

Chairman Randy Brown called the Monday April 4, 2022 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Bill Abernathy, Connie Hohn, and Randy Vance present. County Manager Kevin Hipple, Deputy Sheriff Dustin Drew, Deputy Director of Equalization Melissa Brock-Vance, Emergency Management Director Rob Fines, Highway Superintendent Trent Arbach, and Veterans Service Officer Janet Beck were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Hohn and seconded by Vance to approve the agenda. All voted Aye. Motion passed.

CONFLICTS OF INTEREST: Commissioner Brown stated he may have a conflict with Carbon Solutions.

MINUTES: Moved by Vance and seconded by Rounds to approve the minutes of the March 21, 2022 Commission meeting. All voted Aye. Motion passed.

SPECIAL BUSINESS:

PUBLIC HEARING: TIME SET FOR 5:30 PM TO CONSIDER A PACKAGE OFF-SALE LIQUOR LICENSE: Escape LLC DBA Boat House would like to apply for a Package Off-Sale Liquor license to operate out of the Spring Creek Recreation Area Restaurant located at 28229 Spring Creek Place. Moved by Abernathy and seconded by Hohn to approve the application for the Package Off-Sale Liquor License. All voted Aye. Motion passed.

OLD BUSINESS:

NEW BUSINESS:

PROPERTY TAX ABATEMENT: Moved by Vance and seconded by Rounds to approve the abatement of the 2020 payable in 2021 taxes, and the 2021 payable 2022 taxes for South Dakota Game Fish & Parks- Frost Enterprises at 28229 Spring Creek Pl; Bldg. on US Take NW SEC 5 112-80, the property qualifies for tax exempt status. All voted Aye. Motion passed.

SDGFP PREDATOR CONTROL UPDATE: The Commission reviewed the report.

CONSIDER ADOPTING THE HAZARD MITIGATION PLAN RESOLUTION: Moved by Abernathy and seconded by Rounds to approve Resolution- 2022-11. All voted Aye. Motion passed.

Hughes County Resolution 2022-11

ADOPTING THE HUGHES & STANLEY COUNTY HAZARD MITIGATION PLAN 2022
WHEREAS, Hughes County has experienced severe damage from strong winds, flooding, hail, winter storms, drought, heavy rain, and other various natural disasters, resulting in property loss, economic hardship, and threats to public health and safety;
WHEREAS, the Hughes & Stanley County Mitigation Planning Team, the Hughes & Stanley County Emergency Management Office, and the Central South Dakota Enhancement District (CSDED) have

conducted over a year's worth of research and public meetings to gather information to prevent or minimize disaster impacts on Hughes County, and,
WHEREAS, the citizens of Hughes County have been afforded the opportunity to participate, comment, and provide input in the plan content and mitigation strategies; and,
WHEREAS, the plan recommends hazard mitigation actions that will protect the people and property affected by the natural hazards that face the County;
WHEREAS, the Hughes & Stanley County Mitigation Planning Team recommends the adoption of the Hughes & Stanley County Hazard Mitigation Plan (2021 Update) and,
NOW THEREFORE BE IT RESOLVED by the Chair and the Hughes County Commission that:

1. The Hughes & Stanley County Hazard Mitigation Plan (2021 Update) is hereby adopted as an official document that identified hazard mitigation goals and strategies for projects within Hughes County.
2. That the Hughes & Stanley County Hazard Mitigation Plan (2021 Update) shall be incorporated into any Comprehensive Plans developed and approved by Hughes County.
3. The Hughes County Commission will seek to update the plan prior to the plan expiring five years after adoption.

Adopted by the Hughes County Commissioners this 4th day of April, 2022. This resolution is effective immediately upon passage.

BRIDGE RIGHT OF WAY CERTIFICATE: Moved by Rounds and seconded by Vance to approve and authorize the Chairman to sign the Right-Of-Way Certificate for Project No. BRO 8033(00)19-1. All voted Aye. Motion passed.

BRIDGE UTILITY CERTIFICATE: Moved by Vance and seconded by Rounds to approve and authorize the Chairman to sign the Utilities Certificate for Project No. BRO 8033(00)19-1. All voted Aye. Motion passed.

BRIDGE RIGHT OF WAY AGREEMENTS: Moved by Abernathy and seconded by Hohn to approve and authorize the Chairman to sign the voluntary right-of-way donation by Maurice Revnaas; temporary easement of 1.19 acres in NW ¼ SEC 25 T111N R64W Less Lot H-1. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve and authorize the Chairman to sign the voluntary right-of-way donation by Chad & Vickie Husted; perpetual easement of .06 acres and a temporary easement of 1.00 acre in NE ¼ SEC 26 T111N R64W Less Lot H-1. All voted Aye. Motion passed.

AUTHORIZE ADVERTISING FOR BRIDGE REPLACEMENT: Moved by Vance and seconded by Rounds to authorize advertising for firm sealed bids for the construction of BRO 8033(00)19-1, PCN 078J. All voted Aye. Motion passed.

HIGHWAY DEPARTMENT UPDATE: Highway Superintendent Trent Arbach reviewed the report with the Commission. No action taken.

ALTERNATE HR TRAINING PROPOSAL: Moved by Rounds and seconded by Vance to approve the agreement with Alternative HR, LLC and Hughes County for Human Resource training at a total cost of \$4,995.00. All voted Aye. Motion passed.

EMERGENCY MANAGEMENT ON CALL: No action taken.

PERSONNEL:

Moved by Vance and seconded by Abernathy to approve the hire of Aaron O'Neal a Corrections Officer at the Jail effective March 25, 2022 Pay Grade 16 Step 1 \$23.27 per hour with a \$1,000.00 sign-on bonus. All voted Aye. Motion passed.

Moved by Vance and seconded by Abernathy to approve the hire of Tim Matsen Corrections Officer at the Jail effective April 11, 2022 Pay Grade 16 Step Minimum \$22.17 per hour with a \$1,000.00 sign-on bonus. All voted Aye. Motion passed.

Moved by Vance and seconded by Abernathy to approve the hire of Jean Estrada Corrections Officer at the Jail effective April 19, 2022 Pay Grade 16 Step Minimum \$22.17 per hour with a \$1,000.00 sign-on bonus. All voted Aye. Motion passed.

Moved by Vance and seconded by Abernathy to approve the hire of Kathy Montoya Corrections Offer at the Jail effective April 25, 2022 Pay Grade 16 Step Minimum \$22.17 per hour. All voted Aye. Motion passed.

Moved by Rounds and seconded by Hohn to approve the retirement of Karla Pickard, Commission Administrative Assistant and County Welfare Director effective August 24, 2022. All voted Aye. Motion passed.

INVESTMENTS: Moved by Hohn and seconded by Abernathy to approve the investment of \$700,000.00 into a Treasury Bill with Raymond James Financial maturing in April of 2023 at a rate of 1.2%. All voted Aye. Motion passed.

CARE OF THE POOR SURPLUS EQUIPMENT: Moved by Vance and seconded by Abernathy to approve to surplus and offer for sale a 1995 Chevrolet Blazer that was received as repayment for fees paid by Hughes County for cremation of a county resident. All voted Aye. Motion passed.

CARBON DIOXIDE PIPELINE: No action taken.

CONSIDER SURPLUS CHECMICAL BIDS: Moved by Vance and seconded by Rounds to approve the bid received by Michael Bollweg in the amount of \$11,669.00 for surplus chemical from the Hughes County Weed & Pest Board and have the money go back into the Weed & Pest budget. All voted Aye. Motion passed.

CLAIMS: Moved by Abernathy and seconded by Vance to approve the following verified claims. All voted Aye. Motion passed. A-OX WELDING 34.51 OXYGEN RENTAL, AT & T MOBILITY 1456.70 PHONES 287283130494X03232022, AVERA 14.36 JAIL- HOSPITAL C.T., AVERA 165.09 JAIL HOSPITAL SYA00099258570, AVERA 485.89 JAIL-HOSPITAL SYA00098899964, AVERA 188.29

JAIL-HOSPITAL SYA00100539852, AVERA 222.14 JAIL-HOSPITAL SYA00100532152, AVERA 216.45 JAIL-HOSPITAL SYA00098319540, AVERA HEART HOSPITAL OF SD 29455.47 C.O.P SETTLEMENT, AVERA MCKENNAN HOSPITAL 746.00 MENTAL ILLNESS MK6000196648, AVERA MCKENNAN HOSPITAL 3950.66 C.O.P SETTLEMENT, AVERA ST MARYS HOSPITAL 61593.87 C.O.P SETTLEMENT, AVERA ST MARYS HOSPITAL 740.36 SERVICES SYA00100123740, AVERA ST MARYS HOSPITAL 417.55 SERVICES SYA00100125402, AVERA ST MARYS HOSPITAL 1278.20 MENTAL ILLNESS, BECK, JANET 619.08 VSO TRAINING - SF, BOB BARKER CO INC 314.45 JAIL SUPPLIES, BUREAU OF ADMINISTRATION 108.75 ACCESS DP202208, DP202221, BUREAU OF ADMINISTRATION 19.26 MICRO FILM RM212139, CAPITAL CITY FORD 356.97 REPAIRS AND LABOR 54531, CAPITAL ONE 85.36 SUPPLIES 1640930050, CAPITAL ONE 124.29 JAIL/JSC SUPPLIES 644207, CDW GOVERNMENT 16.96 CARD READER T053533, CENTURY BUSINESS PRODUCTS INC 873.02 SERVICES, CENTURYLINK 298.60 SERVICES, CHARM TEX 64.50 CLEANING SUPPLY, CHASE AUTO 519.42 REPAIR 126, COLE PAPERS INC 1740.22 JAIL SUPPLIES, COMM TECH INC 7.99 SERVICES 14060, COMMUNICATIONS CENTER 90.00 SERVICES 4074, DAKOTA FLUID POWER 517.78 REPAIRS INV 6938906,9352, DEPT OF HEALTH 20.00 14/7 59010-022022, DEPT OF HEALTH 40.00 BLOOD ANALYSIS 2022FA00787, DOUBLE TREE/DEADWOOD 163.92 CONF# 95201044, BRYON EATON 659.73 JAIL REPAIRS 0523,0522, GUNDERSON PALMER NELSON & 1177.90 MENTAL ILLNESS, INGRAM PEST SERVICE 60.00 SERVICES 41915, JC OFFICE SUPPLIES 561.30 SUPPLIES 34310, JEFFRIES, MICHAEL 20.00 WITNESS FEES, KIMBALL MIDWEST 71.02 INV 9755376,9720109, LAMBERT, LANCE 20.00 WITNESS FEES, LEVI FROKE 454.71 OVERPAYMENT ON TITLE, LINCOLN COUNTY 531.77 MENTAL ILLNESS, LYLE SIGNS INC 431.50 SIGNS, CULVERT INV 2551342, LYGSTAD, LARRY 20.00 WITNESS FEES, MENARDS 499.79 SUPPLIES, MIDCO 241.56 SERVICES 14033900112567, MONTANA DAKOTA UTILITIES 975.18 SERVICES, JESSICA PAULSEN 22.80 6 PAGES @ 3.80, PIERRE CITY 360.00 MED DIREC MARCH 202203241611, PIERRE CITY 5020.18 JAIL UTILITIES, PREMIER POLICE TRAINING 397.00 TRAINING 2148, QUALITY QUICK PRINT 173.00 ENVELOPES 383033, RUNNINGS SUPPLY 43.54 DRONE SUPPLIES, SAFETY KLEEN SYSTEMS 470.00 88591593-2107960649, SD ATTORNEY GENERAL'S OFFICE 305.00 24/7 FEES MARCH, SDACC 50.00 WELFARE SPRING WORKSHOP, SDACC 370.00 2022 SPRING WORKSHOP, SOFT, TREVOR 20.00 WITNESS FEES, STAHL, CATHY 540.00 BLOOD DRAWS, SUMMIT FOOD SERVICES 9764.82 JAIL/JSC FOOD, TMA 75.89 GAS & OIL, UNIFORM WAREHOUSE 79.37 JAIL-UNIFORM INV79118, VENTURE COMMUNICATIONS 203.62 SHERIFF TELEPHONE 12213671.

PUBLIC COMMENT: None

EXECUTIVE SESSION: Moved by Abernathy and seconded by Rounds to go into executive session for Care of the Poor SDCL 1-25-2(3) & HIPPA and Personnel per SDCL 1-25-2(1). All voted Aye. Motion passed. Chairman Brown declared the board to be out of executive session.

Moved By Vance and seconded by Abernathy to deny Claim # 20211230-01 from Avera Heart Hospital for P.H. for October 16, 2021 at \$2,687.81 Medicaid rate.

The following salaries and benefits were paid by department in the month of March 2022:
Commissioners-\$26,524.71, Auditor-\$17,808.78, Treasurer-\$15,119.36, States Attorney-\$38,009.38, Govt Buildings-\$9,405.36, Equalization-\$16,925.49, Register of Deeds-\$9,937.99, Veterans Service-

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

APRIL 4, 2022

\$7,709.90, Sherriff-\$49,918.03, Jail-\$182,124.67, Coroner-\$0.00, Juvenile Services-\$59,929.65, Planning & Zoning-\$6,853.66, Road & Bridge-\$64,651.98, and Emergency Management-\$14,027.03. Total payroll-\$518,945.99.

Auditor's Account with the Treasurer March 31, 2022: Cash on hand-\$2,254.65, Checks in the Treasurer's possession less than three days-\$72,709.99, Cash items-\$22.18. Demand deposits: American State Bank-\$9,657,060.21, Bad Checks Outstanding-\$1,170.99, First Dakota National Bank-\$700,000.00, and Investments-\$1,575,000.00. Total Cash Assets-\$12,008,218.02.

Register of Deeds Fees Collected in March 2022: Recording Fees-\$6,260.00, Transfer Fees-\$8,191.50, Copy Fees-\$665.00, Credit Card Fees-\$25.00, and Vitals-\$3,115.00. Total \$18,256.50.

Moved by Vance and seconded by Rounds to adjourn the meeting until **5:30 PM on Monday April 18, 2022**. All voted Aye. Motion passed.

ATTEST:

Randy Brown, Chairman
Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota