

**COMMISSIONER PROCEEDINGS  
HUGHES COUNTY, SOUTH DAKOTA**

**MARCH 5, 2025**

Chairman Rob Fines called the Wednesday March 5, 2025 meeting of the Hughes County Board of Commissioners to order at 9:00 AM with members Bill Abernathy, Connie Hohn, & Tom Rounds present. Randy Brown was available via zoom. County Manager Lori Jacobson, Highway Superintendent Nick Dooley, Director of Equalization/Planning Director/Building Official Eric Booth, Sheriff Patrick Callahan, Emergency Manager AJ Rounds, and Jail Administrator Gerald Wasko were also present. The meeting began with a prayer and the Pledge of Allegiance.

**CONFLICT OF INTERESTS:** No conflicts declared.

**AGENDA:** Moved by Rounds and seconded by Hohn to approve the agenda as stated. All voted Aye. Motion passed.

**MINUTES:** Moved by Abernathy and seconded by Rounds to approve the minutes of the February 19, 2025 Commission meeting. All voted Aye. Motion passed.

**CLAIMS:** Moved by Hohn and seconded by Rounds to approve the following claims. All voted Aye. Motion passed. AARMS 150.00 JAIL SOFTWARE MAINTENANCE, ACE STEEL & RECYCLING 54.92 HWY SUPPLY, ATLANTIC COASTAL SUPPLY 1763.89 JAIL REPAIR/MAINTENANCE, AIRTECH 582.48 JAIL REPAIR/MAINTENANCE, ALLAN ROUND 379.91 TRAVEL REIMBURSEMENT, AMERICAN MEDICAL RESPONSE 26416.42 JAN 25/FEB 25 MONTHLY SUBSIDY, ANDERSON DENTAL 533.70 INMATE DENTAL, ARAMARK CHICAGO LOCKBOX 16091.80 JAIL FOOD, ARTHUR GALLAGHER RISK MGMT 35936.25 MEDICAL LIABILITY - HUBER, ASSMAN'S SHOP SUPPLY 14.80 HWY SUPPLIES, ASSOC OF SD W&P 200.00 W&P BOARD DUES, AT&T MOBILITY 2216.02 CELL PHONE BILLING, AT&T MOBILITY 665.20 JAIL EQUIPMENT, AUTOMATIC BUILDING CONTROLS 300.00 JAIL REPAIR/MAINTENANCE, AVERA MEDICAL ASSOC CLINIC 148.97 INMATE MEDICAL, AVERA MEDICAL ASSOC CLINIC 82.08 INMATE MEDICAL, AVERA MEDICAL ASSOC CLINIC 247.35 INMATE MEDICAL, AVERA MEDICAL ASSOC CLINIC 30.52 INMATE MEDICAL, AVERA MEDICAL ASSOC CLINIC 162.17 INMATE MEDICAL, AVERA MEDICAL ASSOC CLINIC 108.22 INMATE MEDICAL, AVERA MEDICAL ASSOC CLINIC 108.22 INMATE MEDICAL, AVERA MEDICAL ASSOC CLINIC 52.05 INMATE MEDICAL, AVERA MEDICAL ASSOC CLINIC 272.94 INMATE MEDICAL, BILL SCHAEFFER 30.00 BOARD MENTAL ILLNESS, EXECUTIVE MGMT FINANCE OFFICE 90.58 SO SUPPLIES POSTAGE, EXECUTIVE MGMT FINANCE OFFICE 1161.47 POSTAGE, BUTLER MACHINERY CO 913.44 HWY PARTS/SERVICES, CAPS TRAIL SERVICE 45.56 FUEL, CENTRAL DAKOTA EYECARE 1939.00 INMATE EYECARE, CENTURY BUSINESS PRODUCTS INC 59.86 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 60.00 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 289.62 COPIER LEASE, CENTURY BUSINESS PRODUCTS INC 120.84 COPIER LEASE, CENTURYLINK 71.71 EXPO PHONE, CENTURYLINK 96.59 SO SUPPLIES - PHONE, CHARM-TEX 1601.30 JAIL INMATE SUPPLIES, CHOLIK SIGN CO 45.00 UNIT NUMBER DECALS, CLEARFLY 1120.12 PHONES, CLEARFLY 389.42 JAIL PHONE, COLE PAPERS INC 4962.32 SUPPLIES, COLE PAPERS INC 749.80 SUPPLIES, COMM TECH INC 30.00 HWY TECH SERVICES, COMM TECH INC 963.62 COURT HOUSE TECH SERVICES, DEN HERDER LAW OFFICE PC 175.23 MIH CT APPT ATTORNEY, DEPARTMENT OF CORRECTIONS 509.46 SO UTILITIES, DEPARTMENT OF TRANSPORTATION 1386.17 2024 BRDG INSPEC, SCOUR ANALY, DEPARTMENT OF TRANSPORTATION 1228.92 SO FUEL, FLOYDS TRUCK CENTER 260.41 HWY PARTS, FOX LAW FIRM, PLLC 224.47 BMI, FRIMAN OIL & GAS CO INC 1215.00

PROPANE FOR HARROLD, FRONTLINE WARNING SYSTEMS 2250.00 SIREN SERVICE CONTRACT, GALLS 100.49 SO UNIFORM, GALLS 214.36 JAIL UNIFORMS, GOLDSTAR PRODUCTS INC 1181.10 PATCH IT, GRAHAM TIRE 632.00 JAIL VEHICLE REPAIR/MAINTENANC, IDEMIA IDENTITY & SECURITY USA 2598.00 JAIL TRACK MAINTENANCE, IMPERIAL SUPPLIES LLC 100.71 EYEWASH FOR HWY SHOPS, INNOVATIVE OFFICE SOLUTIONS 117.81 SUPPLIES, INTERIM HEALTHCARE 9126.40 JAIL MEDICAL CONTRACT, JANSSEN LAW 185.00 MENTAL ILLNESS INVOL DISMS, JC OFFICE SUPPLIES 521.55 SUPPLIES, JOSEPH BOXLEY 240.00 REIMBURSEMENT, MARK KATTERHAGEN 30.00 ALLEGED MENTAL ILLNESS, MCKESSON MEDICAL-SURGICAL 600.67 JAIL MEDICATIONS, MENARDS 37.69 SUPPLIES, MENARDS 174.55 SUPPLIES, MENARDS 114.65 JAIL REPAIR/MAINTENANCE, MIDCO 402.23 INTERNET/FIRE LINES, MIDCO 86.64 JAIL TELEPHONE, MIDCO 115.39 STN 4 INTERNET, MIDWEST TIRE & MUFFLER INC 103.44 SO GAS/OIL/TIRES, MOTOROLA SOLUTIONS 266.93 SO EQUIPMENT, OAHE ELECTRIC COOP INC 153.41 TOWER UTILITIES, OREILLY AUTO PARTS 203.06 BATTERY, OTIS ELEVATOR COMP 2884.20 ELEVATION MAINTENANCE CONTRACT, OVERHEAD DOOR 1439.20 JAIL REPAIRS/MAINTENANCE, JESSICA PAULSEN 156.80 TRANSCRIPTS, REDSAIL TECHNOLOGIES 239.58 JAIL MEDICAL CONTRACT, ROCKMOUNT RESEARCH & ALLOYS 909.20 HWY PARTS/SUPPLIES, ROWE LAW & MEDIATION CTR 5637.50 JAN 25 LEGAL SERVICES, RUNNINGS SUPPLY 593.48 SUPPLIES, SD ATTORNEY GENERAL'S OFFICE 309.00 2/1/25-2/28/25 24/7, SD FEDERAL PROPERTY 658.00 HWY TIRES/TOOLS, SERVALL UNIFORM & LINEN CO 122.93 RUGS, SERVALL UNIFORM & LINEN CO 176.34 JAIL CLEANING SUPPLIES, SHANE KRAMME 300.00 FEB 25 EXPO OVERSIGHT, TIME CLOCK PLUS LLC 1696.08 HARDWARE SUPPORT/MAINT, TRENT ARBACH 240.00 REIMBURSEMENT, W W TIRE 185.60 TIRES, MONA WEIGER 53.90 TRANSCRIPTS, ZANDER AUTO PARTS 8.19 HWY PARTS.

**SPECIAL BUSINESS:**

**OLD BUSINESS:**

**FIRST READING: ORDINANCE NO. 2025-01 ANIMAL CONTROL FEES IN RURAL**

**HUGHES COUNTY:** Time set for 09:00 AM to consider public testimony for amendments to Ordinance No. 1995-06 animal control fees in rural Hughes County. An update to Article 9: Fees for Release from Impoundment is the only section to receive an update. On January 21, 2025 the Hughes County Commission approved changes to the following fees at the Sheriff's Office; First Offense from \$50.00 to \$75.00, Second Offence from \$75.00 to \$100.00, Third Offence from \$85.00 to \$140.00, and Animal Surrender Fee from \$50.00 to \$75.00. The amendment to Article 9 in Ordinance No. 2025-01 shall read as follows; When the owner or claimant of any animal so impounded shall desire to reclaim such animal, such animal may be released upon payment to the Hughes County Sheriff, according to the approved Sheriff's fine, fee and cost schedule. No previous offense occurring more than two years prior to the date of the offense being charged shall be used to determine that the offense being charged is a second or third subsequent offense.

**NEW BUSINESS:**

**RESTRICTIVE COVENANT: OAHE ACRES LOT 72-73 IN SE1/4 SECTION 32 112-79:** Jeremy & Mary Elder are requesting to combine Lots 72 & 73 into a single zoning lot via restrictive covenant to

allow a modular home from Custom Home Touches to be placed across the existing lot lines with an attached garage added. Nobody appeared to testify. Moved by Rounds and seconded by Abernathy to approve the restrictive covenant. All voted Aye. Motion passed.

**HIGHWAY DEPARTMENT BIDS:** The following bids were received and opened on February 27, 2025 at 11:00 AM.

**APPLICATION OF SOYBEAN OIL AS ROAD STABILIZER:** No bids received.

**MAGNESIUM WATER:** No bids received.

**CHIP SEALING:** No bids received.

**SUPPLYING OF CULVERTS:** Bids were received from Central Culvert Supply of Pierre in the amounts of \$34.00 per foot for 18" and \$38.00 per foot for 24", and TrueNorth Steel of Huron in the amounts of \$31.50 per foot for 18" and \$47.00 per foot for 24". Moved by Rounds and seconded by Hohn to approve both bids as stated above, but to use the least expensive bid provided first. All voted Aye. Motion passed.

**CRUSHING FORMER ROAD CONCRETE PILE AT HUGHES COUNTY PIT:** One bid was received from Morris Inc., of Fort Pierre, SD at \$30.50 per ton. Moved by Brown and seconded by Rounds to approve the bid received from Morris Inc. All voted Aye. Motion passed.

**WEED & PEST SPRAYING:** One bid was received from Mid Dakota Vegetation, of Miller in the amount of \$18.00 per roadside ditch mile, \$50.00 per hour for ATV spot spray, and \$65.00 per hour for pickup sprayers with spot spraying. Moved by Rounds and seconded by Abernathy to approve the bid received. All voted Aye. Motion passed.

**GRAVEL CRUSHING & STRIPING FOR 50,000 TONS AT OGAN PIT:** Two bids were received from B&B Equipment, Inc., of Pierre in the amount of \$5.50 per ton with a total project cost of \$275,000.00, and Morris, Inc., of Fort Pierre in the amount of \$5.80 per ton. Moved by Abernathy and seconded by Hohn to approve both bids as stated above, but to use the least expensive bid provided first. All voted Aye. Motion passed.

**GRAVEL HAULING:** One bid received from B&B Equipment of Pierre in the amount of \$.23 per loaded ton mile with 6 trucks to be available at any time. Moved by Abernathy and seconded by Hohn to approve the bid received from B&B Equipment. All voted Aye. Motion passed.

**FRONTLINE WARNING SYSTEMS:** Moved by Rounds and seconded by Abernathy to approve the agreement between Hughes County Emergency Management and Frontline Warning Systems for the 2025 siren service contract in the amount of \$2,250.00. All voted Aye. Motion passed.

**MEDICAL LIABILITY RENEWAL:** Moved by Rounds and seconded by Hohn to approve the medical liability insurance renewal for Tom Huber in the amount of \$35,936.25 from Risk Placement Services. All voted Aye. Motion passed.

**NOXIOUS WEED POSTING:**

**NOTICE IS HEREBY GIVEN** this 6th day of March, 2025 pursuant to SDCL 38-22 as amended to all owners, occupants, agents and public officials in charge of lands in Hughes County, South Dakota, that they are responsible for the suppression, control, and eradication of noxious weeds and declared pests infestations that may exist on such lands.

Chemical, biological, and / or cultural control methods used for the suppression, control and eradication of noxious weed and declared pest infestations shall be those approved for such purposes by the Hughes County Weed and Pest Supervisor, Agronomy Weed Field Specialist or the South Dakota State University Experiment Station.

Upon failure to observe this notice, the county weed and pest board is required to proceed pursuant to the law and have the noxious weeds or declared pests destroyed by such methods as they may find necessary, the expense of which shall constitute a lien and be entered as a tax against the land, and be collected as other real estate taxes are collected, or by other means as provided by law.

Plant and animals designated as being noxious weeds and declared pests in the state of South Dakota are Absinth Wormwood, Canada Thistle, Hoary Cress, Leafy Spurge, Perennial Sow Thistle, Purple Loosestrife, Salt Cedar, and Gypsy Moth.

**NOTICE IS HEREBY GIVEN** that upon establishing probable cause to believe a noxious weed or declared pest infestation exists upon any property in Hughes County, a representative of the Hughes County Weed and Pest Control board will enter upon said property for the purpose of inspecting and confirming that such infestation actually exists. Moved by Rounds and seconded by Brown acknowledge the Noxious Weeds & Declared Pests notice posted by the Hughes County Weed & Pest Board to be published March 6, 2025. All voted Aye. Motion passed.

**SURPLUS PROPERTY:** Moved by Rounds and seconded by Abernathy to approve the properties legally described as Outlot FS in the SE1/4, SE1/4 Section 35 110-76 & Davis Railway Addition W 150' Block 1 Lot 3 Harrold Township as surplus property. All voted Aye. Motion passed.

**HUGHES COUNTY COMMISSION MEETING DATES & TIMES:** Moved by Abernathy and seconded by Rounds to approve the change in dates and times of the Hughes County Commission meetings to the first and third Tuesday of each month at 3:00 PM effective April 1, 2025. All voted Aye. Motion passed.

**PERSONNEL:** Moved by Rounds and seconded by Hohn to approve wage increases for the following Correctional Officers at the Jail effective February 25, 2025; Kyler Bolin \$ 32.13 per hour, Mathew Foley \$27.23 per hour, and Riandi Ras \$ 26.25 per hour. All voted Aye. Motion passed.

Moved by Rounds and seconded by Abernathy to approve the moving Nick Dooley part-time Deputy Emergency Manager to salaried at \$32,960 per year effective March 1, 2025. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Rounds to reduce the hourly wage of Jane Naylor to \$35.00 per hour effective February 25, 2025. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Rounds to approve the hire of Garrett Shoup-Anderson as a Correctional Officer at the Jail at \$24.46 per hour effective March 24, 2025. All voted Aye. Motion passed.

Moved by Abernathy and seconded by Brown to approve a wage increase for Arthur Flaaen Highway Maintenance Worker to \$25.68 effective February 25, 2025. All voted Aye. Motion passed.

Moved by Rounds and seconded by brown to approve the following wage increases for Jail and JSC employees; Camille Koenig, Michael Anderson, Amy Garrigan, Sean Vester, Brittany Brave, Gabriel Tusa-Hanson, Daniel Motto, Noah One Star, Chaz Kuehn, Lucien Denis, Marty Voice, Calvin Nelson, Garrett Shoup-Anderson, and Tonia Jacobs to \$25.00 per hour effective February 25, 2025. All voted Aye. Motion passed.

Moved by Hohn and seconded by Rounds to approve the language presented by Lindsay Rounds HR Manager in regards to Hughes County's Holiday Pay Policy for eligible employees, and approve the addition of the language to the Hughes County Employee Handbook. All voted Aye. Motion passed.

**PUBLIC COMMENT:** None

The following salaries and benefits were paid by department in the month of February 2025:

Commissioners-\$23,523.43, Auditor-\$19,475.47, Treasurer-\$22,649.71, States Attorney-\$50,956.73, Govt Buildings-\$10,861.08, Equalization-\$21,803.06, Register of Deeds-\$12,455.04, Veterans Service-\$6,411.96, Sheriff-\$63,895.72, Jail-\$246,760.65, Coroner-\$699.73, Juvenile Services-\$74,396.25, Weed & Pest-\$2,845.92, Road & Bridge-\$72,144.40, Emergency Management-\$12,298.72, Total payroll \$641,177.87.

Auditor's Account with the Treasurer February 28, 2025: Cash on hand-\$5,598.51, Checks in the Treasurer's possession less than three days-\$70,818.14, Cash Items-\$15.58, Demand deposits: American Bank & Trust-\$14,945,902.14, Bad Checks Outstanding-\$1,170.99, and First Dakota National Bank-\$1,000,000.00. Total Cash Assets-\$16,023,505.36.

Register of Deeds Fees Collected in February 2025: Recording Fees-\$4,150.00, Transfer Fees-\$7,810.00, Copy Fees-\$131.00, Credit Card Fees-\$25.00, and Vitals-\$2,610.00.00. Total \$14,726.00.

Moved by Abernathy and seconded by Rounds to adjourn the meeting until **Wednesday March 19, 2025 at 9:00 AM.** All voted Aye. Motion passed.

ATTEST:

Page 5 of 6

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Rob Fines, Chairman

MARCH 5, 2025

Hughes County Commission

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Thomas J. Oliva, Finance Officer  
Hughes County, South Dakota