

Chairman Randy Brown called the Monday October 3, 2022 meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Vance, Bill M. Abernathy and Connie Hohn. County Manager Lori Jacobson, Planning Director/ Building Official Eric Booth, Highway Superintendent Trent Arbach, Emergency Management Director Cathy Strudle, Veterans Service Officer Janet Beck, and Sheriff Patrick Callahan were also present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

AGENDA: Moved by Vance and seconded by Abernathy to approve the agenda as stated. All voted Aye. Motion passed.

CONFLICT OF INTEREST: No conflicts declared.

MINUTES:

PUBLIC HEARING: FIVE YEAR TRANSPORTATION PLAN: Time set for 5:30 PM to consider public testimony for the County Road & Bridge Five Year Transportation Plan. Kyle Kurth from Brosz Engineering was present to answer any questions. Nobody appeared to testify. Moved by Vance and seconded by Hohn to approve and authorize the Chairman to sign the Road & Bridge Five Year Transportation Plan. All voted Aye. Motion passed.

OLD BUSINESS:

NEW BUSINESS:

PLANNING & ZONING: FIRST READING: REZONE TO PUD THE SW1/4 SW1/4 SECTION 15 112-79 AND PLAT OF WAGNER TRACT 1 A SUBD OF THE SW1/4 SECTION 15 112-79: Caitlin Graves Personal Representative of the Thomas J. Wagner Estate is requesting to create a parcel that splits the house and accessory structures from the ag land. The residential parcel will be approximately 17.18 acres and will be rezoned to PUD along with the SW1/4 SW1/4, approximately 40 acres. Access to Tract 1 will be via an existing driveway that is included in the proposed plat. A shared approach will be added to the plat. The PUD document has an easement that will allow access to the remainder of the SW1/4 outside of the rezoning area. Caitlin Graves was available for questions. A public hearing date has been set for October 17, 2022 at 5:30 PM.

RIGHT OF WAY REQUEST: East River Electric Cooperative represented by Jarae Wire are requesting 5 miles of ROW, 2 miles east from 304th Ave to 306th Ave along 197th St and the 3 miles south along 306th Ave to 200th St. East River Electric will hang the lines from new poles placed in the ROW. There is 33' of ROW along each side of the County Roads along the requested route, East River Electric has indicated the intention to place the poles at 31' that would be 31' from the approximate center line of the County Roads. The crossing of Hwy 83 and Hwy 14 have been approved by SD DOT. East River Electric has been constructing new and upgrading existing substations in the area to improve the electrical reliability for rural electric customers and City of Pierre residents. The electrical line and poles in this request are another step towards completing the current phase of upgrades. This line will tie the Logan Substation in with an existing line to the southeast that will connect the Logan Substation with the Lake Sharpe Substation when it is constructed and brought on-line. This connection with the

Logan Substation will improve electrical reliability for the residents in southern Hughes County, the Pocket area, where there are plans to build the Lake Sharpe Substation. Jarae Wire was available for questions. Moved by Rounds and seconded by Abernathy to approve the application for work within the right-of-way on the condition that Hughes County has no liability related to the new poles placed in the right-of-way. All voted Aye. Motion passed.

PERSONNEL: Moved by Abernathy and seconded by Vance to approve the hire of Brian Murphy as an Assistant States Attorney effective October 1, 2022 at an annual salary of \$73,166. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Hohn to approve the hire of Julie Volmer as a Highway Department and Commission Administrative Assistant at Pay Grade 13 Step Minimum \$17.60 per hour effective October 5. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to approve the hire of Troy Meyer as a Highway Maintenance Lead Worker ay Pay Grade 15 Step 7 \$24.99 per hour effective September 26, 2022. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to approve authorization for the advertisement of a Highway Maintenance Worker position for the Hughes County Highway Department. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Rounds to approve additional pay in the amount of \$5,000 to Eric Booth for Equalization Certification effective October 1, 2022. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Rounds to amend the previous motion to be paid as a bonus of \$5,000.00 for additional duties in 2022. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the temporary part time pay of \$30 per hour for Melissa Flottmeyer and Kevin Hipple to assist with the Equalization office. All voted Aye. Motion passed.

Moved by Vance and seconded by Rounds to approve the resignation of Christine Leonard Corrections Officer at the Jail effective October 1, 2022. All voted Aye. Motion passed.

UPDATE HIPAA POLICY: The HIPAA policy for the Hughes County Welfare Office has been updated to include Lori Jacobson as the primary contact.

UPDATE HIPAA PRIVACY NOTICE: The HIPAA Privacy Notice has been updated to include Lori Jacobson as the primary contact.

OPIOID SETTLEMENT MEMORANDUM OF AGREEMENT: Moved by Hohn and seconded by Vance to authorize and allow the Chairman to sign the Opioid Settlement Agreement with the State of South Dakota Department of Social Services. All voted Aye. Motion passed.

ENHANCEMENT DISTRICT JOINT COOPERATIVE AGREEMENT: Moved by Hohn and seconded by Vance to approve the Joint Cooperative Agreement & Financial Commitment between the Central South Dakota Enhancement District and Hughes County for the program year January 1 through December 31, 2023. All voted Aye. Motion passed.

VERIFIED CLAIMS: Moved Abernathy and seconded by Vance to approve all claims. All voted Aye. Motion passed. ADVANCE CORRECTIONAL HEALTH 2101.38 MEDICAL SUPPLIES, ALL AROUND GRAPHICS 64.50 INV 79150 JAIL UNIFORM, AMERICAN MEDICAL RESPONSE 4050.00 INV 284086, ANDERSON DENTAL 541.00 A BONRUD 3-17-79, ASHLEY KNIGGE 491.80 JDAI TRAINING REIMBURSEMENT, AT & T MOBILITY 1443.85 IN 287283130494X09232022, AUDRA HILL CONSULTING, INC 142.92 MENTAL ILLNESS, AVERA ST MARYS HOSPITAL 11.12 GIA00151149963, AVERA ST MARYS HOSPITAL 314.07 GIA00151869831 PWA00151920771, AVERA ST MARYS HOSPITAL 864.54 PJ.HUG.CO01, AVERA ST MARYS HOSPITAL 331.19 SYA00151106510, AVERA ST MARYS HOSPITAL 394.14 SAE SY60000063797, AVERA ST MARYS HOSPITAL 665.08 SAE SY6000065033, BOB BARKER CO INC 2262.07 JAIL INMATE SUPPLIES, BROSZ ENGINEERING 26510.00 REIDING BRIDGE, BUREAU OF ADMINISTRATION 788.11 DOC ID MS308099 POSTAGE, BUREAU OF ADMINISTRATION 90.72 DOC ID MS308100, BUREAU OF ADMINISTRATION 36.25 DOC ID DP08205 TECH ACCESS FEE, BUREAU OF ADMINISTRATION 36.25 DOC ID DP308216, CAPITAL ONE - WALMART 384.72 SUPPLIES, CAPITAL ONE - WALMART 60.68 SUPPLIES, CENTURY BUSINESS PRODUCTS INC 938.33 , CENTURLINK 133.52 605-224-9087, CHARM-TEX INC 190.00 INMATE SUPPLY, COLE PAPERS INC 3661.83 SUPPLIES, COMM TECH INC 6.84 ACCT SBN107425, COMM TECH INC 210.00 SERVICE/PHONE LINES/APPS, COMMUNICATIONS CENTER 90.00 INV 4237, DAKOTA FOOD SERVICE 17663.20 , DAKOTA PSYCHOLOGICAL SERVICES 3354.00 INV 12008, DAKOTA SUPPLY GROUP 52.73 JAIL REPAIR/MAINTENACE, DARCY LOCKWOOD 6.00 MENTAL ILLNESS, DAVID KUSSER 14280.00 SPRAYING ROAD SHOULDERS, DEANNA TURNEY 480.00 BLOOD DRAWS, DEPT OF REVENUE & REGULATION 3.91 , DEPARTMENT OF TRANSPORTATION 2839.74 INV S00125776, DONS SINCLAIR 385.94 SHERIFF FUEL, DONS SINCLAIR 35202.81 TICKET 74566, DUST BUSTERS ENTERPRISE INC 467.40 MAG WATER INV 72875, ELECTION SYSTEMS AND SOFTWARE 3777.08 , ERIC BOOTH 856.40 TRAVEL TO SESTERN PLANNER CONF, FISHER ROUNDS & ASSOCIATES 80.00 INV 150864 JAIL NOTARY, GRAHAM TIRE 78.80 INV 1717171194, GROSSENBURG IMPLEMENT 1260.68 PARTS AND SAFETY, GT UPFITTING 1280.00 EMS EQUIP/VEHICLE, GUNDERSON PALMER NELSON & 393.90 MENTAL ILLNESS, INGRAM PEST SERVICE 180.00 JAIL CLEANING SUPPLY, INGRAM PEST SERVICE 60.00 PEST CONTROL, JARED HALL 127.76 CLOTHING REIMBURSEMENT, JC OFFICE SUPPLIES 6.79 INV 37762, JC OFFICE SUPPLIES 2012.72 SUPPLIES, LEWIS AND CLARK BEHAVIORAL HEA 184.00 MENTAL ILLNESS RC QMHP EVALS, LORI JACOBSON 145.50 REIMBURSEMENT, LUCY LEWNO 112.25 MENTAL ILLNESS RC BOARD, M&R SIGNS, INC 144.00 INV 29370, MATTHIS PLUMBIN 138.31 INV 5894, MEDICAL WASTE TRANSPORT INC 143.10 INV 85594, MENARDS 20.42 JAIL INV 31968, MENARDS 84.60 JAIL INV 31883, MENARDS 25.95 COURT HOUSE INV 31676, MENARDS 17.99 COURT HOUSE INV 31906, MENARDS 20.44 JAIL INV 31785, MENARDS 13.88 JAIL INV 31638, MIDCO 300.78 ACCT 140339001, MIDWEST TIRE & MUFFLER INC 53.85 SO GASS AND OIL, MIKES TIRE & REPAIR LLC 98.50 INV 13902 TRACTOR REPAIR, MONTANA DAKOTA UTILITIES 70.18 BLDG 1 & 2,

MONTANA DAKOTA UTILITIES 1554.59 ACCT 76456310002, NORTHWEST PIPE FITTINGS 11.28 JAIL REPAIR/MANITENANCE, NYSTROM ELECTRIC 3105.06 EXPO INV 28247/28248, OFFICE DEPOT 768.48 ACCT 09964714, PIERRE CITY 53214.76 IT, PIERRE CITY 394.27 UTILITY 3RD QTR, PIERRE CITY 360.00 MEDICAL DIRECTOR SEPTEMBER, PIERRE CITY 2992.10 EMERGANCY SURCHARGE, QUALITY QUICK PRINT 497.00 INV 396491/396381, RAYMOND JAMES 25000.00 TREASURY BILL FOR EXPO CENTER, ROBINS WATER CONDITIONING INC 10.00 ACCT 80101, ROWE LAW AND MEDIATION 2765.00 INV 21092, SD ATTORNEY GENERAL'S OFFICE 302.00 24/7 PROGRAM, SD CLE INC 550.00 INV 12975, SDAAO 350.00 ASSESSOR SCHOOL, SERVALL UNIFORM & LINEN CO 165.64 INV 0680751, TESSIERS INC 4394.04 INV TES068936, TEX'S JACK REPAIR AND WELDING 135.00 JACK REPAIR 0021898, TRAFFIC LOGIX CORPORATION 900.00 RADAR SIGN SUBSCR 2 YR, VAL LARSON 6.00 MENTAL ILLNESS RC BOARD, W W TIRE 106.84 INV 128579, 128618, WEGNER AUTO CO 142.99 EMS REPAIR INV 78106, YANKTON CO SHERIFF 50.00 MENTAL ILLNESS TS, YANKTON CO SHERIFF 100.00 CIVIL PAPERS SERVED, YOUNGBURG LAW, PROF LLC 172.81 MENTAL ILLNESS.

EXECUTIVE SESSION: Moved by Vance and seconded by Hohn to go into executive session for Care of the Poor SDCL 1-25-2(3) & HIPAA. All voted Aye. Motion passed. The Chairman declared the board to be out of executive session.

Moved by Abernathy and seconded by Rounds to deny claim 20220921-01 from Avera McKennan Hospital for B.R. dated October 03, 2022 in the amount of \$10,652.07. All voted Aye. Motion passed.

PUBLIC COMMENT: Nobody appeared

The following salaries and benefits were paid by department in the month of September 2022:

Commissioners-\$30,444.99, Auditor-\$17,359.44, Treasurer-\$17,838.00, States Attorney-\$38,794.12, Govt Buildings-\$10,130.91, Equalization-\$5,487.28, Register of Deeds- \$11,115.26, Veterans Service-\$8,367.45, Sheriff- \$57,601.95, Jail-\$216,878.24, Coroner- \$315.24, Juvenile Services-\$66,302.79, Planning & Zoning \$6,853.66, Road & Bridge-\$52,545.79, Emergency Management-\$7,149.92.Total payroll \$547,185.04.

Auditor's Account with the Treasurer September 30, 2022: Cash on hand-\$4,805.15, Checks in the Treasurer's possession less than three days-\$88,538.13, Cash Items-\$47.17, Demand deposits: American State Bank-\$9,856,160.61, First Dakota National Bank- \$700,000.00, Bad Checks Outstanding-\$1,256.59, Investments-\$1,575,000.00. Total Cash Assets-\$12,225,807.65.

Register of Deeds Fees Collected in September 2022: Recording Fees-\$6,483.00, Transfer Fees-\$8,566.50, Copy Fees-\$373.00, Credit Card Fees-\$20.00, and Vitals-\$2,785.00. Total \$18,227.50.

Moved by Abernathy and seconded Hohn to adjourn the meeting until **Monday at 5:30 PM on October 17, 2022.** All voted Aye. Motion passed.

ATTEST:

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Randy Brown, Chairman

OCTOBER 3, 2022

**COMMISSIONER PROCEEDINGS
HUGHES COUNTY, SOUTH DAKOTA**

OCTOBER 3, 2022

Hughes County Commission

Thomas J. Oliva, Finance Officer
Hughes County, South Dakota