

Chairman Randy Vance called the Tuesday September 1, 2020 meeting of the Hughes County Board of Commissioners to order at 5:30 PM members Norm Weaver, Roger Inman, Connie Hohn and Bill M. Abernathy were present. Emergency Manager Rob Fines, States Attorney Roxanne Hammond, Planning Director/Building Official Eric Booth, and Sheriff Darin Johnson were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Abernathy and seconded by Hohn to approve the agenda. All voted aye. Motion passed.

MINUTES: Moved by Weaver and seconded by Abernathy to approve the minutes of the August 17, 2020 Commission meeting. All voted aye. Motion passed.

SPECIAL BUSINESS: The Commission recognized and congratulated States Attorney Roxanne Hammond being selected as Prosecutor of the Year.

FIRST READING: PLAT AND REZONE TO PUD, LOT 1 LINDBERGH ACRES SW SEC 16 111-79: The City of Pierre is requesting to rezone 8.73 acres from ET Ag A to ET Ag B and plat Lot 1 Lindbergh Acres in SW Sec 16 111-79. East River Electric will build a new substation at this location. Moved by Weaver and seconded by Inman to hold a Joint City/County public hearing on Tuesday, September 15, 2020 at 5:30 at the City of Pierre Office Building.

PUBLIC HEARING: 2020 BUDGET: 5:40 PM ó Time set for the purpose of considering the provisional budget. Nobody appeared to testify.

SANITARY DISTRICT LETTER OF INTENT AND FUNDING REQUEST: A letter of intent from the newly formed Spring Creek/Cow Creek Sanitary District was received. They intend to have the transfer done no later than December 31, 2020 and are requesting a transfer of \$15,000 for attorney and publishing expenses. Moved by Weaver and seconded by Abernathy to accept the letter of intent and approve transferring \$15,000 from the Cow Spring Creek Sanitary System Fund to the Spring Creek/Cow Creek Sanitary District. All voted aye. Motion passed.

PERSONNEL: Moved by Weaver and seconded by Inman to approve the resignation of Jon Keefe, Correctional Officer at the Jail as of August 31, 2020; Mariah Kiepke, Correctional Officer at JSC as of September 6, 2020; and Ron Pozarnsky, Correctional Officer at the Jail as of September 7, 2020 and authorize adverting for replacements.

Moved by Abernathy seconded by Hohn to approve promoting Dustin Drew from Deputy Sheriff to Chief Deputy Sheriff beginning September 1, 2020 to Pay Grade 17 Step 3 at \$24.89 per hour. All voted aye. Motion passed.

EMERGENCY MANAGEMENT DRONE GRANT: Moved by Weaver and seconded by Abernathy to accept a grant to purchase a drone for \$2,400. All voted aye. Motion passed.

COMPUTER PURCHASES: Moved by Hohn and seconded by Abernathy to approve purchasing four laptops for use in the offices at the courthouse. All voted aye. Motion passed.

DONATED SICK LEAVE: Moved by Weaver and seconded by Inman to approve donating sick leave to an employee who has run out and approve leave without pay, if necessary. Due to confidentiality the employees name will not be published, but is available in the Finance Office. All voted aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Hohn to approve the following claims. All voted Aye. Motion passed.

316 SUPPLY & UPLIFTING 6821.87 SERVICES, ABLOTT, ANNA 23.36 WITNESS, AMERICAN MEDICAL RESPONSE 4050.00 INV 245106 CONTRACT, ASSMANS SHOP SUPPLY 199.00 INV 018752,018758,018784 SUPPL, AVERA MEDICAL ASSOC CLINIC 590.80 ST2202130041 INMATE HOSPITAL, BEARSTOPS, RENEE 220.00 WITNESS, BLUNT REPAIR 133.89 INV 13012 SUPPLIES, BOB BARKER CO INC 173.98 WEB000681943 UNIFORMS, BROSZ ENGINEERING 14105.00 ENGINEERING FEES, BUREAU OF ADMINISTRATION 4.25 DP107231/CREDITDP006235, BUREAU OF ADMINISTRATION 814.78 SERVICES, CAPITAL AREA REFUSE 1043.50 ACCT 3077, CAPS TRAIL SERVICE 54.25 INV 165729 FUEL, CATE CRUSE-WARNE 51.68 JUROR, CDW GOVERNMENT INC 442.34 PRINTER & SUPPLIES, CENTRAL DAKOTA EYECARE 136.00 PATIENT 22214 INMATE DOCTOR, CENTURY BUSINESS PRODUCTS INC 474.29 SUPPLIES, CENTURYLINK 171.28 PHONE, CHRISTINA WHITLEY 56.72 JUROR, CITIBUSINESS CARD 468.89 SUPPLIES, COLE PAPERS INC 2038.69 SUPPLIES, COMM TECH INC 297.11 INV 8484 TIMECLOCK INSTALL, CONCORDANCE 403.29 INV 19094744,19154603 SUPPLY, CORE & MAIN LP 849.53 INV M869759 SPRING CREEK, DAKOTA SUPPLY GROUP 32.03 INV S100333043.001 SUPPLIES, DALE GOURNEAU 58.40 JUROR, DANIEL HABERLING 55.88 JUROR, DEPARTMENT OF TRANSPORTATION 1412.59 S00114391 FUEL, DEPARTMENT OF TRANSPORTATION 3382.78 INV S00113796 SERVICES, DIAMOND DRUGS INC 442.73 INV 001054437 INMATE MEDICATIO, BRYON EATON 22320.12 HVAC EQUIP / SERVICES, EDWIN ASSMAN 54.20 JUROR, ERTZ, DEWEY J ED D 8500.00 ACCT 6617 D.B. ADDITIONAL/CAP, FAULK CO SHERIFF 85.00 INV 41 PRISONER TRANSPORT, GAYLE VARTY 54.20 JUROR, GEORGE MCFARLAND 52.52 JUROR, GRAHAM TIRE 57.90 INV 1717145448 GAS/OIL, GUNDERSON PALMER NELSON & 8538.64 STATEMENT 102600, HOFFMAN OIL 1165.82 FUEL INV 67065, INGRAM PEST SERVICE 138.00 INV 37806 MAINTENANCE, JC OFFICE SUPPLIES 2215.37 SUPPLIES, JOHN MEAGHER 51.68 JUROR, MARK KATTERHAGEN 48.00 MI - BS, TB, DJ, KAYLA TINKER 53.36 JUROR, KIMBERLY LAGAN 50.84 JUROR, KOLETZKY LAW OFFICE 242.50 MI - W.N. COURT APPOINTED, LUCILLE M LEWNO 508.00 MI - DJ, TB, BS, DARCY LOCKWOOD 48.00 MI - DJ, BS, TB, LORIN SKIPPER 50.84 JUROR, MATTHEW MCPHERSON 51.68 JUROR, MAVIN CHAVEZ 81.92 JUROR, MENARDS 22.89 ACCT 33210252. INV 99964, 287, MENARDS 29.95 ACCT 33210280, MONTANA DAKOTA UTILITIES 15.40 UTILITIES, MORENO BACHAND HRUSKA & 3333.00 INV 464 AUG CONTRACT, NORTHWESTERN ENERGY 129.78 UTILITIES, OAHE ELECTRIC COOP INC 427.04 UTILITIES, OFFICE DEPOT INC 17.32 SUPPLIES, PAUL GIOVANETI 50.84 JUROR, PIERRE AUTO PARTS 100.00 INV 625906, 101559 SERVICE, PIERRE CITY 14708.00 SERVICES, PIERRE SOLID WASTE FAC 23.53 STATEMENT 27917, PRODUCTIVITY PLUS 8.35 REPAIRS, PRORATE SERVICES LLC 120.00 INV 213581 TESTING, RAYMOND TRACY 50.84 JUROR, REDWOOD TOXICOLOGY 454.92 ACCT 107905 SUPPLIES, CURTIS C REES III 42.00 INV 6353, 6314 RADIOS, RELX INC DBA LEXIS NEXIS 249.00

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

SEPTEMBER 1, 2020

SUBSCRIPTION, SARAH WELLNER 50.84 JUROR, SUMMIT FOOD SERVICES 13271.62 INV 87419,87997 MEALS, SUMMIT SAFETY 137.26 ORDER 295348A CLOTHING, TEAM LAB CHEMICAL CORP 779.50 INV 21553 ROAD PATCH, TMA 101.83 INV 69238, 69364 SERVICE, TODD LAW OFFICE PROF LLC 3340.00 INV 428 CONTRACT, TODD SANDAL 50.00 JUROR, VAN DIEST SUPPY CO 572.10 CHEMICALS, VENTURE COMMUNICATIONS 203.52 DISPATCH SERVICES, VENTURE COMMUNICATIONS 95.50 PHONES, WALMART COMMUNITY 55.30 SUPPLIES, WILLIAM A MOSS PSY D LLC 1800.00 ACCT WM1704 H.H., YANKTON CO SHERIFF 50.00 MI - T.B., YANKTON CO SHERIFF 50.00 INV 202006695 TRANSPORT, YANKTON COUNTY 122.50 MI - M.S., ZANDER AUTO PARTS 45.98 INV 145102226 MAINTENANCE.

The following salaries and benefits were paid by department in the month of August 2020:

Commissioners-\$25,027.77, Auditor-\$16,957.71, Treasurer-\$18,465.17 States Attorney-\$35,896.92, Govt Buildings-\$9,666.11, Equalization-\$11,133.13, Register of Deeds- \$10,225.24, Veterans Service-\$7,227.54, Sheriff- \$30,875.93, Jail-\$188,449.52, Juvenile Services-\$48,559.58, Planning & Zoning-\$6,132.33, Road & Bridge-\$67,419.60, Emergency Management-\$12,917.03. Total payroll \$489,953.58.

Auditor's Account with the Treasurer August 31, 2020: Cash on hand-\$3,377.27, Checks in the Treasurer's possession less than three days-\$50,055.76 Cash Items-\$40.60, Demand deposits: American State Bank-\$5,746,315.82, Bad Checks Outstanding-\$1,185.99, Investments-\$2,575,000.00. Total Cash Assets-\$8,375,975.44.

Register of Deeds Fees Collected in August 2020: Recording Fees-\$9,100.00, Transfer Fees-\$9,973.00 Copy Fees-\$288.00, Credit Card Fees\$220.00, and Vitals-\$3,310.00. Total \$22,891.00.

PUBLIC COMMENT: None

EXECUTIVE SESSION: Moved by Abernathy and seconded by Hohn to go into executive session to consult with Counsel per SDCL 1-25-2(3). All voted aye. Motion passed. Chairman Vance declared the board to be out of executive session.

Moved by Hohn and seconded by Inman to authorize the chairman to sign the conflict of interest waiver and admission of service as recommended by the States Attorney. All voted aye. Motion passes.

Moved by Abernathy and seconded by Hohn to adjourn the meeting until **Monday at 5:30 PM on September 21, 2020.** All voted aye. Motion passed.

ATTEST:

Randy Vance, Chairman
Hughes County Commission

Jane Naylor, Finance Officer
Hughes County, South Dakota