

Chairman Connie Hohn called the Monday, September 18, 2023 joint meeting of the Hughes County Board of Commissioners to order at 5:30 PM with members Tom Rounds, Randy Brown, and Bill Abernathy present. Rob Fines was unavailable. Pierre City Commissioners Blake Barringer, Jamie Huizinga, and Mayor Steve Harding present. County Manager Lori Jacobson, Sheriff Patrick Callahan, Jail Administrator Gerald Wasko, Emergency Manager Cathy Strudle and Veterans Service Officer Janet Beck were present. The meeting began with a prayer by Pastor John Fette and the Pledge of Allegiance.

**CONFLICT OF INTEREST:** No conflicts declared.

**AGENDA:** Moved by Rounds and seconded by Abernathy to approve the agenda with the movement of executive session ahead of budget discussion. All voted Aye. Motion passed.

**MINUTES:** Moved by Abernathy and seconded by Rounds to approve the minutes of the September 5, 2023 Commission meeting. All voted Aye. Motion passed.

**CLAIMS:** Moved by Abernathy and seconded by Rounds to approve the following verified claims. All voted Aye. Motion passed. 3E GENERATORS 1804.84 JAIL REPAIR/MAINTENANCE, A-OX WELDING 37.57 WELDING/TORCH TANKS, ADVANCE CORRECTIONAL HEALTH 340.00 JAIL MEDICAL CONTRACT SERVICES, ADVANCE CORRECTIONAL HEALTH 3802.71 JAIL MEDICAL CONTRACT SERVICE, AMERICAN BANK & TRUST 257.23 SHERIFF, AMERICAN BANK & TRUST 254.25 P/Z - AUD SUPPLY - COM SUPPLY, AMERICAN BANK & TRUST 655.98 HWY SAFTY LOCK OUT-TAG OUT, AVERA ST MARYS HOSPITAL 333.96 EXAM, AVERA ST MARYS HOSPITAL 1039.59 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 12.55 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 12.55 JAIL DOCTOR, AVERA ST MARYS HOSPITAL 78.87 JAIL DOCTOR, BACHAND & HRUSKA PC 5416.67 SEPT & JUV 2023 LEGAL SERVICE, BLUE 360 MEDIA LLC 291.72 CRIMINAL/TRAFFIC LAW BOOKS, BONI ENTERPRISES 498.20 COURT APPOINTED ATTORNEY, BUREAU OF ADMINISTRATION 5.81 SHERIFF PHONE, BUTLER MACHINERY CO 263.47 HWY FILTERS # 41, CAPITAL AREA COUNSELING 22210.00 MCR RISK ASSESMENT, CAPITAL AREA COUNSELING 5790.96 QMHP EVALUATION JUL/AUG, CENTRAL CULVERTS SUPPLY 1802.00 CULVERT COUNTY RD .810, CENTURY BUSINESS PRODUCTS INC 227.14 JAIL OFFICE SUPPLY, CENTURY BUSINESS PRODUCTS INC 629.36 COPIER LEASE/SUPPLY, CENTURLINK 58.79 SO TELEPHONE, CHASE ROOFING AND SHEET METAL 1351.50 GUTTER/ROOF REPAIRS, COLE PAPERS INC 972.88 GVT BLDG SUPPLIES, COLE PAPERS INC 600.04 SUPPLIES, COLE PAPERS INC 1285.74 JAIL SUPPLIES, COLE PAPERS INC 1528.31 JAIL SUPPLIES, CONE-AG INC 271.00 3' PORT VALVES UNIT #295, DAKOTA FOOD SERVICE 21224.22 JAIL/JSC FOOD, DAKOTA RADIO GROUP 315.00 JAIL RECRUITMENT/TRAVEL, WANTOCH LAW 2843.20 COURT APPOINTED ATTORNEY, DEPARTMENT OF TRANSPORTATION 2707.36 FUEL ACCT, ELIZABETH HAUSMAN 106.20 JAIL UNIFORM - SHOE ALLOWANCE, FISCHER LAW OFFICE PROF LLC 7031.92 COURT APPOINTED ATTORNEY, FLOYDS TRUCK CENTER 259.15 UNIT # 155 EXHAUST REPAIRS, FLOYDS TRUCK CENTER 1118.86 UNIT 55D REPAIRS, GALLS 270.81 SO UNIFORMS, GOLDEN WEST TECHNOLOGIES 4958.33 SECURE LINES/OFFSITE BACKUP, GOVENORS INN 5038.17 NEW HIRE ROOM AND BOARD, GRAHAM TIRE 1980.90 TIRE UNIT # 027, GROSSENBURG IMPLEMENT 136.53 SNAP RING 32/GAS OPR CYL 28, GUNDERSON PALMER NELSON & 1037.90 HC MENTAL ILLNESS BOARD, GUNDERSON PALMER NELSON & 8092.42 COURT APPOINTED ATTORNEY,

HOGENS HARDWARE HANK 8.97 JAIL OFFICE SUPPLIES, INMANS WATER TECHNOLOGIES 82.75 WATER/ OSMOSIS RENTAL, INMANS WATER TECHNOLOGIES 335.50 WATER COOLERS, INTOXIMETERS 1600.00 24/7 FUND, JANET BECK 428.28 ANNUAL TRAINING IN SIOUX FALLS, JC OFFICE SUPPLIES 226.35 PRINTER INK, KALLEO 758.73 JAIL SOFTWARE/MAINTENANCE, KONRAD LAW PROF LLC 852.62 COURT APPOINTED ATTORNEY, LEWIS & CLARK BHS 1065.00 MI BMI AUGUST 2023, MAHER LAW OFFICE LLP 2293.79 COURT APPOINTED ATTORNEY, MAY ADAM GERDES & THOMPSON 7276.00 COURT APPOINTED ATTORNEY, MEDICAL WASTE TRANSPORT INC 143.10 JAIL MEDICAL CONTRACT SERVICES, MELANIE VANDERPOL-BAILEY 393.75 EXPERT WITNESS, MENARDS 55.98 JAIL OFFICE SUPPLIES, MENARDS 4.99 LAWN EDGER BLADES, MID DAKOTA RURAL WATER SYSTEM 78.00 BLUNT SHOP SERVICE, MIDWEST ALARM 7029.14 ELEVATOR FIRE ALARM, MIKES TIRE & REPAIR LLC 885.00 TIRE REPAIR #950 UNIT #6, MINNEHAHA COUNTY JSC 2510.76 JSC BOARDING FEES, MITCH VILHAUER 546.39 COURT ORDERED INVESTIGATION, OAHE ELECTRIC COOP INC 122.16 EMS UTILITIES, OTIS 100.00 FLEET MAINTENANCE/LOGISTICS, PHOENIX INVESTIGATION 1356.47 COURT ORDERED INVESTIGATION, RITER ROGERS LLP 579.53 COURT APPOINTED ATTORNEY, RIVER CITIES TRANSIT 1458.33 SEPT 2023 MONTHLY ALLOCATION, ROBINS WATER CONDITIONING INC 10.00 JUV WATER COOLERS, ROWE LAW & MEDIATION CTR 6920.00 AUG 23 LEGAL SERVICE, RUNNINGS SUPPLY 401.42 HWY SHOP SUPPLIES, RUNNINGS SUPPLY 103.88 HWY SHOP SUPPLIES, RUNNINGS SUPPLY 43.98 GV BLDG GROUNDS, SANDY STEFFEN 1551.50 COURT APPOINTED ATTORNEY, SANFORD HEALTH 6.00 BALANCE DUE, SARAH JUNDT 26.54 REIMBURSEMENT FOR JAIL MEDS, JOAN BOOS SCHUELLER 5814.50 COURT APPOINTED ATTORNEY, SD ACHIEVE DBA LIFESCAPE 60.00 , SOUTH DAKOTA DEPART OF HEALTH 72.00 BLOOD TESTING, SOUTH DAKOTA DEPART OF HEALTH 2060.00 ALCOHOL/DRUG TESTING, SERVALL UNIFORM & LINEN CO 278.44 RUGS, SHANES PHARMACY 806.32 JAIL MEDICATIONS, SHEILA CARPENTER 259.28 ANNUAL TRAINING IN SIOUX FALLS, DAVID W SIEBRASSE 16021.61 COURT APPOINTED ATTORNEY, SIOUX NATION LLC 2643.44 GRASS SEED, SNO ENVIRO INC 550.00 91/23 INDOOR AIR TESTING COC, THE HILLTOP LLC 359.23 HWY FUEL, THE PAINT STORE TOO 63.00 PAINT/SUPPLIES, K THOMPSON LAW PROF LLC 7739.44 COURT APPOINTED ATTORNEY, THOMSOM REUTERS WEST PAYMENT 304.16 WEST LAW SUBSCRIPTION, TIESZEN LAW OFFICE PROF LLC 4262.21 COURT APPOINTED ATTORNEY, TIGER'S FIRE EXTINGUISHER 262.00 EXTINGU INSPEC REPLACE, TIGER'S FIRE EXTINGUISHER 60.00 FIRE EXTINGUISHER INSPECTION, TODDS ELECTRIC SERVICE 537.93 JAIL REPAIRS / MAINTENANCE, W W TIRE 91.05 FLAT REPAIRS # 126 & #241, W W TIRE 197.00 EMERG MANG TIRE REPAIR, MONA WEIGER 93.10 TRANSCRIPTS, WENDELL LAW OFFICE PC 1423.10 COURT APPOINTED ATTORNEY, WESTERN SD JUV SERVIC CENTER 1725.00 JSC BOARD FEES, WHISTLE STOP PACKAGE CENTER 16.70 JAIL OFFICE SUPPLIES, YANKTON CO SHERIFF 50.00 SERVED CIVIL PAPERS MENTAL ILL, YANKTON COUNTY 642.90 MENTAL ILLNESS HEARINGS, ZANDER AUTO PARTS 95.16 UNIT #24 OIL& FILTER.

**SPECIAL BUSINESS:**

**FINAL CONSIDERATION PLAT OF LOTS A7-1, A7-2, A7-3, & A8 MAHER SUBDIVISION A REPLAT OF LOT A7 & A PORTION OF THE SE1/4 SECTIONS 23 111-79:** Tom Maher is proposing to plat 3 lots, A7-1, A7-2, and A7-3 out Lot A7 in the Maher Subdivision and plat Lot A8, presently un-platted but a legally described parcel south of Lot A7. The intentions are to immediately

sell Lot A7-3 to a Midwest US Ag chemical distribution company with the location used as a local/regional distribution center. The proposed activity does fit the zoning in the area. Maher is requesting individual approach access for Lots A7-2 & A7-3 off of 293rd Ave. Lot A7-1 has existing access from Truck Stop Avenue. Lot A8 has approach access off of 293rd Ave. and 206th St. Tom P. Maher and Tom M. Maher appeared for questions. Emiline Hoblick the City of Pierre Planner also appeared for questions. Moved by Rounds and seconded by Abernathy to approve Resolution 2023-16 the plat of Lots A7-1, A7-2, A7-3 & A8. Moved by Brown and seconded by Rounds to approve two new access approaches off 293<sup>rd</sup> Ave for lots A7-2 and A7-3. All voted Aye. Motion passed.

**OLD BUSINESS:**

**NEW BUSINESS:**

**CONSIDERATION OF LIBRARY FEE REQUEST:** Moved by Brown and seconded by Rounds to approve a \$5,000 budget allocation for the Rawlins Municipal Library to pay for library cards for Hughes County Residents outside the City of Pierre. Residents can submit their receipt from the library to the County Finance Officer for reimbursement. Abbey Edwardson, Rawlins Library Director and Gerald Walzel appeared in favor of this motion. All voted Aye. Motion passed.

**PAY ADJUSTMENT STATES ATTORNEY:** Moved by Rounds and seconded by Abernathy to authorize additional duty pay to the States Attorney, Casey Deibert in the amount of \$1,500 per month effective September 1, 2023 until the second full time attorney position is filled within the Sates Attorney's Office. All voted Aye. Motion passed.

**CONTRACTS:**

**ARCHITECTURE INCORPORATED:** Moved by Rounds and seconded by Brown to authorize and allow the chairman to sign a contract and all related documents with Architecture Incorporated for professional architectural services to provide options to remodel the existing courthouse to increase building security in the amount of \$10,000. All voted Aye. Motion passed.

**HIGHWAY DEPARTMENT 2024 PAVEMENT MARKINGS (DOT):** Moved by Brown and seconded by Abernathy to approve the Road Striping agreement between Hughes County and the State of SD for approximately 23.60 miles in Hughes County. Hughes County's portion will be around \$38,000. All voted aye. Motion passed.

**PERSONNEL:** Moved by Rounds and seconded by Abernathy to approve the hire of Eric Valle as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.84 per hour effective October 02, 2023 All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the hire of Sean Vester as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.84 per hour effective October 02, 2023 All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the hire of Mackey LySondra as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.84 per hour effective October 02, 2023 All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the hire of Danielle “Twink” McGowan as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.84 per hour effective October 02, 2023 All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the hire of Elijah Garibay as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.84 per hour effective October 02, 2023 All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the hire of Clement Marfo as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.84 per hour effective October 02, 2023 All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the hire of Emily Claire Valeck as a Correctional Officer at the Jail at Pay Grade 16 Step Minimum \$22.84 per hour effective October 02, 2023 All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the hire of Misty Gossman as a part time RN at the Jail Pay Grade 23 Step 5 \$45.36 per hour without benefits effective September 25, 2023. All voted Aye. Motion passed.

**BUDGET SUPPLEMENT:** Moved by Abernathy and seconded by Brown to approve supplementing the Elections budget in the amount of \$4,802.81 with funds received by the Pierre School District for services provided by the Finance Officer in running the June 6, 2023 School Board Election. All Voted Aye. Motion Passed.

**EXECUTIVE SESSION:** SCDCL 1-25-2 (1, 3, and 4): Moved by Rounds and seconded by Brown to go into executive session. The Chairman declared the board to be out of executive session.

**2024 BUDGET DISCUSSION:** Moved by Abernathy and seconded by Rounds to approve the 2024 Budget with the following changes; Increase Auditor- Salaries 101-141-411 \$171,497, OASI 101-141-412 \$13,177, Retirement 101-141-413 \$9,984; Increase Commission- Salaries 101-111-411 \$192,202, OASI 101-111-412 \$17,905, Retirement 101-111-413 \$13,718; Increase Government Buildings- Salaries 101-161-411 \$105,057, OASI 101-161-412 \$7,825, Retirement 101-161-413 \$6,033; Increase Emergency Management- Salaries 226-222-411 \$112,758, OASI 226-222-412 \$8,939, Retirement 226-222-413 \$6,845; Increase Equalization- Salaries 101-162-411 \$137,710, OASI 101-162-412 \$10,960, Retirement 101-162-413 \$8,316; Increase Road & Bridges- Salaries 201-311-411 \$782,519, OASI 201-311-412 \$59,869, Retirement \$46,978; Increase Jail- OASI 101-212-412 \$167,207, Retirement 101-212-413 \$170,619; Increase Juvenile Services Center- Salaries 101-216-411 \$624,196, OASI 101-216-412 \$48,963, Retirement 101-216-413 \$49,953; Increase Planning & Zoning- Salaries 101-711-411 \$82,365, OASI 101-711-412 \$5,528, Retirement 101-711-413 \$4,158; Increase Register Of Deeds- Salaries 101-163-411 \$97,364, OASI 101-163-412 \$7,680, Retirement 101-163-413 \$5,898; Increase Sheriff- Salaries 101-211-411 \$529,048, OASI 101-211-412 \$41,517, Retirement 101-211-413 \$42,350; Increase States Attorney- Salaries 101-151-411 \$440,378, OASI 101-151-412 \$34,598, Retirement 101-151-413 \$28,596; Increase Treasurer- Salaries 101-142-411 \$210,029, OASI 101-142-412 \$17,018, Retirement 101-142-413 \$14,063; Increase Veterans Service- Salaries 101-165-411 \$78,516, OASI 101-

165-412 \$6,249, Retirement 101-165-413 \$4,795, and decrease Jail Salaries 101-212-411 to \$2,432,022. All voted Aye. Motion passed.

**RESOLUTION NO. 2023-15**

**ADOPTION OF ANNUAL BUDGET FOR HUGHES COUNTY, SOUTH DAKOTA**

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR HUGHES COUNTY, South Dakota and all its institutions and agencies for the calendar year beginning January 1, 2024 and ending December 31, 2024 and the same is hereby approved and adopted by the Board of County Commissioners of Hughes County, South Dakota, this 18<sup>th</sup> day of September, 2023. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Finance Officer, Hughes County, South Dakota. The accompanying taxes are levied by Hughes County for the year January 1, 2024 through December 31, 2024.

<u>COUNTY TAX LEVIES</u>	<u>Dollars</u>	<u>\$'s/1000</u>
WITHIN LIMITED LEVY:		
General County Purposes (10-12-9)	\$5,710,636	2.555
OUTSIDE LIMITED LEVY:	\$237,943	.106
Fire Fighting (34-31-3)	\$107,214	.119
UNLIMITED LEVY – SUB TOTAL	\$345,157	.225
<b>TOTAL TAXES LEVIED BY COUNTY</b>	<b>\$6,055,793</b>	<b>2.785</b>

**PUBLIC COMMENT:**

Moved by Brown and seconded by Abernathy to adjourn the meeting until Monday, October 02, 2023. All voted Aye. Motion passed.

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**SEPTEMBER 18, 2023**

ATTEST:

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Connie Hohn, Chairman  
Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota