

Chairman Roger Inman called the Monday August 5, 2019 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Norm Weaver, Connie Hohn, Randy Vance and Bill M. Abernathy present. County Manager Kevin Hipple, Planning & Zoning Director Eric Booth, and Sheriff Darin Johnson were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Vance and seconded by Weaver to approve the minutes of the July 15, 2019 commission meeting. All voted aye. Motion passed.

PUBLIC HEARING: 5:30 PM – Time set for a public hearing to consider a request from Brett and Kelly Wheelhouse for a variance permit for an approach to their proposed new barn along 295th Avenue, this would be the third approach in that half mile. Brett Wheelhouse was present to answer any questions. Moved by Vance and seconded by Abernathy to declare the shelterbelt as a hardship and accept the findings of fact and approve a variance for the additional approach at in the E1/2 NE NE Sec 19 111-78 for their new barn. All voted aye. Motion passed.

CERTIFY SPLIT ROCK ROAD DISTRICT: Moved by Weaver and seconded by Hohn to approve the Order of Organization and Incorporation of the Split Rock Road District to include Mica Place and Marble Road. All voted aye. Motion passed.

CHURCH WOMEN'S RETREAT RAFFLE REQUEST: Moved by Abernathy and seconded by Vance to approve a raffle request from Resurrection Lutheran, Lutheran Memorial and Church of Christ at Cedar Lodge Resort on Saturday, August 23, 2019. All voted aye. Motion passed.

PERSONNEL: Moved by Weaver and seconded by Vance to approve the termination of Amanda Job, Corrections Officer at the Juvenile Service Center and authorize advertising for a replacement. All voted aye. Motion passed.

Moved by Abernathy and seconded by Weaver to approve the resignation of Dana Heyd, Correctional officer for the Jail effective August 6, 2019 and authorize advertising for a replacement.

Moved by Hohn and seconded by Vance to approve hiring Joeze Shields, Correction Officer for the Juvenile Service Center, starting August 15, 2019 at Pay Grade 14 Step 1 \$18.26 per hour.

Moved by Vance and seconded by Weaver to approve promoting Dea Fischer to Corrections Sergeant starting August 25, 2019 at Pay Grade 15 Step 6 \$22.31 per hour. All voted aye. Motion passed.

Moved by Vance and seconded by Abernathy to approve a Pay Grade increase for Kylie Stoddard, Deputy Auditor to Chief Deputy Auditor at Pay grade 14 Step 6 \$20.66 per hour effective August 25, 2019. All voted aye. Motion passed.

FEMA PUBLIC ASSISTANCE UPDATE: The Hughes County request has been received and they will be responding soon. The commission received several fact sheets.

SD AUTO RETIREMENT AUTO-ENROLL RESOLUTION: Moved by Weaver and seconded by Hohn to approve Resolution 2019-08 Employer Election to Adopt Automatic Enrollment with the Automatic Escalation Provision for the SDRS Supplemental Retirement Plan. All voted aye. Motion passed.

SAFETY MANUAL: Moved by Weaver and seconded by Vance to approve the Hughes County Safety Manual. All voted aye. Motion passed.

SAFETY COORDINATOR: Moved by Abernathy and seconded by Hohn to approve Thomas Oliva as Safety Coordinator and Patrick Steber as Deputy Safety Coordinator for Hughes County. All voted aye. Motion passed.

BUDGET DISCUSSION: No action taken.

CLAIMS: Moved by Abernathy and seconded by Hohn to approve the following claims. All voted aye. Motion passed.

ADVANCED AUTO PARTS 369.58 SUPPLIES, ALICIA DIAZ 13.36 JUROR, ALL PRO GARAGE DOORS 636.88 INV 2111 REPAIRS, ALYSSA KAHLER 19.24 JUROR, AMERICAN ENGINEERING TESTING 1500.00 PROJ 17-03198 READINGS W BEND, AMERICAN MEDICAL RESPONSE 4050.00 INV 232609 SERVICES, ANDERSON DENTAL 368.96 ACCT 43090 INMATE DENTAL, AT & T MOBILITY 1175.15 CELL PHONES, AVERA MCKENNAN HOSPITAL 703.00 ACCT MK4388223 A.H. INVOL HOLD, AVERA MEDICAL ASSOC CLINIC 121.00 INV ST2191810047 DOG BITE, AVERA MEDICAL ASSOC CLINIC 2040.00 JUNE 2019 CONTRACT, AVERA ST MARYS HOSPITAL 1682.28 CRISIS ROOM M.K. SYBW4308, BARRY MONFORE 18.40 JUROR, BIERSCHBACH EQUIP 105.80 INV 01 705295 REPAIRS, BLUNT FIRE DEPT 4037.10 FIRE INSURANCE, BOB BARKER CO INC 200.68 WEB000438559 SUPPLIES, BONNIE WIEHOFF 13.36 JUROR, BOOTH, ERIC 271.95 TRAVEL, BRETT FERGEN 192.76 JUROR, BRIAN OAKLAND 169.24 JUROR, BROSZ ENGINEERING 2517.50 P20312, P20305 UPS ROAD, BUREAU OF ADMINISTRATION 611.31 SERVICES, CAPITAL AREA REFUSE 519.25 ACCT 3077 GARBAGE, CAPITAL JOURNAL 124.39 ACCT 404287 PUBLISHING, CAPS TRAIL SERVICE 253.86 FUEL, CARLOS VALLE 15.04 JUROR, CAROL KORKOW 66.80 JUROR, CENTURY BUSINESS PRODUCTS INC 862.70 SUPPLIES, CENTURLINK 228.12 PHONE, CHAD EIDE 15.88 JUROR, CHRISTINA MERRILL 51.68 JUROR, CINDY FIECHTNER 13.36 JUROR, CODY MATTHEIS 15.88 JUROR, COLE PAPERS INC 1684.38 INV 9565826, 9563421 SUPPLIES, COLLEEN THOMPSON 53.36 JUROR, COMM TECH INC 53.98 INV 4844, 4641 SUPPLIES, COMPUTER FORENSIC RESOURCES 5100.00 SNODGRASS TRIAL, CONCORDANCE 22.44 INV 16637457 SUPPLIES, CURTIS SEVERYN 13.36 JUROR, DAN GRUBER 223.00 JUROR, DEAN BECKER 296.92 JUROR, DEPARTMENT OF CORRECTIONS 3498.21 SERVICES, DEPT OF HEALTH 760.00 BAC, DEPT OF REVENUE 40.36 SALES & USE TAX, DEPARTMENT OF TRANSPORTATION 1470.60 S00108827 FUEL, DEREK NEWCOMB

172.60 JUROR, DIAMOND DRUGS 56.72 INV IN00942205 MEDICATIONS, DON FISCHER 14.20 JUROR, DONALD BECKWITH 175.96 JUROR, DONALD DAVISSON 51.68 JUROR, DONNA CARDA 13.36 JUROR, DONS SINCLAIR 112.06 TICKET 165577 & JUNE 2019, DOT MAP SALES 36.00 MAPS, DOUGLAS JONES 165.88 JUROR, DAVID DUNN 2000.00 PI - SNODGRASS TRIAL, DUSTIN BERGESON 31.00 JUROR, ELECTRICAL ENGINEERING & EQUIP 660.00 ORDER# 905366 GENERATOR, ELIZABETH DIMITRIEVICH, MDMBA 1081.70 SNODGRASS TRIAL, FELLER ELECTRIC & PLUMBING 306.12 INV 01436 CULVERT CLEAN, FISCHER ROUNDS & ASSOC 80.00 INV 119164 J.PARSONS, FT PIERRE CITY 672.41 EXPO UTILITIES, GALLAGHER, BILL 20.00 WITNESS, GEORGENE BJERKE 101.68 JUROR, GINA JENSEN 12.52 JUROR, GREAT PLAINS PSYCHOLOGICAL 1385.00 INV 12952 B.K.S., GROSSENBURG IMPLEMENT 1567.88 REPAIRS JULY STATEMENT, GUARDIAN RFID 465.05 INV 4237 SUPPLIES, GUNDERSON PALMER NELSON & 165.64 STATEMENT 94243, HARROLD FIRE DEPT 4332.93 FIRE INSURANCE, HILARY GRAY 105.04 JUROR, HILL, KENZIE 20.00 WITNESS, HILL, KOLBY 110.72 WITNESS, HUGHES CO TREASURER 82.17 CASH ITEMS, INGRAM PEST SERVICE 130.00 INV 34751 JAIL, INTOXIMETERS 1250.00 INV 632081 24/7 PROGRAM, JAMISON BJUR 13.36 JUROR, JANDT, MARK 20.00 WITNESS, JC OFFICE SUPPLIES 1084.59 SUPPLIES, JEFFRY GUTENKAUF 51.68 JUROR, JENNIFER CARR 15.04 JUROR, JILL OLSON 103.36 JUROR, JOANN SPAID 20.92 JUROR, JODI DUNN 58.72 JUROR, JOHNSON CONTROLS 1590.59 INV 1-87514430722, JOSEPH BOXLEY 13.36 JUROR, JUDI BOLLWEG 47.80 JUROR, MARK KATTERHAGEN 22.50 MI - J.L., KAY JOHNSON 103.36 JUROR, KENDALL SWEDEEN 14.20 JUROR, KEVIN SWANSON 13.36 JUROR, LAKOTA CONTRACTING INC 2294.90 INV 3332 UNIFORMS, LARA WILLIAMS 13.36 JUROR, LEESA SCHUETZLE 15.04 JUROR, LUCILLE M LEWNO 116.50 MI - J.L., LINDA HARTY 15.04 JUROR, LISA STORRS 15.04 JUROR, LITTLE THUNDER, DAWN 20.00 WITNESS, DARCY LOCKWOOD 22.50 MI - J.L., LONA HAAS 14.20 JUROR, LORI RAVNAAS 189.40 JUROR, MARGUERITE SUNDSTROM 13.36 JUROR, MARK GILMORE 20.92 JUROR, MARK REISS 15.88 JUROR, MARY GREENFIELD 51.68 JUROR, MARY REA 13.36 JUROR, MEDICAL WASTE TRANSPORT INC 231.44 INV 73520 MEDICAL CONTRACT, MEDICINE CREEK 93.01 FUEL #16753, 19288, MELANIE VANDERPOL-BAILEY 1950.00 SNODGRASS TRIAL, MELINDA GARCIA 31.00 JUROR, MELISSA KIRKPATRICK 13.36 JUROR, MENARDS 154.08 ACCT 33210252, MICHAEL DEMORY 12.52 JUROR, MICHAEL SCHOCK 169.24 JUROR, MIDCO 255.60 UTILITIES, GARY E MIKELSON 75.00 MI - J.L., MILTON SUMMERS 13.36 JUROR, MONTANA DAKOTA UTILITIES 167.56 UTILITIES, NEIL NEMEC 165.88 JUROR, NORTHWESTERN ENERGY 165.22 UTILITIES, OAHE ELECTRIC COOP INC 909.14 UTILITIES, PATRICIA BALLEW 16.72 JUROR, PATRICIA NAUMAN 108.40 JUROR, PAUL NELSON 52.52 JUROR, PENNINGTON COUNTY JAIL 815.10 JUNE 2019 TRANSPORT, DARLIS D PERRY 2400.00 BAC, PHOENIX LEE 172.60 JUROR, PIERRE CITY 150.00 CARE OF POOR M.W., PIERRE CITY 360.00 MED DIRECTOR, PIERRE CITY 10209.06 UTILITIES, PIERRE FIRE DEPT 46054.34 FIRE INSURANCE, PIERRE RURAL FIRE DEPT 13516.54 FIRE INSURANCE, PIERRE SPORTS CENTER 36.59 INV 35861 REPAIRS, PRINCESS HARDING 15.04 JUROR, PUBLIC HEALTH LAB 15.00 SPRING CREEK WATER TESTS, QUALITY QUICK PRINT 66.53 SUPPLIES, RACHEL BYRUM 51.68 JUROR, RAHEL RACZ 165.88 JUROR, REDWOOD TOXICOLOGY 454.92 INV 688445 JAIL 24/7, RICHARD KUETER 14.20 JUROR, ROBIN BLAND 51.68 JUROR, RONALD CATLIN 169.24 JUROR, RUNNINGS SUPPLY 248.26 SUPPLIES, SAMANTHA KRIER 105.04 JUROR, SAMANTHA ROBEY 103.36 JUROR, SCOTT FIRST 15.04 JUROR, SD COUNTIES 740.00 REGISTRATION, SDACC 4115.00 CLERP, SHANE CARNAHAN

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

AUGUST 5, 2019

14.20 JUROR, SHARON METZINGER 236.44 JUROR, SHARON PIETRUS 169.24 JUROR, SHEYNA HUDDLE 100.00 JUROR, SMALL ENGINE HOUSE 109.46 SUPPLIES, SOUTH DAKOTA ONE CALL 8.96 SD19-1803, STEVEN WILLARD 14.20 JUROR, SUMMIT FOOD SERVICES 23933.50 INV 52187, 50847, 51584 MEALS, TAMELA MILLER 13.36 JUROR, TERESA JUNG 63.44 JUROR, THOMSOM REUTERS WEST PAYMENT 819.78 SUBSCRIPTION, TIMOTHY MASTELLER 13.36 JUROR, TRACY MCFARLAND 13.36 JUROR, TYLER EHLERS 15.04 JUROR, VENTURE COMMUNICATIONS 95.14 PHONES, VIRGINIA KAUS 13.36 JUROR, W W TIRE 35.26 ACCT 53843, WALMART COMMUNITY 358.77 SUPPLIES, WANDA FERGEN 14.20 JUROR, MONA WEIGER 64.60 COURT REPORTING, WEST PLAINS ENGINEERING 1134.00 INV 001011 COURTHOUSE ASSESSME, WILLIAM OPSAHL 15.04 JUROR, WILLIAM PALMER 14.20 JUROR.

Moved by Vance and seconded by Weaver to adjourn the meeting until **Monday at 5:30 PM on August 19, 2019.** All voted aye. Motion passed.

The following salaries and benefits were paid by department in the month of July 2019: Commissioners-\$24,371.75, Auditor-\$16,620.34, Treasurer-\$19,586.72, States Attorney-\$33,606.84, Govt Buildings-\$9,880.46, Equalization-\$10,828.75, Register of Deeds-\$10,409.70, Veterans Service-\$7,593.67, Sheriff-\$42,839.03, Jail-\$184,065.38, Juvenile Services-\$53,530.76, Planning & Zoning-\$5,871.29, Road & Bridge-\$70,909.70, Emergency Management-\$13,458.83. Total payroll \$503,573.52.

Auditor's Account with the Treasurer July 31, 2019: Cash on hand-\$5,278.54, Checks in the Treasurer's possession less than three days-\$27,288.52, Cash Items-\$40.81, Demand deposits: American Bank & Trust-\$6,877,551.76, Bad Checks Outstanding-\$3,130.81, Investments-\$2,575,000 Total Cash Assets-\$9,488,290.44.

Register of Deeds Fees Collected in July 2019: Recording Fees-\$8,070.00, Transfer Fees-\$17,177.50, Copy Fees-\$447.00, Credit Card Fees-\$90.00, and Vitals-\$2,815.00. Total \$28,599.50.

ATTEST:

Roger Inman, Chairman
Hughes County Commission

Jane Naylor, Finance Officer