

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**NOVEMBER 20, 2017**

Chairman Norm Weaver called the Monday November 20, 2017 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Bill Abernathy, Roger Inman, Tom Tveit, and Jim Hardwick present. County Manager Kevin Hipple, States Attorney Wendy Kloepfner and Sheriff Mike Leidholt were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**AGENDA:** Moved by Abernathy and seconded by Hardwick to approve the agenda. All voted aye. Motion passed.

**MINUTES:** Moved by Hardwick and seconded by Inman to approve the minutes of the November 6, 2017 Commission meeting. All voted aye. Motion passed.

**PERSONNEL:** Moved by Tveit and seconded by Abernathy to approve the resignation of Michele Moreno, Witness Advocate States Attorney's office effective December 1, 2017 or until a replacement is hired. Moved by Tveit and seconded by Inman to authorize advertising for a replacement. All voted aye. Motion passed.

**KRULL PLAT:** Lot 1, Krull Addition in the NE Sec 30 111-79 was approved at the Joint City/County Commission meeting on November 14, 2017 Resolution 2017-12.

**CONTINGENCY TRANSFERS:** Moved by Inman and seconded by Abernathy to approve the following Contingency Transfers: \$ 11,611.91 to Court Appointed Attorney Fund; \$ 1,193.40 to Abused and Neglected Fund; \$330.03 to Election Fund and \$328.00 to CDAP Pay to Missouri Shores fund. Leaving a balance of \$164,507.70. All voted aye. Motion passed.

**BUDGET CASH TRANSFERS:** Moved by Abernathy and seconded by Tveit to approve the budget cash transfers of \$45,000 from General Fund to the Emergency Management Fund; \$325,000 from General Fund to the Road & Bridge Fund; \$15,000 from General Fund to Rural Fire Fund; \$370,111.25 from General Fund to the Debt Service Fund: \$290,000.00 Principal, \$ 80,111.25 Interest. All voted aye. Motion passed.

**STEP INCREASES:** Moved by Hardwick and seconded to Inman approve the following step increases: **October:** Sarah Burger, Juvenile Services to Pay Grade 14 Step 6 \$19.66 per hour; Roxanne Hammond, Assistant States Attorney to Pay Grade 22 Step 2 \$68,586.92 annually; Dalton Sack, Deputy Sheriff to Pay Grade 16 Step 1 \$20.27 per hour. **November:** Curtis Nelson, Juvenile Services to Pay Grade 14 Step 7 \$20.16 per hour; Rose Gravatt, Jail Correction Officer to Pay Grade 14 Step 4 \$18.72 per hour; Annastacia Prince, Jail Correction Officer to Pay Grade 14 Step 3 \$18.26 per hour. **December:** Robert Demery, Jail Correction Officer to Pay Grade 14 Step 6 \$19.66 per hour. All voted aye. Motion passed.

**2018 LIQUOR LICENSES:** Moved by Abernathy and seconded by Tveit to approve the 2018 renewal application for the retail (on-off sale) liquor licenses from Whiskey River Outpost, Cattleman's Club, McCarty's Investments and Spring Creek Ventures. All voted aye. Motion passed.

**FINANCIAL REPORTS:** Finance Officer Jane Naylor reviewed financial reports.

**CLAIMS:** Moved by Abernathy and seconded by Inman to approve the following verified claims.

3D SPECIALTIES 77.73 INV 200015 SAFETY VESTS, A-OX WELDING 18.85 ACCT 08611  
CYLINDER RENT, TARA L ADAMSKI 8697.00 PUBLIC DEFENDER, ADVANCED AUTO  
PARTS 659.57 ACCT 043760 SUPPLIES/REPAIRS, AMERICAN MEDICAL RESPONSE 261.21  
TRIP 451-00171457-00 J.M., AMERICAN MEDICAL RESPONSE 4050.00 CONTRACT INV  
211884, AMERICAN MEDICAL RESPONSE 322.59 INV 160110817 R.S. SERVICE, ANIMAL  
CLINIC OF PIERRE 322.00 INV 110669 ANIMAL IMPOUNDS, AVERA MEDICAL GROUP  
2500.00 EVAL D.R.L. 32CRI17-307, AVERA MEDICAL ASSOC CLINIC 2295.00 CONTRACT  
OCTOBER 17, AVERA ST MARYS HOSPITAL 3117.80 ACCT SY0001668924 EXAM, AVERA ST  
MARYS HOSPITAL 1682.37 INMATE MEDICAL, BAUM HYDRAULICS 255.41 ACCT 20017300  
REPAIRS, BECK MOTORS 452.54 INV 312035, 312467 SERVICE, BERGESON, SHELBY 20.00  
WITNESS, BFS - PIERRE 32.97 INV 848887, 848937 SUPPLIES, BOB BARKER CO INC 1525.75  
INMATE SUPPLIES, BUREAU OF ADMINISTRATION 117.13 TL810004, TL810056 PHONE,  
BUREAU OF ADMINISTRATION 796.77 SERVICE, CAPITAL AREA COUNSELING 10047.25  
OCT 2017 MI - X22 MCR, CAPITAL JOURNAL 369.69 PUBLISHING, CAPS TRAIL SERVICE  
230.63 FUEL, CBM MANAGED SERVICES 10650.88 INV 116851, 116454 MEALS, CENTURY  
BUSINESS PRODUCTS INC 129.08 LEASE & TONER, CENTURLINK 116.92 PHONE,  
CENTURLINK 791.71 PHONE, CIVIC RESEARCH INSTITUTE 149.00 LAW REPORTER, COLE  
PAPERS INC 2682.81 SUPPLIES, COUNTRY CARPET & FLOORING 3194.85 CARPET / TILE,  
DAKOTA SUPPLY GROUP 29.16 INV D454019 SUPPLIES, DEPARTMENT OF CORRECTIONS  
3644.27 LAUNDRY, TRUSTEE, UTILITIES, DEPT OF REVENUE 350.00 EXPERT WITNESS,  
DEPT OF REVENUE 1610.00 BAC & CD, DEPARTMENT OF TRANSPORTATION 16892.63  
S00100364 PAVEMENT MARKINGS, DEPARTMENT OF TRANSPORTATION 2064.15  
S00100428 FUEL, DIAMOND DRUGS 163.47 MEDICATION INV 000774090, DISABLED  
AMERICAN VETERANS 200.00 TRANSPORTATION, EDDIES TRUCK SALES INC 912.50 ACCT  
20538 REPAIRS, FARNAMS GENUINE PARTS 94.12 ACCT 22045 SUPPLIES/REPAIRS, FRESH  
START 40.00 ACCT 5296 CAR WASHES, GALLS 110.98 INV 008617100 UNIFORMS, GOLDEN  
WEST TECH 475.00 INV 325127 BACK UP, LORI GRODE 72.00 TRANSCRIPT, H & H REPAIR  
368.28 INV 37456 REPAIRS, HOFFMAN OIL 2861.89 FUEL ACCT 788894687, HOGENS  
HARDWARE HANK 16.17 SUPPLIES, HORN LAW OFFICE PROF LLC 222.20 MI - INV 14406,  
HUMMEL, KRYSTAL 21.00 TRAVEL, INGRAM PEST SERVICE 80.00 INV 30970 SERVICE,  
INLAND TRUCK PARTS 424.68 ACCT 33427 REPAIRS, INMANS WATER TECHNOLOGIES  
386.90 WATER / SALT, JC OFFICE SUPPLIES 95.02 SUPPLIES, JOHNSON CONTROLS 2856.00  
INV 1-57594447607, KIMBALL MIDWEST 214.84 ACCT 409074 SUPPLIES, KLOEPPNER,  
WENDY 614.28 TRAVEL, KONE INC 273.75 INV 949761185 ELEVATOR, KREISERS LLC  
1079.53 MEDICAL SUPPLIES, LESTER, ROBERT 20.00 WITNESS, LEWIS & CLARK BHS 320.00  
QMHP EVALS X2 MG, CG, LINCOLN COUNTY 340.48 MI - X6, LOUNSBURY, JAMIE 209.58  
TRAVEL, LYLE SIGNS INC 179.42 INV 000644642 SIGNS, MARIBETH PRICE, GIS WORKSHOP  
550.00 REGISTRATION E. BOOTH, MAY ADAM GERDES & THOMPSON 9635.82 COURT  
APPOINTED ATTORNEY, MCLEODS 303.60 INV 16053 TAX NOTICES, MENARDS 217.09  
SUPPLIES, MID DAKOTA RURAL WATER SYSTEM 3376.50 UTILITIES, MIDCO 225.00  
UTILITIES, MONTANA DAKOTA UTILITIES 131.47 UTILITIES, MORENO LEE & BACHAND  
PC 131.60 MI - X5 INV 25636, MORENO, MICHELLE 21.00 TRAVEL, NEVES UNIFORM INC  
444.76 ACCT 1430, NORTHERN TRUCK EQUIP CORP 291.31 INV 027219 REPAIRS, OAHE  
ELECTRIC COOP INC 830.52 UTILITIES, OLINGER LAW FIRM 15851.64 COURT APPOINTED  
ATTORNEY, PENNINGTON COUNTY JAIL 1768.35 OCTOBER 2017 PRISONER TRANSPOR,  
DARLIS D PERRY 2820.00 BAC, PHEASANTLAND INDUSTIRES 362.00 CLOTHING &  
MATTRESS, PHYSICIANS LAB 66.11 PAT 17SP011489 C.A.R.A., PIERRE CITY 2169.18

UTILITIES, PIERRE CITY 16524.08 911 SURCHARGE, PIERRE CITY 124.15 MOSQUITO CONTROL, PRODUCTIVITY PLUS ACCOUNT 5759.53 REPAIRS, RENTAL TRACTORS, PRORATE SERVICES LLC 65.00 DRUG PROGRAM RENEWAL, PRYNTCOMM 528.00 SUPPLIES, RELX INC DBA LEXIS NEXIS 200.85 SUBSCRIPTION, DOUG RIPLEY 1759.32 CONTRACT WORK, RIVER CITIES TRANSIT 2916.66 MONTHLY ALLOCATION, SCHLOMER, KRISTINE 20.00 WITNESS, SCHREIBER LAW FIRM PROF LLC 9126.37 PUBLIC DEFENDER, SCHUCHARD, KRISTI 21.00 TRAVEL, SCOTT, MARY 34.51 SUPPLIES, SD ACHIEVE 60.00 MI - INV 33083, SDACHS 275.00 SDACHS / NACE DUES, SECRETARY OF STATE 30.00 NOTARY E. BOOTH, SECURITY LOCK SERVICE 14.00 INV 7563 KEYS, SERVALL UNIFORM & LINEN CO 563.61 RUGS / COVERALLS, SHANES PHARMACY 1220.21 ACCT 526 MEDICATIONS, DAVID W SIEBRASSE 5587.44 COURT APPOINTED ATTORNEY, SJERVAN, MARY 20.00 WITNESS, SMALL ENGINE HOUSE 72.79 INV 29788 SUPPLIES, SOUTH DAKOTA ONE CALL 7.84 INV SD17-3541, SPENCER, TED 20.00 WITNESS, STERK, GREG 20.00 WITNESS, TIESZEN LAW OFFICE PROF LLC 4018.48 COURT APPOINTED ATTORNEY, TMA 1016.26 INV 48342, 48084, 48343 TIRES, TODD LAW OFFICE PROF LLC 3489.58 INV 188 CONTRACT, VENTURE COMMUNICATIONS 95.30 PHONES, WENDELL LAW OFFICE PC 1865.27 COURT APPOINTED ATTORNEY, WESTERGREN, DANA 20.00 WITNESS, YANKTON COUNTY 261.00 MI - CG, MG, ZANDER AUTO PARTS 223.42 ACCT 14500313 REPAIRS.

**EXECUTIVE SESSION:** Moved by Abernathy and seconded by Inman to go into executive session to Contracts SDCL 1-25-2(4) and Personnel SDCL 1-25-2(1)HIPAA. All voted aye. Motion passed. Chairman Weaver declared the commission out of executive session.

Moved by Inman and seconded by Tveit to adjourn the meeting until **5:30 PM on Monday December 4, 2017**. All voted aye. Motion passed.

ATTEST:

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Norm Weaver, Chairman  
Hughes County Commission

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Jane Naylor, Finance Officer  
Hughes County, South Dakota