

Chairman Norm Weaver called the Monday, January 7 2019 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Randy Vance, Roger Inman, Connie Hohn, and Bill M. Abernathy present. Pierre Mayor Steve Harding, City Commissioners Blake Barringer, Jim Mehlhaff, and Jamie Huizenga, City Planner Sharon Pruess, County Manager Kevin Hipple, Sheriff Mike Leidholt, Director of Equalization Melissa Flottmeyer, Assistant States Attorney Randy Seiler, Director of Planning and Zoning Eric Booth, and Emergency Management Director Rob Fines were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**AGENDA:** Moved by Abernathy and seconded by Inman to approve the agenda. All voted aye. Motion passed.

**SPECIAL BUSINESS:** Judge John Brown swore in the newly elected officials: Commissioner Randy Vance, Commissioner Bill Abernathy, Commissioner Connie Hohn, Sheriff Mike Leidholt, and Finance Officer Jane Naylor.

**MINUTES:** Moved by Abernathy and seconded by Vance to approve the minutes of the December 17, 2018 and December 31, 2018 commission meetings. All voted aye. Motion passed.

**JOINT CITY-COUNTY PUBLIC HEARING:** Cody Chambliss petitioned the Commission for a conditional use permit for a commercial feed lot for more than 400 head of livestock for the property at 20625 Arikara Place – E1/2 NE NE and E75' of NW SE NE except N33' and NE SE NE all northwesterly of Arikara Place Sec 30 111-78. Approximately 35 people attended the public hearing. Planning Director Eric Booth reviewed the request. Cody Chambliss addressed concerns of the Joint Planning Commission. John Baldrige, Dave Hausman, and Tom Huber testified opposing the request. Moved by Abernathy and seconded by Mehlhaff to deny the Conditional Use Permit to operate a commercial animal feedlot and allowing feed bunks and water to be placed within 100 feet of the property boundaries and give Chambliss ninety days to bring the property into compliance according to ordinance. All voted aye via a roll call vote. Motion passed.

**ELECTION OF CHAIRMAN/VICE CHAIRMAN for 2019:** Commissioner Weaver opened up the nominations for Chairman for 2019. Commissioner Abernathy nominated Commissioner Inman to serve as Chairman and Commissioner Hohn seconded the nomination. Moved by Abernathy and seconded by Hohn to cease nominations and cast a unanimous vote for Commissioner Inman to serve as Chairman of the Commission in 2019. All voted aye. Motion passed.

Chairman Inman opened up the nominations for Vice Chairman. Commissioner Vance nominated Commissioner Weaver to serve as Vice Chairman for 2019 and Commissioner Inman seconded the nomination. Moved by Inman and seconded by Vance to cease nominations and cast a unanimous vote for Commissioner Weaver to serve as Vice Chairman in 2019. All voted aye. Motion passed.

**APPOINTMENTS:** Moved by Vance and seconded by Abernathy to re-appoint Emergency Management Director Rob Fines for one year, expiring in January 2020 per SDCL 34-48A-40; Director of Equalization Melissa Flottmeyer for one year, expiring in January 2020 per SDCL 10-3-5; and Highway Superintendent Mike Meyer for two years, expiring in January 2021 per SDCL 31-1-1. All voted aye. Motion passed.

**PLANNING AND ZONING: FIRST CONSIDERATION OF PLAT OF LOTS 8 - 11 VENNER PEORIA HEIGHTS ADDITION a subdivision of E1/2 NW and a replat of Lot 5A Sec 30 112-80:**

The commission will have final consideration once the plat and other documents are finalized.

**JAIL SERVICE AGREEMENTS:** Moved by Weaver and seconded by Vance to approve and authorize the Chairman to sign jail contracts with Tripp, Haakon, Dewey, Jones, Hyde, Sully, Stanley, and Potter County for using the Hughes County Jail at the rate of \$80 per day. All voted aye. Motion passed.

**JUVENILE SERVICE AGREEMENTS:** Motion by Weaver and seconded by Vance to approve and authorize the Chairman to sign contracts with Lyman, Brule, Potter, Mellette, Jones, Hyde, Sully, Stanley, Jackson and Gregory County for using the Hughes County Juvenile Services Center at the rate of \$295 per day. All voted aye. Motion passed.

**PATROL CAR PURCHASE:** Moved by Weaver and seconded by Hohn to accept the bid of \$34,391 with options for a 2019 Dodge Durango for the Sheriff's office from Wegner Auto off State Contract #17259. All voted aye. Motion passed.

**PERSONNEL:** Moved by Vance and seconded by Abernathy to approve hiring Gina Jensen as Deputy Treasurer starting January 10, 2019 Pay Grade 13 Step Min \$16.10 per hour. All voted aye. Motion passed.

Moved by Weaver and seconded by Vance to approve hiring Cheryl Wendt part time as needed for \$25.00 per hour with no benefits. All voted aye. Motion passed.

Moved by Weaver and seconded by Abernathy to approve hiring Brandt Billings, Corrections Officer for the Jail starting January 8, 2019 at Pay Grade 14 Step Min \$17.39 per hour. All voted aye. Motion passed.

Moved by Weaver and seconded by Vance to approve the retirement of Sheriff Mike Leidholt effective 8:00 am January 14, 2019. Sheriff Mike Leidholt will be sworn in as the Secretary of Corrections on January 14, 2019. All voted aye. Motion passed.

**2019 LIASON APPOINTMENTS:** Commissioners will review and make recommendations at the next meeting.

**2019 VOLUNTEER BOARD APPOINTMENTS:** Moved by Abernathy and seconded by Hohn to approve the volunteer board appointments as presented. All voted aye. Motion passed.

Moved by Weaver and seconded by Abernathy to approve appointing Tara Adamski to the Board of Adjustment. All voted aye. Motion passed.

**OFFICIAL NEWSPAPER AND DEPOSITORY:** Moved by Weaver and seconded by Abernathy to approve the following miscellaneous items: The official newspaper of Hughes County is the daily Capital Journal. The following are designated as official depositories for Hughes County: Bank West-Pierre, First National Bank-Pierre, First Dakota National Bank-Pierre and Blunt, and American Bank and Trust-Pierre. All voted aye. Motion passed.

**REGISTER OF DEEDS ANNUAL REPORT:** Commissioners reviewed the report.

**VOLUNTEERS:** Moved by Abernathy and seconded by Vance to approve the lists of volunteers submitted by the Harrold Rural Fire Department, Pierre Rural Fire Department, Blunt/Canning Fire Department, DeGrey Fire Department, Sheriff's Department and Emergency Management Weather Spotters. All voted aye. Motion passed.

**SALARIES: RESOLUTION NO. 2019 – 1:** Moved by Weaver and seconded by Vance to approve the following salaries reflecting a 3% increase for 2019 effective December 25, 2018. All voted aye. Motion passed.

The following annual and hourly salaries will be paid in 2019: Commissioners- Roger P. Inman-\$15,482.00, Bill M. Abernathy-\$15,482.00, Randy Vance-\$15,482.00, Norman G. Weaver-\$15,482.00, Connie Hohn-\$15,482.00, County Manager Kevin Hipple-\$88,053, Commission Administrative Assistant/Welfare Director Karla Pickard-\$19.61, Finance Officer Jane Naylor-\$65,355, Deputy Auditor Jennifer Deyo-\$19.61, Deputy Auditor Kylie Stoddard-\$19.61, Chief Deputy Treasurer Linda Lafrentz-\$22.87, Chief Deputy Treasurer Thomas Oliva-\$18.72, Deputy Treasurer Nancy Coit-\$19.61, Chief Deputy Register of Deeds Norine Riis-\$22.87, Deputy Register of Deeds Patty Williams-\$19.61, States Attorney Roxanne Hammond-\$82,400.00, Deputy States Attorney Jessica LaMie-\$66,952.00, States Attorney Administrative Assistant Kristi Schuchard-\$19.61, States Attorney Administrative Assistant Emily Wickstrom-\$16.91, States Attorney Administrative Assistant, Sarah Burger -\$17.33; Victim/Witness Assistant, Denise Richards -\$22.87; Maintenance Supervisor Patrick Steber -\$21.77, Custodian Randy Meier-\$16.81, Director of Equalization Melissa Flottmeyer-\$54,288.46; Equalization Administrative Assistant Dawn Van Sickle -\$18.66, Veteran's Service Officer Charles Quinn-\$26.68, Veteran's Office Administrative Assistant Sheila Carpenter-\$19.61, Sheriff Mike Leidholt-\$77,687.00, Sergeant Darin Johnson-\$26.68, Sheriff Deputies: Dalton Sack-\$21.83, Jason Hamil-\$21.30, Cody Hall -\$20.28, Dustin Drew-\$21.83, Sheriff Administrative Assistant Alicia Steber -\$19.61, Administrative Corrections Sergeant Bill Dodge-\$64,718.25, Corrections Officers Deborah Pease-\$21.18, Nicole Klein-\$22.87, Bryon Biver-\$21.18, Ronald Nelson-\$22.88, Audrea Fischer-\$21.18, Donita Taylor-\$21.18, Joshua Larson-\$21.18, Jesse Kiepke-\$21.18, Elizabeth Hausmann-\$22.31, Daniel Eilers-\$21.18, Patrick Crane-\$20.66, Daniel Traversie-\$21.18, Robert Demery -\$21.18, Raymond Lyons-\$19.66, Kyler Bolin-\$19.66, Susan Stahl-\$19.66, Ron Pozarnsky-\$19.18, Karryn Agneau-\$21.18, Jon Keefe -\$18.72, Jesse Parsons-\$18.26, Justin Parsons-\$18.26, Shelbi Maskovich-\$18.26, Jose Bonilla-\$18.26, Gary Naylor-\$18.26, Zach Knowlton-\$17.39, Frank Marco-\$17.39, Brent Hovland-\$17.39, Melissa Betone-\$18.26. Corrections Nurse, Nicole Hofeldt-\$69,895.70, Maintenance Supervisor, Jeff Konst-\$19.72; Juvenile Services Center Supervisor, Chad Seidel-\$21.77, Juvenile Services Center Correction Officers Misty Burton-\$21.18, Curtis Nelson-\$21.18, Michael Sharkey-\$20.66, Vicki Spaid-\$21.18, Judi Leedy-\$18.72, Greg Hansmann-\$18.72, Annastacia Prince-\$19.66, Ashton Pederson \$17.39 Part-time Juvenile Services Center Workers-\$12.78, Emergency Manager Rob Fines-\$64,722.00, Lee Weber, Emergency

Management Specialist -\$22.37; Highway Superintendent Mike Meyer-\$69,895.70, Highway Maintenance Lead Worker Robin Brunmeier- \$22.31, Highway Maintenance Workers Dean Ritter-\$21.18, Robert Warne-\$21.18, Michael Roman-\$21.18, Nicholas Dooley-\$21.18, Robert Arbach-\$20.66, Troy Meyer-\$20.16, Warren Wilson-\$20.16, Darrick Nitscke-\$18.72, Highway Administrative Assistant Shellie Stanley-\$16.91, Part time Highway workers-\$17.39, Weed & Pest Supervisor -\$19.18, Planning Director/Building Official Eric Booth-\$52,964.33.

**INVESTMENTS:** Moved by Abernathy and seconded by Vance to approve investing \$700,000 in a US Treasury Note with Raymond James Financial at 2.48% for 12 months and 2 - \$150,000 CD's with First Dakota National Bank for 2.35% for 12 months that are due January 11, 2019. All voted aye. Motion passed.

**CLAIMS:** Moved by Abernathy and seconded by Weaver to approve verified claims. All voted aye. Motion passed.

AVERA ST MARYS HOSPITAL 185.21 ACCT SYBQ7535 L.H. INMATE MED, BLUE 360 MEDIA 447.12 INV 37654 BOOKS, CAPS TRAIL SERVICE 136.48 FUEL & TIRE REPAIR, CBM MANAGED SERVICES 26732.04 MEALS, CENTRAL SD ENHANCEMENT DIST 13409.59 INV 12-20D MEMBERSHIP DUES, CENTURY BUSINESS PRODUCTS INC 749.49 INV 452489, 452490, CENTURYLINK 112.97 PHONE 1691 & 2665, CHOLIK SIGN CO 440.00 DECALS FOR TRUCK INV 9593, CITIBUSINESS CARD 472.61 SUPPLIES, COLE PAPERS INC 2673.81 SUPPLIES, COMM TECH INC 69.99 HARD DRIVE INV 2762, COMMUNICATIONS CENTER 90.00 INV 2807 ALARM JAN-MAR, DEPARTMENT OF CORRECTIONS 1253.88 C18D9291 LAUNDRY, DEPT OF HEALTH 15.00 WATER TESTS, DNT FARMS 35000.00 ROYALTIES, DRIVERS LICENSE GUIDE CO 29.95 PASSPORT ID GUIDE, EDDIES TRUCK SALES INC 186.04 REPAIRS #20538 DEC, ELECTRICAL ENGINEERING & EQUIP 1955.90 INV 903200-00 GENERATOR SRV, HUGHES CO TREASURER 42.57 CASH ITEMS, INTOXIMETERS 1250.00 INV 615933 PBT TUBES, JC OFFICE SUPPLIES 151.63 1427 - 23814 SUPPLIES, JOHNNY'S TOWING 90.00 TOWING INV 19668, LAWSON PRODUCTS INC 128.73 SHOP SUPPLIES, MEDICAL WASTE TRANSPORT INC 231.44 INV 71899 DISPOSAL, MENARDS 529.86 ACCT 33210252, MENARDS 86.39 ACCT 33210280, MIDCO 255.60 INTERNET, MIDWESTERN MECHANICAL 665.00 INV 147499 INSPECTION, MOCIC 100.00 DUES 2019 INV 82024-1327, MONTANA DAKOTA UTILITIES 1532.98 UTILITIES, NORTHWESTERN ENERGY 298.67 UTILITIES, ARIC DAVIDSON 34.50 INV 06131 VINYL, PIERRE CITY 2739.16 INV 201812268599, PIERRE CITY 5839.24 UTILITIES, CURTIS C REES III 741.00 INV 5855 RADIOS, ROBINS WATER CONDITIONING INC 17.50 SALT, SD SHERIFFS ASSOC 1010.66 DUES 2019, STATE TREASURER 5.44 SALES & USE TAX, SUMMIT SAFETY LLC 61.47 ORDER# 215519A SHIRTS, ULINE 144.03 INV 104357072 BAGS, VANGUARD APPRAISALS INC 6455.00 3RD YEAR FEES, WALMART COMMUNITY 346.67 SUPPLIES, WEST PLAINS ENGINEERING 9450.00 INV 001005 COURTHOUSE HEATING, ZANDER AUTO PARTS 239.56 SUPPLIES, ZUERCHER TECHNOLOGIES 8560.36 INV 002087 MAINT AGREEMENT.

The following salaries and benefits were paid by department in the month of December 2018:

Commissioners-22,736.89, Auditor-16,138.51, Treasurer-18,328.71, States Attorney-28,490.23, Govt Buildings-9,190.73, Equalization-10,183.71, Register of Deeds-9,624.26, Veterans Service-6,873.10, Sheriff-41,563.32, Jail-161,531.03, Coroner-538.25, Juvenile Services-54,316.51, Weed & Pest-

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**JANUARY 7, 2019**

1,302.89, Planning & Zoning-5,725.83, Road & Bridge-63,553.95, Emergency Management-12,471.86. Total payroll \$462,569.78.

Auditor's Account with the Treasurer December 31, 2018: Cash on hand-\$2,103.97, Checks in the Treasurer's possession less than three days-\$47,501.98, Demand deposits: American State Bank-\$4,958,785.87, Bad Checks Outstanding-\$3,045.21, Investments-\$2,575,00.00. Total Cash Assets-\$7,586,479.60.

Register of Deeds Fees Collected in December 2018: Recording Fees-\$4,450.00, Transfer Fees-\$3,620.00, Copy Fees-\$394.00, Credit Card Fees-\$65.00, Vitals-\$1,500.00. Total \$10,029.00.

Total Register of Deeds Fees Collected in 2018: Recording Fees-\$70,754.00, Transfer Fees-\$79,297.50, Copy Fees-\$9,811.50, Credit Card Fees-\$1,135.00, Vitals-\$30,770.00. Total \$191,768.25.

**EXECUTIVE SESSION:** Moved by Abernathy and seconded by Weaver to go into executive session for Personnel SDCL 1-25-2(1). All voted aye. Motion passed. Chairman Inman declared out of executive session. All voted aye. Motion passed.

Moved by Weaver and seconded by Vance to adjourn the meeting until **Tuesday at 5:30 PM on January 22, 2019.** All voted aye. Motion passed.

ATTEST:

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Roger Inman, Chairman  
Hughes County Commission

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Jane Naylor, Finance Officer  
Hughes County, South Dakota