Inman and seconded by Abernathy to pay Claim #20170509-01 for P.B. from Avera St Mary's Hospital date of admission 11/28/2016 to 11/30/2016 in the amount of \$1,760.21. All voted aye. Motion passed.

Moved by Inman and seconded by Abernathy to pay a portion of Claim #20170509-02 for P.B. from Avera St Mary's Hospital date of admission 12/09/2016 to 12/11/2016 in the amount of \$10,468.74, the county would pay \$7,125.99. All voted aye. Motion passed.

The following salaries and benefits were paid by department in the month of October 2017:

Commissioners-22,068.43, Auditor-16,452.38, Treasurer-19,541.61, States Attorney-32,355.17, Govt Buildings-8,037.00, Equalization-9,860.26, Register of Deeds-9,780.34, Veterans Service-7,005.30, Sheriff-40,664.41, Jail-168,719.66, Coroner-403.69, Juvenile Services-49,252.56, Road & Bridge-67,771.57, Emergency Management-11,128.74. Total payroll \$463,041.12.

Auditor's Account with the Treasurer October 31, 2017: Cash on hand-7,155.26, Checks in the Treasurer's possession less than three days-1,081,176.12 Cash items-41.58, Demand deposits: BankWest-24,535.92, American State Bank-10,942,796.03, Bad Checks Outstanding-1,344.83, Investments-2,575,074.79. Total Cash Assets-\$14,632,124.53.

Register of Deeds Fees Collected in October 2017: Recording Fees-7,322.00, Transfer Fees-10,512.00, Copy Fees-639.25, Credit Card Fees-175.00, and Vitals-2,370.00. Total \$21,018.25.

Moved by Abernathy and seconded by Hardwick to adjourn the meeting until **Monday at 5:30 PM on November 20, 2017.** All voted aye. Motion passed.

ATTEST:

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Norm Weaver, Chairman  
Hughes County Commission

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Jane Naylor, Finance Officer  
Hughes County, South Dakota