

Chairman Norm Weaver called the Monday, June 5, 2017 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Jim Hardwick, Tom Tveit, and Bill M. Abernathy present. Commissioner Inman was absent. County Manager Kevin Hipple, Sheriff Mike Leidholt, Emergency Manager Rob Fines, Highway Superintendent Mike Meyer, Planning and Zoning Director Lee McCurrin and States Attorney Wendy Kloeppner were also present. The meeting began with a prayer by Pastor Jon Fette and the Pledge of Allegiance.

**AGENDA:** Moved by Abernathy and seconded Tveit to approve the agenda. All voted aye. Motion passed.

**MINUTES:** Moved by Hardwick and seconded by Abernathy to approve the minutes of the May 15, 2017 Commission meeting. All voted aye. Motion passed.

**AUDIT CONFERENCE:** Terry Zell with Legislative Audit told the Commission that they had begun their work on the County audit and asked the Commission if they had any concerns to address during the audit process and presented the audit engagement letter. The Commission gave no input at that time.

**PUBLIC HEARING ON EATHERLY APPROACH VARIANCE REQUEST: TIME SET FOR 5:35 PM** to consider a variance request for an approach off 206th Street for Eatherly Constructors onto Lot 6D in Shamrock Commercial Addition in W1/2 SW & NW lying South of Hwy in Sec 24 111-79. The PUD indicates the current approach will be used until Clinton Avenue is constructed, at which time the approach will be moved onto Clinton. Mr. Eatherly believes a hardship exists with the approach off Clinton Avenue. Dorothy Ramirez appeared to testify on behalf of Eatherly Constructors. There was no other public testimony. Moved by Tveit and seconded by Abernathy to approve a variance to allow an approach on the western side of Lot 6D with the cost of the culvert and installation of the culvert and the approach to be paid by the landowner, the approach to be constructed fully on Lot 6D. The County would then supply and place the dirt as part of the reconstruction of that section of the county road. The Commission confirmed that the culverts must conform to the requirements of the drainage study. The Commission also indicated that approaches for Godfrey and Clinton Avenues are not guaranteed, although they were approved by the Joint Planning Commission as part of a preliminary plat in 2000. All voted aye. Motion passed.

**RURAL FIRE AGREEMENT AND STATION LEASE:** Moved by Abernathy and seconded by Tveit to approve and authorize the chairman to sign the Fire Agreement with the Pierre Rural Fire Department pending verification of insurance language with the States Attorney. Moved by Abernathy and seconded by Tveit to approve and authorize the chairman to sign a lease agreement for the Pierre Rural Fire Station at 1740 N Airport Road with the Pierre Rural Fire Department. All voted aye. Motion passed.

**PIERRE RURAL FIRE HALL LIGHTING:** Moved by Tveit and seconded by Abernathy to approve the quote from John Hoffman Electric of \$2,300.00 to replace lights at the Pierre Rural Fire Department Building and additional \$600 to move a light on the south side of the building. All voted aye. Motion passed.

**ROAD STRIPPING AGREEMENT:** Moved by Abernathy and seconded by Hardwick to approve the Road Stripping agreement between Hughes County and the State of SD for approximately 25 miles in Hughes County. Hughes County's portion will be \$21,000.21. All voted aye. Motion passed.

**BRIDGE IMPROVEMENTS GRANT UPDATES:** The Bridge Improvement Grant for structure number 33-440-102, structure number 33-340-016 and structure number 33-410-112 were not funded for 2017.

**WEST BEND ROAD:** Moved by Hardwick and seconded by Tveit to approve advertising for bids for the West Bend Road Slide Mitigation. Bids are due to Brosz Engineering by 3:00 pm on June 28, 2017.

**293<sup>rd</sup> AVENUE/206<sup>th</sup> STREET REGRADE AGREEMENT:** Moved by Hardwick and seconded by Abernathy to approve the Notice of Award and agreement to regrade 293<sup>rd</sup> Ave and 206<sup>th</sup> St to AGE Corporation Project S17-P515 for \$72,881.13. All voted aye. Motion passed.

**PERSONEL:** Moved by Abernathy and seconded by Tveit to approve hiring Trent Arbach, Highway Maintenance worker for the Highway Department Grade 14 Step Min \$16.55 per hour starting June 20, 2017. All voted aye. Motion passed.

Moved by Tveit and seconded by Abernathy to accept the resignation of Denise Richards, Victim/Witness Assistant effective June 16, 2017. Moved by Tveit and seconded by Abernathy to approve hiring Michelle Moreno, Victim/ Witness Assistant for the States Attorney effective June 12, 2017 Grade 15 Step 4 \$20.21 per hour. All voted aye. Motion passed.

Moved by Tveit and seconded by Hardwick to approve hiring Josh Marti, Jail Correction Officer Grade 14 Step 2 \$17.82 per hour. All voted aye. Motion passed.

Moved by Abernathy and seconded by Tveit to approve advertising for a correction officer to substitute for an officer called to active duty for 6-9 months. All voted aye. Motion passed.

**TAX DEED PROPERTIES:** Jane Naylor, Finance Officer presented 6 properties to consider taking tax deed. Moved by Tveit and seconded by Abernathy to approve to proceed with the Tax Deed Process on the 6 properties that were presented. All voted aye. Motion passed.

**DELIQUENT TAX AGREEMENT:** Moved by Abernathy and seconded by Hardwick to approve the Delinquent Property Tax agreement with Richard Baker for Smith Addition Block 24 Lots 7 thru 12 and the N1/2 Vacated Louise Ave Adjoining to City of Blunt paying \$50.00 per month on his delinquent taxes. Wes Hiller Torvik Addition Lot 26 to City of Pierre paying \$100.00 per month on his delinquent taxes. All voted aye. Motion passed.

**FINANCIAL REPORTS:** Jane Naylor reviewed the financial reports.

**STEP INCREASES:** Moved by Tveit and seconded by Abernathy to approve the following Step increases for **April:** Elizabeth Reinhart, Jail Corrections Officer, Step 14 Grade 7 - \$20.16 per hour; Misty Burton, Juvenile Detention Corrections Officer, 14 Step 7 - \$20.16 per hour; Michael Joe

Sharkey, Juvenile Detention Corrections Officer Grade 14 Step 5 - \$19.18 per hour; Judi Leedy, Juvenile Detention Officer, Grade 14 Step 1 \$17.38 per hour; Hunter Heckenliable, Juvenile Detention Officer Grade 14 Step 1 \$17.38 per hour. **May:** Christopher Gross, Deputy Sheriff, Grade 16 Step 3 ó \$21.30 per hour; Douglas Cook, Jail Corrections Officer, Grade 14 Step 2 - \$17.82 per hour; Ron Pozarnzky, Jail Corrections Officer, Grade 14 Step 2 - \$17.82 per hour. **June 2:** Danny Salter, Jail Corrections Officer Grade 14 Step 6 \$19.66 per hour. All voted aye. Motion passed.

**COUTROOM TABLES:** Moved by Tveit and seconded by Abernathy to approve purchasing three mahogany tables from Pheasantland Industries for the main courtroom at \$1,275 per table. All voted aye. Motion passed.

Moved by Abernathy and seconded by Tveit to approve purchasing an emblem from Pheasantland Industries for the courtroom for \$350. All voted aye. Motion carried.

**NOTICE OF DISTERMENT PERMIT:** The Commission acknowledged the Notice of Disinterment Permit for April Schwellenbach affecting Hughes County.

**CLAIMS:** Moved by Abernathy and seconded by Tveit to approve the following claims. All voted aye. Motion passed.

AT & T MOBILITY 986.77 CELL PHONE, AVERA ST MARYS HOSPITAL 3778.84 INMATE MEDICAL, MARCIA R BREVIK 237.93 MI - J.K.P., BROSZ ENGINEERING 8450.00 INV 19547, 19546 ENGINEERING F, BUREAU OF ADMINISTRATION 598.85 SERVICE, CAPITAL AREA REFUSE 532.50 ACCT 3077 GARBAGE, CAPITAL AREA COUNSELING 5562.00 CONTRACT MCR, CAPITAL JOURNAL 781.04 PUBLISHING / ADVERTISING, CAPS TRAIL SERVICE 260.92 INV 156076 FUEL & REPAIR, CBM MANAGED SERVICES 17018.52 MEALS INV 108325, CDW GOVERNMENT INC 78.79 HTR7304 BATTERY, CENTURY BUSINESS PRODUCTS INC 902.28 SUPPLIES, CENTURYLINK 219.30 PHONE, CODEX CORP 6014.41 INV 2820,2837,2741 SUPPLY/MATI, COMM TECH INC 105.00 INV 12992 REPAIR, COUNTRY CARPET & FLOORING 85.50 INV 22307, 22334 REPAIRS, CWD INVESTIGATIONS 593.35 PI - JUV D.T., DAKOTA FURNITURE INSTALL 17.50 INV 3212 REPAIR, DEPT OF REVENUE 39.86 SALES & USE TAX, DEPT OF REVENUE 15.00 SPRING CREEK WATER TEST, DEPARTMENT OF TRANSPORTATION 879.54 S97301 BRIDGE WORK, DEPARTMENT OF TRANSPORTATION 605.62 S97170 FUEL, DIAMOND DRUGS INC 174.21 IN000723120 MEDICATIONS, DILLON, OLIVIA 20.00 WITNESS, EQUIPMENT BLADES INV 2600.00 CUTTING EDGES INV 12820, FLOTTMEYER, MELISSA 485.04 TRAVEL, FRONTLINE PLUS FIRE & RESCUE 1017.50 INV 12565 SIREN REPAIR, FT PIERRE CITY 780.49 EXPO UTILITIES, GROSSENBURG IMP 45.12 INV 907061 PARTS, GROSSENBURG IMPLEMENT 96.90 INV 910325 REPAIRS, HAMMOND, ROXANNE 126.39 TRAVEL, HARROLD TERMINAL 24966.81 TIF / RAIL AUTHORITY, HEARTLAND PAPER CO 347.88 INV 371267-0 PAPER, HELENA CHEMICAL CO 39.46 SUPPLIES INV 43121739, HUIZENGA, JAMIE 20.00 WITNESS, INGRAM PEST SERVICE 140.00 INV 29607 PEST CONTROL, INTERSTATE OFFICE PRODUCT 73.45 INV 01CU5176 CHAIR REPAIR, JC OFFICE SUPPLIES 11.81 SUPPLIES, JEFFERSON PARTNERS 71.50 CUST# 271105 BUS TICKET, MARK KATTERHAGEN 33.00 MI - J.K.D., J.N., KLOEPPNER, WENDY 126.39 TRAVEL, LAWSON PRODUCTS INC 225.61 INV 9304925130 SUPPLIES, LUCILLE M LEWNO 373.60 MI - J.K.P., J.N., LINCOLN COUNTY 48.83 QMHP EVALS K.L., J.B., MARSHALL, KIAH

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**JUNE 5, 2017**

20.00 WITNESS, MCCURRIN, LEE 477.51 TRAVEL, MEDICINE CREEK 1097.31 FUEL, MENARDS 31.67 ACCT 33210280, MENARDS 60.39 ACCT 33210258, ANUAR MEZA 34.20 COURT REPORTING, MIDCO 255.60 INTERNET, MONTANA DAKOTA UTILITIES 1070.61 UTILITIES, MORENO LEE & BACHAND PC 188.00 INV 25172 MI X9, NATIONAL SHERIFFS ASSOC 1435.00 DUES, NORTHWESTERN ENERGY 236.33 UTILITIES, OAHE ELECTRIC COOP INC 983.65 UTILITIES, OLSON PLUMBING 3129.91 INV 5109, 5103, 5110 SERVICE, OVERHEAD DOOR 84.00 INV 8403 REMOTES, JESSICA PAULSEN 145.60 COURT REPORTING, PIERRE CITY 261.03 CARE OF POOR, PIERRE CITY 7402.16 UTILITIES, PRYNTCOMM 148.20 INV 2872 PAPER, RAMKOTA HOTEL 186.00 ACCT 316 EXPERT WITNESS ROOM, RUNNINGS SUPPLY 1194.35 SUPPLIES, SDACO 35.00 REGISTRATION, SDPAA 200.24 INSURANCE INV 24614, SHANES PHARMACY 452.12 ACCT 526 MEDICATIONS, SIOUX CITY TARP INC 593.50 REPAIRS INV 85992, SOUTH DAKOTA ONE CALL 12.32 SD17-1234, STEWART, LYLE 2000.00 REPAIRS INV 496619, KAREN SWANDA 33.00 MI - J.K.P., J.N., TIESZEN, BETTY 20.00 WITNESS, TOTAL FIRE PROTECTION INC 399.38 INV 20876 EXPO, ULTRAMAXX 325.00 INV 164210 AMMUNITION, VENTURE COMMUNICATIONS 93.08 PHONES, W W TIRE 184.95 ACCT 3964, WALMART COMMUNITY 414.34 SUPPLIES, WALMART COMMUNITY 58.09 SUPPLIES, WALMART COMMUNITY 51.59 SUPPLIES, MONA WEIGER 89.20 COURT REPORTING, WELLS FARGO 4000.00 ADMIN FEES, WHEELER LUMBER LLC 5692.36 INV 1340-030819 REPAIRS/SUPPLY, YANKTON CO SHERIFF 50.00 MI - SERVE PAPERS J.N., YANKTON COUNTY 209.30 MI - R.P., J.E.

The following salaries and benefits were paid by department in the month of May 2017: Commissioners-23,200.35, Auditor-15,804.56, Treasurer-20,095.63, States Attorney-31,308.21, Govt Buildings-11,087.69, Equalization-9,889.80, Register of Deeds-10,025.44, Veterans Service-7,120.72, Sheriff-40,993.45, Jail-158,368.06, Coroner-134.56, Juvenile Services-45,209.95, Planning & Zoning - \$5,448.80, Road & Bridge-61,130.88, Emergency Management-11,672.27. Total payroll \$451,490.37.

Auditor's Account with the Treasurer May 31, 2017: Cash on hand-4,418.00, Checks in the Treasurer's possession less than three days-91,317.07, Cash items-48.33, Demand deposits: BankWest-24,152.74, American State Bank-6,716,906.37, Bad Checks Outstanding-1,632.12, Investments-2,575,000.00. Total Cash Assets-\$9,413,474.63.

Register of Deeds Fees Collected in May 2017: Recording Fees-8,673.00, Transfer Fees-8,510.50, Copy Fees-570.00, Credit Card Fees-140.00, and Vitals-2,880.00. Total \$20,773.50.

Moved by Abernathy and seconded by Tveit to adjourn the meeting until **Monday at 5:30 PM on June 19, 2017.** All voted aye. Motion passed.

ATTEST:

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Jane Naylor, Finance Officer  
Hughes County, South Dakota

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Norm Weaver, Chairman  
Hughes County Commission